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**OpenSPACES@UNK: Scholarship, Preservation, and Creative Endeavors**

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Faculty Senate Packets

Faculty Senate

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3-7-2019

## March 2019 Faculty Senate Packet

University of Nebraska at Kearney Faculty Senate

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7PM – March 7th, 2019

Health Science Education Complex, Room 104

Faculty Senate Website:

[http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

- I. Call to order
- II. Roll Call
- III. Approval of Agenda
- IV. Action on Faculty Senate Minutes: **07Feb2019**
- V. Special Presentations
  1. **Wendy Schardt**, Director, Student Health and Counseling  
**Kiphany Hof**, Assistant Director SH&C  
 Counseling Student Climate Survey: Conclusions and Recommendations.
- VI. Reports of Faculty Senate Standing Committees
  - A. Oversight Committee:
  - B. Executive Committee:
  - C. President's Report:
  - D. Academic Affairs: **21Feb2019**
  - E. Academic Freedom and Tenure Committee:
  - F. Academic Information and Technology Committee:
  - G. Artists and Lecturers Committee:
  - H. Athletic Committee:
  - I. E-campus Committee: **28Jan2019**
  - J. Faculty Welfare Committee: **06Dec2018; 24Jan2019**
  - K. Grievance Committee:

- L. Library Committee:
- M. Professional Conduct Committee: Student Affairs Committee:
- VII. Reports of Senate Representatives to Non-Senate Committees
  - A. Assessment Committee:
  - B. Women, Gender and Ethnic Studies Advisory Committee:
  - C. International Studies Advisory Council: **24Jan2019**
  - D. Parking:
  - E. Safety Committee:
  - F. World Affairs Conference Committee:
- VIII. Reports from Academic Councils
  - A. Graduate Council: **14Feb2019**
  - B. General Studies Council: **07Feb2019**
  - C. Council on Undergraduate Education:
  - D. Student Success Council:
  - E. Equity, Access, and Diversity Committee
- IX. New Business
  - A. Need Senator Volunteers to become Inclusive Community Facilitators

Friday, March 15 from 12:30 pm to 3:30 p.m. at the Alumni House

Inclusive Communities, Cammy Watkins, Deputy Director, Omaha, will be joining us for a presentation on: *How to Create Safe Spaces for Identity-based Dialogues*. In this three-hour workshop, participants will start with an introduction to Identities and examine foundational definitions including: visible, non-visible, hidden, passing, and intersectional identities. Participants will end with reviewing resources for advocating for marginalized communities through healthy conversations about identity. Then participants will:

- Explore techniques for setting up and utilizing norms for race-based conversations;
- Understand ORID, a specific facilitation framework that enables a focused conversation with a group of people in order to reach some point of agreement or clarify differences; and
- Review tips for facilitating inclusive dialogues.

Senators and faculty from their departments are invited to become **Inclusive Community Facilitators** to train others/facilitate sensitive conversations (i.e., this is not a passive program where they learn something and then sit with it.).

UNK Student Government, UNK Staff Senate and UNK Equity, Access and Diversity Committee will be participating as well. **Please RSVP as space is limited to the first**

**30.** [https://unk.co1.qualtrics.com/jfe/form/SV\\_3lnsf4BAEciHNvT](https://unk.co1.qualtrics.com/jfe/form/SV_3lnsf4BAEciHNvT)

Vice Chancellor Jon Watts requested Senator volunteers to serve on RFP Committees

1. Chartwells dining contract will be terminated as of May 20. Need 1 Senator to serve on UNK Dining RFP Review Committee– will be intense, short term time commitment (Bids to be submitted on **March 27<sup>th</sup>**, the review committee will have less than 2 weeks to make recommendation to VC Watts. Large amount of reading and evaluation in a within 2 weeks).
2. Need 2-3 Senators to serve on UNK Designated Travel &Transport RFP Review Committee - longer term time commitment (over several months).
3. Any Senators attending, I LOVE NU DAY? March 27

x. Unfinished/Old Business

A. **President Mims:** Seeking Faculty Senators vote regarding the current General Studies Proposal - 37 hours. Thumbs up or thumbs down vote to get a sense where the departments/faculty are in relation to the proposal.

xI. General Faculty Comments

This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community. All faculty members are specifically invited to attend Faculty Senate meetings.

