3-1-2018

March 2018 Faculty Senate Packet

University of Nebraska at Kearney Faculty Senate

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I. Call to order

II. Roll Call

III. Approval of Agenda

IV. Action on Faculty Senate Minutes: 01FEB2018

V. Special Presentations

VI. Reports of Faculty Senate Standing Committees
   A. Oversight Committee:
   B. Executive Committee:
   C. President’s Report:
   D. Academic Affairs: --15Feb2018
   E. Academic Freedom and Tenure Committee:
   F. Academic Information and Technology Committee: --28Nov2017; 05Feb2018
   G. Artists and Lecturers Committee: --26Jan2018
   H. Athletic Committee: --23Feb2018
   I. E-campus Committee:
   J. Faculty Welfare Committee: --18Jan2018; 15Feb2018
   K. Grievance Committee:
   L. Library Committee:
   M. Professional Conduct Committee
   N. Student Affairs Committee:

VII. Reports of Senate Representatives to Non-Senate Committees
   A. Assessment Committee:
   B. Women, Gender and Ethnic Studies Advisory Committee:
C. International Studies Advisory Council: --26Jan2018

D. Parking:

E. Safety Committee:

F. World Affairs Conference Committee: --08Feb2018

VIII. Reports from Academic Councils

A. Graduate Council: --08Feb2018

B. General Studies Council: --01Feb2018

C. Council on Undergraduate Education:

D. Student Success Council:

E. Equity, Access, and Diversity Committee

IX. New Business

X. Unfinished Business

XI. General Faculty Comments

This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community. All faculty members are specifically invited to attend Faculty Senate meetings.

XII. Adjournment
I. President Claude Louishomme presided.

II. **Senators Present:** James Rohrer, Dawn Mollenkopf, Ron Konecny, Dale Porter, Vijay Agrawal, Janet Trewin, Martonia Gaskill, Patricia Hoehner, Jan Moore, Dan May, Jon Dettman, Andrew White, Denys Van Renen, Matt Miller, Gerard Koffi, Claude Louishomme, Allen Thomas, Letitia Reichart, Megan Strain, Kurt Borchard, Laurinda Weisse, Grace Mims, Ted Larsen, Dale Porter, Christina Sogar, Tim Reece, Timbre Wulf-Ludden, Roger Davis

**Senators Absent:** Bryce Abbey,

III. **Approval of Agenda and Minutes**

The December minutes were moved and seconded for approval. Motion carried.

The February 1st Agenda was approved.

IV. **Special Presentations**

No special presentations this month.

**Oversight Committee Motion**

Senator Roger Davis presented a motion to seat Karl Borden to replace Janet Trewin who is on sabbatical leave. Motion carried.

**Executive Committee Report**

President Louishomme indicated the executive committee did not meet with the Chancellor’s Cabinet due to scheduling conflicts. The chancellor attended the Faculty/Staff/Student Senate luncheon and both agreed to find a day and time to re-schedule the meeting.

**General Faculty Comments**

There was a brief discussion about an article that appeared on Omaha World Herald regarding a memo written by the UNL Faculty Senate indicating that President Bounds had violated the principles of shared governance.

President Louishomme reported he attended the last Board of Regents meeting and it was discussed the governor’s proposed cuts and the strategies in place to fight the proposal.

Jon Watts presentation at the Faculty/Staff/Student Senate luncheon indicated there had been changes made to the original strategy to fight the budget cuts, but more information will be released at a later time.
All Faculty Senate Presidents were invited to a presentation on Two Factor Authentication, a system already in place in some businesses, that will add another level of security when logging on to the Internet and other campus online resources. This is expected to become available sometime this year.

Questions raised by senators:

Will Two Factor Authentication take care of the current security process in place, which requires faculty to change password every three months?

What is the status of Dual Credit Enrollment program revisions.

Concerns were raised about the many changes that are happening on campus without warning. Examples were provided.

A senator brought up the issue of massive emails to campus about student athletes being gone. Can the faculty who work with those students only be notified?

There was a discussion about general studies. Faculty seemed confused about the current process of evaluating the UNK general studies program and the outcomes of the initial evaluation conducted by the colleges.

Senators recalled the conversation with President Bounds in August when he suggested that faculty should get together and have a conversation about general studies and the barriers to streamlining the general studies program at UNK.

The executive committee presented a motion to sum up the concerns that came up at this meeting regarding general studies and present it to the administration as significant concerns raised by faculty senate. Then, report it back at the next meeting in April.

Motion carried.

**Resolution Vote**

The Resolution that was presented to senators by the executive committee at the last month’s meeting was discussed. The Resolution recognizes the many voices in the legislature that have advocated for higher education, the NU system, and UNK. The Resolution was moved and seconded for approval. Motion carried.
Present: Vijay Boken (CNSS), Debbie Bridges (CBT), Joel Cardenas (Academic Affairs), Ralph Hanson (CFAH), Rochelle Krueger (LIBR), Daniel May (FS), Kim Schipporeit (Registrar), Andrew White (CFAH)

Absent: Kate Heelan (COE), Kay Hodge (CBT), Hector Palencia (CNSS), Kenya Taylor (ADM), Cami West (COE),

Guests: Barton Willis (MATH), Amy Nebesiak (MATH), Ted Rupnow (MATH), and Ed Scantling (Enrollment Management)

Chair Bridges called the meeting to order at 3:26 with a rousing serenade (something to do with ducks, crying and rye whiskey).

White/May moved to approve the agenda (items #51, #65, and #77 - #93 and Dual Enrollment Policy). The motion passed.

Bridges requested consideration of the items tabled at last month’s meeting.

Willis, Nebesiak and Rupnow attended the meeting and spoke to the MATH 6-12 Subject Teaching Endorsement (item #51). They discussed how they consulted the standards, looked at other colleges, etc., and further explained their proposal and the reasoning behind it.

Hanson informed the Committee that the issues regarding CSIT 440 (item #65) were resolved.

Bridges requested the Committee take up the Dual Enrollment Policy proposal (in deference to guest Ed Scantling).

Bridges reminded the Committee that the initial proposal, submitted by Dr. Scantling, was sent to the College Ed Policy / Academic Affairs committees for input and that feedback has been incorporated into the document being considered (see Appendix A).