xII. Adjournment:

## UNK FACULTY SENATE MINUTES

**7 PM – February 7th, 2018**

- I. Faculty Senate President Grace Mims presided.
- II. **Senators Present:** Dawn Mollenkopf, Greg Brown, Ron Konecny, Dale Porter, Chau Ngan, Martonia Gaskill, Jon Dettman, Noah Rogoff, Matt Miller, Marissa Fye, Sam Rapien, Allen Thomas, Kurt Borchard, Grace Mims, Ted Larsen, Dale Porter, Christina Sogar, Timbre Wulf, Ford Clark, Jeremy Dillon, Jeremy Armstrong, Nick Hobbs, Roger Davis, Derek Boeckner, Megan Strain, Laurinda Weisse.  
  
**Senators Absent:** Janet Trewin, Bryce Abbey, Jan Moore, Claude Louishomme, Pat Hoehner, Denys Van Rener.
- III. Approval of Agenda and Minutes  
  
\*\*\*The December 6th minutes were moved and seconded for approval.  
  
\*\*\*The February 7<sup>th</sup> agenda was approved.
- IV. Special Presentations
  - A. **Senior Vice Chancellor Jon Watts:** University Budget Planning
    - Governor Ricketts' proposed budget is a positive starting point. We submitted a minimal request and the Governor's budget fully funds our salaries, benefits and health insurance. The Governor is also proposing a new scholarship program that would support 250 NU students annually in areas of high workforce demand.
    - We appreciate that the Governor recognizes Nebraska's workforce challenges and is taking steps to address them. This budget will not solve all of the state's workforce needs. But it is a good basis for our conversations with the Governor and state senators in the months ahead.
    - The Governor's budget does not fund the utilities and general operating portions of our request. This would create a recurring funding gap of about \$4.9 million.
    - This would come on top of the significant work we've done to close an initial budget gap of \$49 million. That included \$22 million in administrative cuts from the Budget Response Teams, programmatic reductions across campuses, and tuition increases. We will continue to do everything possible to protect affordability and academic quality, but that becomes more difficult with every cut.

- We have been through a period of extraordinary fiscal challenge. The cuts have impacted almost every employee. Rather than hunkering down, we've kept our focus on the future. From enrollment successes and research growth, to new facilities that will transform education and healthcare, to deeper public-private and cross-campus collaborations, we've done everything we can to turn challenges into opportunities. We're focused on doing even more to grow our impact on Nebraska's economy and quality of life.

#### **What are the next steps on the state budget?**

The Legislature's Appropriations Committee will release its own budget proposal and then hold hearings for state agencies. Our hearing is March 4. The Committee will have an opportunity to make changes before forwarding a final recommendation to the full Legislature for debate. After the Legislature weighs in, the budget will be sent to the Governor for final consideration.

#### **Why did we submit such a minimal request that didn't meet all our needs?**

We're mindful of Nebraska's fiscal challenges and the hard decisions policymakers have to make. This is not a growth budget, and as we think about Nebraska's economic needs 10, 20 and 30 years down the road, our workforce challenges are only going to grow. Higher education – and an affordable, competitive University in particular – is an economic engine that can solve the challenges. But we cannot do it without the state's partnership.

#### **Will we have to raise tuition next year?**

As we said when we submitted our request, the President, Chancellors and the Board will be having a conversation about tuition increases.

#### **Will we have to make more cuts?**

While we don't yet know what our state funding will be, we know we will have to do more work to balance the budget. University leadership will be working closely together to determine how to do that.

#### **Can we find more BRT cuts?**

Our colleagues have done remarkable work in finding new, more efficient ways of doing business in order to cut administrative costs. If not for the \$22 million in administrative cuts they identified, cuts to academic programs would have been much deeper. But while we'll never stop looking for efficiencies, we can't keep going back to that well.

#### **Can employees lobby state senators on the budget?**

Faculty and staff are free to contact policymakers. However, unless directed by University leadership, they should do so on their own time, using their own resources, and they should state that they are speaking as an individual and not on behalf of the University.