Dr. Scantling provided an overview of the Dual Enrollment process and outlined the rationale for the proposed changes in policy.

Dr. Scantling addressed the Committee’s concerns regarding sophomores enrolling in the courses and explained the rationale behind adding sophomores came from looking at other institutions. The responsibility for choosing participating students rests with the high school. ACTs aren’t taken until the junior year, so we do not have those numbers to rely on. A few sophomores have participated at UNK, but the numbers are very small.

Dr. Scantling also explained that students participating in Dual Enrollment courses are no longer included in headcount or credit hour production numbers.
Dr. Scantling also explained that UNK will be sending an academic advisor to KHS to help advise students. UNK is trying to switch more to early entry. The cost is the same but it wouldn’t help with high school credits. The department chairs, Admissions, and the Registrar’s office have met with dual enrollment teachers and high school administrators. The high schools appreciate our work and we do not want to lose those students to CCC or UNO. Discussion ensued.

Bridges asked Dr. Scantling if the wording of the proposal was acceptable or if there were changes he wanted made. Dr. Scantling indicated the Committee’s wording was acceptable.

May / Boken moved to approve the Dual Enrollment Policy as revised. Motion carried.

Bridges (finally) called the question. Motion to approve agenda items #51, #65, and #77 - #93 carried.

May/White moved that the meeting adjourn and everyone approved with their feet (in other words, motion carried). Meeting adjourned at 4:38.

Respectfully submitted

Rochelle Krueger (for the absent Kay Hodge),
with help from others who shall remain nameless (and blameless)

Minutes approved via email February 20, 2018
2017-2018 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 2/07/2018  Academic Affairs Full Committee 2/15/2018

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

Tabled Items from Previous Meeting:

#51 Alter, Program, Mathematics 6-12 Teaching Field Endorsement, B.S.Ed., MATH, CNSS, 1. Expunge the CSIT 130, 111, or 112 requirement. When ENG 101 returns to GS, our program will exceed 120 credit hours. Deleting the CSIT requirement allows us to comply with the 120 credit hour requirement. Our Rule 24 Matrix will need to be updated, but deleting the CSIT requirement does not violate our Rule 24 Matrix.
2. Allow for either PHYS 275 or PHYS 205. The shift of PHYS 275 to a spring from a fall class causes scheduling problems for our majors. Additionally, the intended audience for PHYS 275 are students who intend to study additional physics. The catalog description for PHYS 205 indicates that PHYS 205 is more appropriate for our majors. Again, this change will required updating our Rule 24 matrix, but allowing the choice between these to classes is allowed by our Rule 24 matrix. Previous changes that were pending final approval, but (1) were entered into CAP and (2) were being held up due to the problem that appending both MATH 430 and ENG 101 made our program exceed 120 credit hours: 3. Change name from Mathematics 7-12 Teaching Field Endorsement, Bachelor of Science in Education to Mathematics 6-12 Teaching Field Endorsement, Bachelor of Science in Education. This change reflects a change by the State Board of Education that changes our endorsement from 7-12 to 6-12. 4. Append MATH 430 (Middle School Mathematics) to the required classes. The change from 7-12 to 6-12 created a need to include more coursework for the middle grades.

#65 Alter, Course, Title, Course Description, CSIT 440, Interactive Web Application Development, CSIT, CNSS, Update course for current technologies and methodologies; Change in course title; Old Value: Client-side Web Application Development; New Value: Interactive Web Application Development; Change in course description; Old Value: This course covers the wide range of state-of-the-art computer technologies for client-side web application development. Students will learn how to write both static web pages and dynamic web pages. This is a programming-intensive course; New Value: This course covers the wide range of state-of-the-art computer technologies for interactive web application development. Students will learn how to write both static web pages and dynamic web pages. This is a programming-intensive course.

#77, Alter, Minor, Entrepreneurship, MGT, CBT, The Management Department would like to offer this Minor as an online option for students in the degree completion program. Currently, most of the required courses and a significant number of elective courses are available online. The only course missing is ACCT 413 or ACCT 312. The Management Department has met with the Accounting Department and they have agreed to develop and offer ACCT 312 as an online option starting in the 2018/19 AY.

#78, Create, Minor, Industrial Distribution, ITEC, CBT, The Industrial Distribution Advisory Council unanimously encouraged and endorsed the implementation of a minor for the program. Students majoring in business, marketing, or other majors would have the option to choose this minor, and Advisory Council corporate partners saw this as extremely beneficial. Hiring of our students would now not be dependent solely on a degree in Industrial Distribution, but industry partners would now also hire students with an ID Minor. We believe this will open more opportunity to grow the ID program and thereby better partner with industry needs for more graduates able to enter the market.

#79, Create, Minor, Global Peace and Security, PSCI, CNSS, The Political Science Department is proposing a new minor, Global Peace and Security Studies. Although the Department has offered a variety of courses in the field of international relations, it does not have a minor focusing on international
relations. Recognizing the imperative need to address the issues of peace and security in a highly
globalized world, it is important to create a minor that effectively prepares the students in these fields.

#80, Alter, Minor, Information Technology, CSIT, CNSS, Update the program to allow CSIT 112 as a
prereq and add CSIT 458 Security as a requirement. This is in line with the new IT ACM standards.

#81, Alter, Course, Prerequisites, ITEC 271, Industrial Products & Applications I, ITEC, CBT,
The math requirement for ITEC 271 can be met with a GS math course in conjunction with the math
review that is taught in ITEC 114, which is a pre-requisite for ITEC 271; Change prerequisites; Old Value,
ITEC 114 and MATH 102; New Value: ITEC 114 and Completion of General Studies Foundational Core
Math class.

#82, Discontinue, Course, MLSC 403, Military Leadership and Management, MLSC, CBT, This curriculum
is based off the GOLD Program at UNK, which hasn't exist since 2008. We are now a ROTC Program
therefore this course doesn't apply.

#83, Discontinue, Course, MLSC 404, Military Officership, MLSC, CBT, This curriculum is based off the
GOLD Program at UNK, which hasn't existed since 2008. We are now a ROTC Program therefore this
course doesn't apply.

#84, Discontinue, Course, MLSC 405, Officer Candidate School- Phase 3, MLSC, CBT, This curriculum is
based off the GOLD Program at UNK, which hasn't exist since 2008. We are now a ROTC Program
therefore this course doesn't apply.

#85, Alter, Course, Credits, Credit Hours Allowed, Prerequisites, DANC 132, Modern Dance II, DANC,
CFAH, The workload is similar to DANC 331, Modern Dance III which is 2 credits. This change will bring
us into alignment with our peer institutions; Change in credits; Old Value: 1; New Value: 2; Change in
credit hours allowed; Old Value: 3; New Value: 4; Change in total completions; Old Value: 3; New Value:
2; Change in prerequisites; Old Value: DANC 131 or instructor permission; New Value: DANC 131 or
DANC 141 or DANC 148

#86, Alter, Course, Credit Hours Allowed, Prerequisites, DANC 344, Dance Improvisation and Basic
Composition, DANC, CFAH, The course is different each semester. This will give students more
opportunities to complete choreography and group projects; Change in credits; Old Value:
Can this course be taken for credit multiple times? No; New Value Yes; Total completions: Old Value: 0;
New Value: 2; Total credits allowed: Old Value: 0; New Value 6; Change in prerequisites; Old Value:
Department consent required; New Value: DANC 131 or DANC 141 or DANC 148 or instructor permission

#87, Alter, Course, Prerequisites, BIOL 105, Biology I, BIOL, CNSS, We are omitting the prerequisite "a
minimum score of 20 on the ACT or equivalent". The Department has decided this is unnecessary;
Change prerequisites, Old Value: Three years of high school science including biology and chemistry and
a minimum score of 20 on the ACT or equivalent or a college science course or departmental permission;
New Value: Three years of high school science including biology and chemistry or a college science
course or departmental permission.

#88, Alter, Course, Prerequisites, BIOL 106, Biology II, BIOL, CNSS, We are omitting the prerequisite "a
minimum score of 20 on the ACT or equivalent". The Department has decided this is unnecessary;
Change prerequisites, Old Value: Three years of high school science including biology and chemistry and
a minimum score of 20 on the ACT or equivalent or a college science course or departmental permission;
New Value: Three years of high school science including biology and chemistry or a college science
course or departmental permission.

#89, Alter, Course, Prerequisites, BIOL 215, Human Physiology, BIOL, CNSS, We are omitting the
prerequisite "a minimum score of 20 on the ACT or equivalent". The Department has decided this is
unnecessary; Change prerequisites, Old Value: Three years of high school science including biology and
chemistry and a minimum score of 20 on the ACT or equivalent or a college science course or
departmental permission; New Value: Three years of high school science including biology and chemistry or a college science course or departmental permission.

#90, Create, Course, PSCI 269, The Institutions and Processes of the United Nations, PSCI, CNSS, This new course will serve as a core requirement for the new minor of Global Peace and Security Studies and it expands our course offerings in political science. The United Nations is a critically important actor within the international system. Virtually every issue (e.g. human rights, genocide, nuclear weapons proliferation) is shaped in some way by the involvement of the United Nations. Thus, knowledge about the structure and processes of the United Nations is fundamental to understanding global peace and security.

#91, Create, Course, PSCI 320, Politics and Law of International Human Rights, PSCI, CNSS, This course represents an important component to the new minor in Global Peace and Security Studies and it expands our course offerings in political science. Human rights are central to any discussion about peace and security within the international system. Indeed, the origins and consequences of conflict are often linked to the broader issue of human rights, and resolving conflict typically requires dealing with and addressing the broader issue of human rights.

#92, Create, Course, PSCI 348, Military Politics and Civil-Military Relations, PSCI, CNSS, The new course represents an important component to the new minor of Global Peace and Security Studies and it expands our course offerings in political science. The role of the armed forces has long been understood as fundamental to national security and to establishing order within nation-states. A course focused upon the political role of the military internationally fits perfectly into mission of this minor which is focused upon exploring the various issues, theories and debates around global security and peacekeeping.

#93, Create, Course, PSCI 434, U.S. Foreign Policy in the Middle East, PSCI, CNSS, This course represents an important component to the new minor in Global Peace and Security Studies and it expands our course offerings in political science. Historically, U.S. relations with the Middle East have centered on the broader issues of peace and security. And, as we see today in places such Syria, Iraq, Libya and elsewhere, this remains true. Thus, knowledge of the historical relationship between the United States and the Middle East is fundamental to understanding global and security.
Appendix A: Dual Enrollment Policy (FSAA approved 2/15/2018)

**Dual Enrollment Program University of Nebraska at Kearney**

Prepared by:
Associate Vice Chancellor of Enrollment Management University of Nebraska at Kearney

Defining Dual Enrollment

Dual enrollment programs are intended to meet the needs of academically advanced students, to provide enrichment for students who have special, academic, or vocational needs, or to provide technical education. Dual enrollment courses will articulate with degree programs at postsecondary institutions. Academic courses will articulate with baccalaureate degree programs or associate degree programs, diplomas, and certificates. Vocational or technical courses will articulate into applied associate degree programs, diplomas, or certificates.

In this document, dual enrollment programs are often referred to as dual-credit programs or programs. Such programs are referred to as dual-credit student. Dual enrollment programs and dual-credit students are distinguished from concurrent enrollment programs and concurrent enrolled students in the following definitions:

Dual-credit students: High school students who take a course for both college and high school credit. High schools count these students in their average daily attendance.

Concurrent enrolled students: High school students who take college courses for college credit only (no high school credit), while remaining enrolled in high school and counted in their school’s average daily attendance.

Secondary officials: High school officials who are responsible for determining approval of both students and faculty associated with the proposed dual enrollment course. This may include the principal, superintendent, or designee.

Postsecondary officials: UNK faculty and administrators who are responsible for determining approval of both students and faculty associated with the proposed dual enrollment course, as well as assessment and evaluation of the courses. This must include the Chair of the UNK department and the Dean of the College with which the course is associated. In addition, in certain circumstances the UNK Department Chair may have a faculty designee fulfill some of these roles.