**B. Kimra Schipporeit, Registrar: Federation Project**

- A set of standards that allow, among other things, the ability to authenticate into multiple systems using any one recognized credential
- Ability to use one set of credentials for all systems, Security, Single-Sign On capabilities
- New login page for MyBlue
- Options for logging in to MyBlue
  - Option 1: Select “TrueYou” button
    - NUID and password to log in
  - Option 2: Select “Show Campuses”
    - Select UNK button
    - EASI login page
- What Systems Currently Work with Federation?
  - MyBLUE, Firefly, More to come!!

V. Oversight Committee

VI. Executive Committee Report

VII. Report by President Mims



## Faculty Senate President's Report March 7, 2019

### President's Report

- I. Guest Speakers for March 7<sup>th</sup> FS Meeting
  1. Wendy Schardt, Director, Student Health and Counseling (SH&C). *UNK Student Climate Survey: Conclusions and Recommendations.*
  
- II. FS ExCom & Senator Invitations/Events  
 Senators are invited to become **Inclusive Community Facilitators** to train others/facilitate sensitive conversations (i.e., this is not a passive program where they learn something and then sit with it.). Faculty Senate and UNK Equity, Access and Diversity Committee will be participating as well in this "Train the Trainer" workshop titled:

***"How to Create Safe Spaces for Identity-based Dialogues."***

#### **Where, When**

Friday, March 15 from 12:30 pm to 3:30 p.m., UNK Alumni House (2222 9th Avenue, Kearney, NE 68894) Lunch Provided

#### **Presenter**

Cammy Watkins, Deputy Director, Inclusive Communities, Omaha

#### **Workshop Description**

In this three-hour workshop, participants will start with an introduction to Identities and examine foundational definitions including: visible, non-visible, hidden, passing, and intersectional identities. Participants will end with reviewing resources for advocating for marginalized communities through healthy conversations about identity.

#### **Objectives**

Participants will:

- Explore techniques for setting up and utilizing norms for race-based conversations;
- Understand ORID, a specific facilitation framework that enables a focused conversation with a group of people in order to reach some point of agreement or clarify differences; and
- Review tips for facilitating inclusive dialogues.

**Please RSVP as space is limited to the first 30.**

[https://unk.co1.qualtrics.com/jfe/form/SV\\_3lnsf4BAEciHNvT](https://unk.co1.qualtrics.com/jfe/form/SV_3lnsf4BAEciHNvT)

- III. Meetings Attended
  - A. *Title IX Forums* Planning Meeting with Will Avies, UNKEA President, and Mary Chinnock Petroski, UNK Chief Compliance Officer & Title IX Coordinator.
  - B. FS ExCom meeting with Chancellor's Cabinet Feb. 25
  - C. FS ExCom meeting, Feb. 25



- D. FS Presidents from 4 campuses – Feb. 28 (Zoom)
- E. General Studies Proposal, Dr. Bicak, March 4
- F. Title IX Forum, March 6, 1 p.m. Copeland 140

#### IV. FS ExCom Meeting – February 25

- A. General Studies proposal
- B. Legislative Update-AVC Kelly Bartling legislative team
  - 1. “I Love NU Day”, confirmed date, Wed., March 27; a bus will take faculty and students to the Capital early morning. Martonia forwarded detailed info from AVC Bartling to FS Senators. **Any Senators attending?** Grace and Dawn will attend.
- C. *Defamation Experience* update – NU Diversity Officer Collaborative (D.O.C.) decided on September 2019 for all 4 campus. UNK event will be held on Sept. 23, 6-8 p.m. Ponderosa.
- D. *Title IX Forums*-March 5<sup>th</sup>, 4 pm Ockinga Auditorium and March 6<sup>th</sup>, 1 pm Copeland 140
- E. NU Diversity & Inclusion video - Leaders voice and conveys the importance of striving for inclusive excellence at the University of Nebraska. [https://youtu.be/5\\_2bGplpWIY](https://youtu.be/5_2bGplpWIY)
- F. UNK FS Constitution revisions -Parliamentarian, Dr. Roger Davis