Standards

The following minimum standards apply specifically to the UNK dual enrollment program developed
with cooperating Nebraska school districts.

**Students**

Student eligibility for the program is determined by participating high school officials (principal, assistant principal or counselor); however, eligible students will:

a) Be sophomores, juniors or seniors; and  
b) Meet the prerequisites of the course, be considered college bound upon high school graduation, possess the ability to succeed in university level course work, and possess a GPA of 3.0 or better.

*The preceding student eligibility guidelines may be waived in special circumstances upon agreement by both the appropriate secondary and postsecondary officials.*

2) Participating students are admitted and registered by the University of Nebraska at Kearney with the school district with the consent of the student’s parent or guardian.

3) Eligible students are provided appropriate course materials, including policies, college procedures, course outline/syllabus, and assessment materials if not specified in the course outline.

4) Eligible students receive guidance regarding their program responsibilities, weighted credit options, if any, and specific grading practices.

**Faculty**

1) Instructors meet approved requirements for teaching at the department/college level. In turn, instructors for academic courses hold a master’s degree in the discipline or subfield and have completed at least 18 content specific graduate credit hours in the discipline or subfield to be taught as certified by the department offering the course. In addition, the faculty member has at least three years of successful teaching experience. Instructors meet district teaching requirements for program participation. All faculty have the mutual support of the district and the UNK academic department participating in the dual enrollment program.

2) High school faculty receive appropriate orientation and training approved by the Department Chair or designee in the relevant UNK department (e.g., curriculum, assessment, policies, and procedures) for participation in the program.

3) Collaboration between high school faculty and Department Chair or designee in the relevant UNK department is expected and faculty development is available when appropriate.

4) High school faculty and Department Chair or designee in the relevant UNK department maintain regular contact throughout the program (i.e., prior to the beginning and end of each semester). At a minimum syllabi composition, course content, and assessment should be
discussed. In some instances, this contact is facilitated by technology.

The preceding faculty guidelines may be waived in special circumstances upon agreement by both the appropriate secondary and postsecondary officials.

Curriculum

1) Courses must demonstrate college-level experiences and rigor as well as district and state standards and practices.

2) Course outlines or syllabi (including at minimum a description of content, teaching strategies, performance measures, grading standards, resource materials, e.g., textbook or primary texts, objectives/outcomes, and course calendar) utilized in the program meet district(s), state, and college/university standards, as approved by the appropriate UNK academic department in the content-related discipline.

3) Courses in this program are of the highest quality and intended to challenge eligible students while preparing them for transition to postsecondary education.

Assessment

1) Assessment policies and procedures are consistent with district and UNK college/university practice, as approved by the appropriate UNK academic department in the content-related discipline and by the General Studies Council where applicable.

2) To assure the academic rigor of courses for which college credit will be awarded, UNK departments participating in dual enrollment programs will include valid assessment measures that are consistent with the typical UNK assessment procedures.

Program Evaluation

1) The district(s) and the UNK department review the program on an annual basis.

2) Program participants who matriculate at the University of Nebraska at Kearney will be tracked to analyze their relative success at UNK by the Office of Enrollment Management. Among the elements to be analyzed will be GPA, success at UNK in courses that build on the Dual Enrollment course i.e. ENG 102 following ENG 101, Retention and Graduation Rates.

3) The results of these analyses will be shared with appropriate UNK departments and with the school districts in a way that does not violate federal FERPA standards.

Instructional Context and Resources

The instructional context and appropriate resources are determined by district(s) and the UNK academic department.

All public high schools must comply with the provisions of the Public Elementary and Secondary Student Fee Authorization Act, Sections 79-2, 125 to 79-2, 135 (RRS). The Act requires that all K-12 education must be free in public schools. However, students may be charged tuition by the college for
If dual enrollment arrangements between schools and colleges make it impossible or very difficult for a student to take a course as a high school course only and without cost for college tuition, such arrangements might be considered a violation of the Student Fee Authorization Act and Article VII, Section I of the Nebraska Constitution, on which the Act is based.

Faculty Senate Academic Information Technology Committee

Meeting Minutes

Monday, February 5th, 2018

The Faculty Senate Academic Information Technology Committee met on Monday February 5, 2018 at 2:00 p.m. in the Library Conference Room. The following members attended the meeting: Bobbi-Jean Ludwig (chair), Jia Huang (secretary), Martonia Gaskill, Tim Obermier, Brian Wojcik, Janet Wilke, and Deb Schroeder. Maria O’Malley was unable to attend due to prior commitments. The meeting was originally scheduled for January 22nd, 2018 but the campus was closed on that day due to snow.

Janet moved to approve the minutes of the last meeting and Brian seconded the motion. The committee discussed the minutes and unanimously approved the minutes.

The committee discussed the opportunity for the members to meet with Mark Askren, Vice President and Chief Information Officer of the University of Nebraska, during his visit to UNK on February 9. With the recent budget challenge and OneIT initiative, the Information Technology Services of the University of Nebraska system has been going through some reorganization to improve internal efficiency and better serve students across campuses. This will likely bring some impact on the faculty and staff at UNK and it is important to make sure our voices can be heard. The committee will try to communicate with him the impact we have felt so far from ITS restructuring and possible issues in the future. The members of the committee will try to either meet with Mark Askren at 10:00 in the library conference room or join him for lunch.

Below is an ITS update communicated with the committee from Deb Schroeder.

Voice over IP phone installations continue. Over 400 phones have been installed. ITS was the first department with VoIP phones. They were installed last summer. In November, Thomas Hall and the Fine Arts Building were completed and in December, Calvin T. Ryan Library and Memorial Student Affairs were completed. With assistance from NU colleagues, new phones were installed in Copeland, BHS, Museum of Nebraska Art, Communications Center, College of Education, and parts of the Nebraskan Student Union, Warner Hall, and Cushing in January.
All but two faculty are using Canvas this semester, so we are on schedule to discontinue Blackboard as of June 30. For lecture capture, UNK is licensing ilos. NU negotiations with ilos continue and are complicated by the amount of closed captioning that will be covered under a contract. We license Canvas through a consortium called Unizin. Unizin schools are developing services for Canvas, including the following:

- **OER.** Nebraska has a pressbooks instance that is hosted by Unizin, where faculty can author and deploy their own materials/books. This is paid for by our annual Unizin fees.

- **Digital Materials.** Unizin has negotiated rates with the majority of the big publishing companies and Unizin school faculty can adopt their electronic versions of their books for a low cost. Unizin has also built an integration to Canvas for easy access to these books for students.

- **Learning Analytics:** Unizin school canvas data is available in the Unizin Data Warehouse (UDW) and we can use a variety of tools (including Tableau, which we now have a system wide agreement for) to access this data and make it available to students. Unizin, the University of Michigan, and the University of Iowa are piloting development of data structures and methodology for predictive analytic tools to identify students who may be “at risk”. This is early in the pilot.

- **Plagiarism detection.** Unizin is currently negotiating cheaper rates for our TurnitIn agreements.

Ten WEPA print kiosks were installed on January 4-5 for student printing. Printing is $.05 for single-sided black/white, $.09 for dual-sided black/white, $.35 for single-sided color, and $.68 for dual-sided color. Three kiosks are located in the library and one each in the Union, West Center Student Lounge, CTE, CTW, Antelope, Mantor and URS. Students can add money to their WEPA account or use Loper Dollars. Students can authenticate with their ID card. Because our ID card interface was not operational on the first day of classes, WEPA gave each student $1.00 in free printing. The library has historically had more printing than any other location, so the three library kiosks were positioned near the circulation desk. Library staff have assisted students in transitioning to the kiosks. Students can print directly from their personally-owned computer, from a library computer, from cloud services like dropbox, or from a USB drive. Files remain in the print queue for six days. We are able to monitor the status of the kiosks via a portal.

The College of Education had a Mac lab and a Windows lab. At the end of the fall term, the Windows lab computers were retired and replaced by the Mac’s from the Mac lab, which were set up as dual-platform. The former Mac lab is now a Flexible Learning Space with Mersive Solstice.

During the fall semester, the NU IT organization worked with Business & Finance groups at UNL and UNO to merge Business & Finance IT groups with NU ITS. (UNK did not have decentralized administrative groups.) The focus in the spring term will be academic decentralized IT. At UNK, Technology Coordinators in the four colleges and in the library will have dual reporting lines—one to their Dean or the Dean’s designee and one to the UNK CIO. This aligned reporting structure across the campuses is intended for the adoption of best practices and leveraging resources, the reduction of hardware and software costs, and improved security and collaboration while respecting the unique needs of academic departments.
The Technology Coordinators are working on establishing standards for desktops and laptops with the goal of reducing the cost of hardware. Shawn Lienemann and Steve Klein participated in a university-wide committee to define the standards, which will be forwarded to NU Procurement to get pricing from vendors. The majority of our desktop/laptop purchases take place between April and June, so the goal is to have pricing finalized by April. Some of our UNK users, including ITS staff, have committed to using one mobile device, which reduces acquisition costs as well as support costs. “

The next meeting of the AIT committee will be Monday, February 26, 2018 at 2pm in the Library Conference Room.

Faculty Senate Academic Information Technology Committee

Meeting Minutes

Tuesday, November 28, 2017

The Faculty Senate Academic Information Technology Committee met Tuesday November 28, 2017 at 2:00 p.m. in the Library Conference Room. The following members attended the meeting: Bobbi-Jean Ludwig (chair), Jia Huang (secretary), Martonia Gaskill, Tim Obermier, Brian Wojcik, Janet Wilke, Deb Schroeder, and Maria O’Malley.

The members of the committee introduced themselves and had discussions on the following topics.

1. Meeting time/date for Spring 2018. The committee agreed to meet at 2:00pm on the fourth Monday of each month (Jan 22, Feb 26, Mar 26, April 23) in Spring 2018.

2. Capacity issues that prevent students from getting their ID numbers and registering courses online early. This was brought up in the April Faculty Senate meeting. It is more about early registration based on student classification rather than an IT issue.

3. Transfer to VoIP, its current status, potential issues, and ways to seek help.

4. Printing. New printing kiosks, some with a scanning function, are going to be placed in the library, residence halls, west center, and possibly student union, and old printers will be pulled out from these places.
5. Possible online evaluation methods and their price, mobile support, integration into Canvas, and other features, and the consistency of evaluation questions used by the colleges.

6. Standards on digital signage and how to find them out.

7. Enhancing mobile learning experience to meet the needs of our new generation of students.
1. Minutes from November 2017 were reviewed. A motion to approve was made by Dr. Ailes with a second by Dr. Van Renen. All were in favor of approving the minutes.

2. Dr. Thomas submitted a change request regarding the award amount for his event. He had several speakers at this event and received an award from this committee to pay for lodging fees for two of the speakers. As those speakers’ travel plans changed, Dr. Thomas requested that the funds awarded for the first speaker be reallocated to pay fees for a third speaker. The committee reviewed and approved Dr. Thomas’ request via email.

3. Dr. Chen notified the committee of an event cancellation; therefore, an additional $800.00 became available for disbursement. The $800.00 was reallocated to three events hosted by Dr. Buckner and Dr. Farrell. The committee thanks Dr. Chen for her timely notification of the event cancellation.

4. Dr. Nabb notified the committee of an artist cancellation. He requested that the award amount for the cancelled artist be reallocated to a new artist for the same event that he is hosting. He submitted a proposal for the new artist and the committee approved the reallocation of the funds from Dr. Nabb’s cancelled artist to the new artist for the same event.

5. The deadline for the call for proposals for the first round of funding for the 2018-2019 academic year is anticipated to be April 15, 2018.

6. The committee discussed the draft of the wording for the call for proposals.

7. The next meeting will be determined by consensus of the committee.

8. Dr. Van Renen moved to adjourn with a second by Dr. Ailes. Meeting was adjourned by unanimous vote.

<table>
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<td>48%</td>
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N.B. all 17 requests in the 1st call for 2017/2018 initially received funding; however, 3 events were cancelled, so funds from the canceled events were reallocated in second round of funding.
ATHLETICS COMMITTEE MEETING MINUTES

Friday, February 23, 2018 at 1:30 pm

Athletic Training Laboratory, Cushing 156

Present: Rod Flanigan, Paige Kristensen, Kristy Kounovsky-Shafer, Rachael Page, Martonia Gaskill, Letty Reichart, Paul Plinske (arrived, 1:43 pm), and Scott Unruh

Absent: Ford Clark (has class at the same time as the meeting) and Bryce Abbey

- Scott Unruh called the meeting to order at 1:36 pm.

Athletic Department update

MIAA meeting /NCAA meeting update:

- There are 2 MIAA meetings a year (winter and summer). Five pieces of legislation were talked about at the meeting such as the start of volleyball practice when there is a fall festival championship. Volleyball practice was passed to start early when the festival championship occurs. It only occurs once every four years. By starting earlier, it allowed more games to be played on the weekends, so students would not miss as much class, as the festival requires student-athletes to attend the festival which lasts for several days. NCAA requires the festival every four years for DII.
- Some schools in the MIAA are exploring other conference options in order to be more competitive or match the demographics of the schools they compete against (private vs. public). This will have an impact on the conference make-up. Newman University (Kansas) will be added to MIAA as an associate member in 2019-20.

Moving forward from the announced cuts:

- The last two weeks have been hard for the university with the proposed budget cuts on the academic side, as well as the athletic side. Chancellor Kristensen and Paul Plinske have tried to be as transparent about the budget cuts as possible. However, it is a tough situation no matter how one looks at it and 3 men’s sports were cut: Tennis, Golf, and Baseball. The athletic department and coaches are helping the students-athletes in these sports find a new school, if they want to leave. Student athletes are hoping to have a new school identified by the beginning of April so they can sign a National Letter of Intent on April 8. Our compliance officer and the NCAA officer are trying to come up with a way to make the transfer of student-athletes in Baseball, Golf and Tennis to other athletic programs as seamless as possible.

Looking forward:

- We will now have 14 sports at UNK instead of 17 sports. We will now be similar to our MIAA counterpart (average 13.4 sports/school). Our athletic department had a deep cut by eliminating Men’s Tennis, Baseball and Golf, but it allowed other sports to survive and hopefully flourish. By eliminating 3 men’s sports, we are now in better compliance with Title IX regulations.
Starting in the Fall, we will have 9 female sports and 5 male sports. Currently, due to the large number of athletes in football, 60% of the athletes are male (40% female); with the cuts in 3 men’s programs, the numbers will be closer to proportionality with undergraduate enrollment split (55% male athletes and 45% female athletes vs. 40% male undergraduates and 60% female undergraduates).

Compliance:

- This committee is a sounding board for the Institutional Self-Study Guide (ISSG) and the study is due June 1, 2018. In the past, this committee has reviewed student athlete satisfaction forms. However, at this point, our role in the process has not been determined.

Future activities:

- Currently, a coach’s certification test is offered twice during the summer. Coaches need to take the test only once per year. In the MIAA/NCAA meetings, they are discussing what the test needs to include and how often the test should be offered.
- There are a number of meetings that will be coming up over the next several months. Compliance and MIAA meetings will be coming up soon; the MIAA meeting is in June. Each sport has their own individual sports meetings that the coaches attend.
- As we get into advising, please make advisors aware that student athletes need to maintain a 2.0 GPA and pass a minimum number of classes in their major to remain eligible for their sport. If there are questions, please call or email Rachel Page.
- Our next meeting will be March 30th.

Meeting adjourned at 2:38 pm.

Respectfully submitted,
Kristy Kounovsky-Shafer
Secretary
FACULTY SENATE FACULTY WELFARE COMMITTEE
MINUTES
January 18, 2018

Present: Suzanne Maughan (Chair), Rochelle Krueger, Will Avilés (Secretary), David Hof, Sharon Campbell

Absent: Martonia Gaskill, Someone from CBT

I. The meeting began with a review of the minutes from the November meeting of 2017. There was again a brief discussion of the absence of a CBT representative. The committee hopes that someone will volunteer and/or be selected from CBT to complete our committee.

II. Aviles spoke briefly about the non-UNKEA member survey that was distributed in December, highlighting that the issue of workload/work responsibilities was raised as a concern by some faculty.

II. The committee discussed what we learned about our various colleges and departments in terms of how workload is explained to new hires as well as how accessible this information is on the UNK website.

- Each committee member discussed how release time and workload is handled in their respective colleges/departments. It is clear that in some departments the amount of release time and teaching expectations are not always realistic about the time and effort involved (the expectations in the Department of Music were particularly highlighted).

- We each found the information on workload guidelines to be relatively accessible on the UNK website. It was reported that all of the colleges have addenda to the overall Faculty Workload guidelines with the exception of the library.

- Aviles reported on concerns that have been raised with him in his capacity as UNKEA president. Specifically, some faculty in FAH who believe that Full Professors are not carrying their load relative to the work being done by Associates and Assistants. Others on the committee stressed that in their colleges Full Professors are the ones that are typically carrying heavier service burdens along with their respective research/teaching responsibilities.

- Aviles and Maughan stressed that in their respective departments assistant professors are advised to maintain light service loads in their first years as they work on meeting the research requirements for promotion/tenure.

- Hof led a discussion about “Rule 20” which are a set of state regulations/requirements that teacher education programs must meet.

III. The committee recommended the following:
1) That departmental chairs and deans make sure that incoming faculty are aware of all workload requirements for their respective departments.

2) That workload policies appearing on the UNK website be updated and revised to reflect existing practices within specific departments/colleges.

3) That the Library add addenda to the workload guidelines on the UNK website to reflect their specific requirements.

Chair Maughan adjourned the meeting at 3:00 pm.

Respectfully submitted,

Will Avilés
Secretary—Faculty Senate Welfare Committee
FACULTY SENATE FACULTY WELFARE COMMITTEE
MINUTES

February 15, 2018

Present: Suzanne Maughan (Chair), Rochelle Krueger, Will Avilés (Secretary), David Hof, Sharon Campbell and Martonia Gaskill

Absent: CBT representative

1) The meeting began with a review of the minutes from January and Chair Maughan summarized what we had completed regarding accessing workload information from UNK websites. Chair Maughan pointed to the committee’s plan to present our suggestions/recommendations at the end of the semester.

2) Chair Maughan noted that today’s agenda was a light one, with the committee focused on an open discussion of faculty welfare issues.

- The committee proceeded to discuss the continuing merger process between CNSS and FAH. It was reported that some in FAH are concerned about the consequences of the merger to their college (specifically, its future administrative leadership).

- The committee also discussed the extent that the cuts announced by the Chancellor represented permanent cuts or if there was still a possibility that some of these cuts will not take place if Governor Ricketts is unsuccessful with his proposed budget cuts. The stress and concerns that faculty have expressed since the university’s cuts were announced were also noted.

We all agreed that the continuation of dialogue between the administration, faculty and staff was essential going forward.

- The committee also discussed the political challenges facing the university and what strategies faculty can employ to educate the Kearney community about the importance of the university.

Chair Maughan adjourned the meeting at 3:00 pm.

Respectfully submitted,

Will Avilés

Secretary—Faculty Senate Welfare Committee
ISAC Minutes

A meeting of the International Studies Advisory Council was held on Wednesday, January 26, 2016 at 3:30 in the Jennings room of the Calvin T. Ryan Library


The meeting began with discussion of the International and Study Abroad Fair which will be held on February 28th in the Ponderosa Room from 11-2. As in the past, Ints and Study Abroad will split the bill for the food, which Amy Rundstrom will order. Members of the committee agreed to find various people/depts to attend with tables. (See attached form).

The Council the offered multiple suggestions regarding the new brochure and other recruitment materials. Lilly will follow up.

Finally, the Council discussed the possibility of bringing in a speaker this semester. Lilly suggested the idea of a speaker on “disappearing languages” and offered a couple of websites and potential speakers. Megan Hartman offered to investigate further.

The meeting adjourned at 4:20. The next meeting is scheduled for Thursday, February 22 at 3:30 in the Jennings room.
World Affairs Conference
Executive Planning Committee Meeting
Thursday, February 8, 2018, 1:00 PM
College of Education, B155

Minutes

Present: David Wiebe, Toni Hill, Bonnie Payne, Matt Mims, Fletcher Ziwoya, Yao Zheng, Megan Hartman, Carol Lilly

Absent: Sonja Bickford, Michelle Warren, Chuck Rowling, Jahad Al Bulushi, Yu Jin Oh

The 2018 conference, The World in Crisis: A Call to Activism is scheduled for Monday and Tuesday, October 22-23.

I. Speakers Updates
   a. Keynote - climate change
      i. Lilly reported that she obtained names of three climate change experts: Kerry Emanuel, who is a professor of meteorology at MIT and whose focus is on the effects of climate change on the frequency and intensity of hurricanes; Alan Betts, whose 40+ year career has been devoted to researching global and regional weather and climate; and Susan Solomon, an atmospheric chemist who spent most of her career with the National Oceanic and Atmospheric Administration and is now professor of Atmospheric Chemistry and Climate Science at MIT. Lilly will reach out to Emanuel first, as they have a personal connection. She will offer $1,000 honorarium as this would likely be the opening keynote.
      ii. The committee discussed the need to continue to attempt to secure a speakers from organizations such as Greenpeace, Audubon Society, World Wildlife Fund, etc.

   b. Other speaker invitations and results
      i. Bold Nebraska - Keystone Pipeline – no one has looked into this yet, so Lilly will.
      ii. Paul Engler, Director of the Center for the Working Poor, practical approach to training people on advocacy and activism. Mims reached out to Engler, who asked him to re-contact him at a later date.
      iii. Bickford is looking into environmental activists and sustainability. Committee discussed the need to try to share speakers flying in internationally with UNL so as to share the costs. Otherwise, the airfare may be cost prohibitive.
      iv. Committee recommended that Bickford also look for someone to speak about the importance of businesses and corporations being socially conscious.
      v. Hill will look into Lutheran Family Services out of Lincoln, and Kearney Crossroads Shelter. Payne suggested asking additional local organizations, such as Jubilee Center, etc. to form a panel. Hill will look into this too.

   c. Arts: poets, musicians, visual artists
      i. José Ballesteros (originally from Ecuador), who is a dynamic performer and is editor of a newly released book of poetry entitled Knocking on the Door of the
White House: Latina and Latino Poets in Washington, D.C. and Sami Miranda are available to come do a poetry reading/performance including storytelling, poetry and music. Miranda is also an artist and could display his work. The committee agreed that this cultural performance should be the Monday evening keynote.

II. New WAC committee member updates
   a. Lilly will invite International Studies major, Logan Johansen to participate
   b. Payne invited Jahad Al Bulushi from Oman and Yu Jin Oh from Korea to participate. They both accepted.
   c. Lilly informally invited B&T Economics Lecturer, Theresa Yaw to serve on the committee. Payne will follow up.

III. Other
   a. Preconference reception update – Hartman and Payne
      i. Hartman reported that MONA is available to us if we want to do the preconference reception there. They will charge $50/hour and will set up tables and chairs for us. They have easels available if we want to do an art installation.
      ii. Payne reported that the new Cunningham’s south location will be open and will have private party rooms available. She spoke with Yousef Ghamedi who is happy to host the reception there. Committee prefers this location if the date is available. [Following the meeting, Payne did confirm the date with Ghamedi, so this venue is reserved for the reception.]
         1. Ziwoya suggested that we once again invite members of the business community, as well as UNK admins to the reception again this year.
   b. Lilly and Mims will look into the possibility of refugee or immigrant art.
   c. Artists and Lecturers – Mims will look into this
   d. Documentaries – committee agreed that we should wait to see what NGOs come to the conference and ask them to bring documentaries about their organizations.
   e. Graphic Design – Payne has communicated with Rick Schuessler who will line up a student who will be here this summer to do the design work for the conference.

The next meeting will be held Monday, March 12, at 4:00 p.m. in COE B155 (Matt, please reserve)
GRADUATE COUNCIL MINUTES
February 8, 2018 - E-meeting

VOTING: John Bauer, Matt Bice, Haishi Cao, Bree Dority, Bruce Elder, Mark Ellis, Dena Harshbarger, David Hof, Miechelle McKelvey, Chuck Rowling, Jeanne Stolzer, Marguerite Tassi, Mallory Wetherell, Broc Anderson and Shaun Mewes

I. Approval of the December 14, 2017 Minutes – approved via email

II. Committee Reports

A. Policy & Planning Committee – no report.

B. Academic Programs Committee

*For Graduate Council Information*

The following courses have been approved by Committee II:

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<tr>
<th>Course Name</th>
<th>Nature of Request</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>CDIS 830P Pediatric Swallowing Disorders</td>
<td>Create Course - has been offered previously as CDIS 899P Special Topics</td>
<td>Approve</td>
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<tr>
<td>CDIS 879P Aging and Cognition</td>
<td>Create Course – area of growing interest; potentially of interest to students in other majors</td>
<td>Approve</td>
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<tr>
<td>REC 857P Trends and Issues in Therapeutic Recreation</td>
<td>Delete Course - has never been taught and most likely will never be taught</td>
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<td>TE 827 Teaching English to Speakers of Other Languages (TESOL)</td>
<td>Create Course – necessary to meet Rule 24 for teaching English as a Second Language endorsement</td>
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<td>TEMO 803P Montessori - Philosophy and Child Development</td>
<td>Course Change – revised to meet new Montessori Accreditation Council for Teacher Education (MACTE) Competencies</td>
<td>Approve</td>
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<td>TEMO 804P Montessori Elementary I - Core Applications I</td>
<td>Create Course – to meet new MACTE Competencies</td>
<td>Approve</td>
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<td>TEMO 806P</td>
<td>Montessori Elementary I - Physical Science/Biology</td>
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<td>Montessori Elementary I - History/Geography</td>
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<td>TEMO 808P</td>
<td>Montessori Elementary I - Core Applications II</td>
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<td>TEMO 810P</td>
<td>Montessori Elementary I - Mathematics/Geometry</td>
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<td>Montessori Early Childhood - Practical Life</td>
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<td>Montessori Early Childhood - Math and Sensorial</td>
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<td>Montessori Early Childhood - Language and Grammar</td>
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<td>Montessori Practicum: Early Childhood</td>
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<td>Montessori Elementary I - Practicum</td>
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**Tabled:**

| Public Communication, MA | New program | Return for additional information, modification |

**For Graduate Council Action**
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<th>Nature of Request</th>
<th>Comments</th>
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<tr>
<td>Curriculum and Instruction, MAE</td>
<td>Program change - add two unique Montessori concentrations; add school librarian concentration</td>
<td>Recommend approval</td>
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<tr>
<td>History, MA</td>
<td>Program change - add focus on public history</td>
<td>Recommend approval</td>
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<tr>
<td>Speech/Language Pathology, MSE</td>
<td>Program change - add additional elective CDIS 818 Diagnostic Methods</td>
<td>Recommend approval</td>
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All program changes come as a seconded motion to the Graduate Council. Motion Carried.

C. Faculty & Student Affairs Committee – no report.

Respectfully submitted,
Janna Shanno, Recording Secretary
General Studies Council Minutes  February – 3:30 p.m.
Warner Hall, Warner
Conference Room
*** Approved via email ***

Present: Julie Agard, Karl Borden, Debbie Bridges, Greg Brown, Derrick Burbul, Joel Cardenas, Scott Darveau, Tim Farrell, Beth Hinga, Kay Hodge, Katherine Kime, Miechelle McKelvey, Kristi Milks, Tami Moore, Amy Rundstrom, Kim Schipporeit, Rebecca Umland, Beth Wiersma, Ron Wirtz

Absent: Amy Rundstrom, Kenya Taylor

Guests: David Vail, Mark Ellis, Megan Hartman, Carol Lilly

I. Call to Order:

Debbie Bridges called the meeting to order.

1. Approve Agenda:

   Hodge/Darveau moved to approve the agenda. Motion carried.

2. Minutes from the December 7, 2017 meeting were approved via email.

II. Old Business (Open Items):

1. Course Proposals (Review for Final Approval):

   a. MGT 188: Entrepreneurship Around the World (Instructor: Susan Jensen; Department: Management) – Revised and Resubmitted

   b. PSY 388: Rest in Peace: Death and Cemetery Culture (Instructors: Theresa Wadkins and Carol Lilly; Department: Psychology)

      Darveau/Borden moved to approve sending the above courses to Dr. Bicak for final approval. Motion carried.

III. New Business:

1. Course Proposals (New):

   a. HIST 110: History of Science & Medicine (Instructor: David Vail;
Department: History): Darveau/Hodge moved to approve the above sending the above course out to campus for comment. Motion failed. The course will need to be revised and resubmitted.

b. ENG 388: Evolution of the Superhero (Instructor: Megan Hartman; Department: English): Wiersma/Moore moved to approve the above sending the above course out to campus for comment. Motion failed. The course will need to be revised and resubmitted.

2. Assessment and GS Program:
   a. Syllabi Review Spring 2018 Courses (Aesthetics, Humanities, and Social Sciences):
      Bridges informed the Council that spring 2018 Aesthetics, Humanities, and Social Sciences syllabi have been collected, posted to Canvas, and assigned to the review teams. Bridges asked the Review Teams to have the courses reviewed and provide feedback at the April 6 meeting.
   b. Initial Results MATH and Democracy in Perspective Assessment (Fall 2017):
      Bridges informed the Council that draft assessment reports for MATH and Democracy in Perspective are available on Canvas and asked the Council to review the reports which will be discussed next meeting.

3. Review/Revision of General Studies Program:
   Brown/Wiersma moved to have a moratorium on new course proposals for the month of March. Motion carried.
   a. College Proposals
   b. GSC Proposal:
      Bridges asked the Council to breakout into their teams to discuss the GSP. Each group discussed with the Council their thoughts and possible curriculum changes. The Council will continue to develop a proposal for the GSP.

IV. Other:
   GSC Transition to Canvas (update): Materials for Council meetings are being moved from Blackboard to Canvas.

v. Adjournment:
   Moore/Darveau moved to adjourn at 5:25 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, March 1, 2018, at 3:30 p.m., Warner Conference Room