#### V. FS ExCom & Cabinet – Feb. 25

##### **A. Vice Chancellor Jon Watts requested:**

- 1. Chartwells dining contract will be terminated as of May 20. Need 1-2 Senator to serve on UNK Dining RFP Review Committee– will be intense, short term time commitment (Bids to be submitted on March 27<sup>th</sup>, the review committee will have less than 2 weeks to make recommendation to VC Watts. Large amount of reading and evaluation from March 28<sup>th</sup> through April 10<sup>th</sup>).
- 2. In 2020, the contract with the Designated Travel Agency (DTA) for the University of Nebraska system (NU) will expire. In 2019, a RFP will be released for the next contract. In preparation for this, there is need for 2-3 Senators to serve on the DTA RFP Review Committee - longer term time commitment (over several months).
- B. NU 150 Grace noted that Senator Rogoff commented at the last FS meeting that NU 150 announcements tended to focus on the UNL campus to the omission of the other campuses in the system. Chancellor Kristensen noted that some efforts were being made to rectify that initial presentation and the KRVN radio did offer some programming where each campus received individual attention.
- C. Chancellor discussed the CCC-UNK Pathway Program which allows students who would not initially qualify for enrollment at UNK, to enroll at CCC and have dual enrolment with UNK. They spend a year at CCC and then transition into UNK.
- D. Dean Hinga reported:
  - 1. Student Government Elections are coming up
  - 2. EAD Diversity survey for campus results will be disseminated this spring.
  - 3. Stancia Jenkins Associate to the President/Assistant Vice President for Diversity, Access, and Inclusion to serve UNK 2 days per month in response to EAD top priority recommendation to hire for a similar UNK position.
- E. Impact Summary & Projections UNMC Health Science Education Complex in Kearney

## F. Dr. Bicak reported:

1. Big Idea Program: From the original 65, 19 BI proposals moved forward and have since been narrowed down to a top 10. There are 7 for UNMC, 2 for UNL, 1 for UNO.
2. Ryan Teten has been hired as the new Dean of CAS.
3. The searches for the Graduate Dean, and Dean of CBT are ongoing and are expected to be wrapped up prior to Spring break.
4. The COE search is ongoing and no interview dates are yet determined.
5. There will also be a search upcoming for the Enrollment Management /Academic Services position.
6. A new chair has been hired for the Cybersystems department.
7. The Nebraska Water conference will be held at UNK on Monday, March 4.

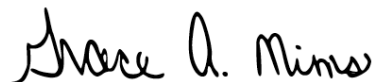
## VI. FS Presidents from 4 campuses – Feb. 28 (Zoom)

- A. "I Love NU Day", Wed., March 27
- B. Memo 32, BOR Bylaws: Faculty Conduct/Student Conduct
- C. UNL's handling of professors' petty offenses at issue in light of state funding needs, conservative backlash [https://www.omaha.com/news/plus/unl-s-handling-of-professors-petty-offenses-at-issue-in/article\\_4bd26ca8-51af-5faf-b6ee-63420ff1ebe3.html](https://www.omaha.com/news/plus/unl-s-handling-of-professors-petty-offenses-at-issue-in/article_4bd26ca8-51af-5faf-b6ee-63420ff1ebe3.html)

## VII. Future Meetings

- A. FS ExCom meeting, March 11
- B. FS ExCom meeting with Chancellor's Cabinet, March 25
- C. I Love NU Day, March 27
- D. March 29, Varner Hall, UNL
  1. NU FS Presidents
  2. NU FS Engagement Council meeting
  3. Pres. Bounds & AVP & Provost Frist meeting with FS Presidents
  4. NU Identity & Security follow up meeting with FS Presidents
  5. UNL Board of Regent's meeting
- E. Future FS Meeting Guest Speakers
  1. April 4
    - a. Brett Bieber, Director of Identity & Access Management & Andrea Childress, Director of Risk & Compliance: *NU Identity and Security*
    - b. Dr. Toni Hill, Dr. Linda Van Ingen and Dr. Grace Mims UNK Equity, Access, & Diversity (EAD) Committee Members – *UNK Diversity Survey Results*
    - c. Senator Ford Clark & *National Award Recipient* Students
  2. April 25
    - a. Patrick Arnold, *University Foundations Course: Student Success*
    - b. Brette Ensz, Assistant Director First Year Program, *New Student Enrollment and Blue Gold Welcome Initiatives*.

Respectfully Submitted,



Dr. Grace Ann Mims

UNK Faculty Senate President 2018-19

### **Faculty General Comments:**

1. Senator Davis reminded faculty about final week policy. There has been reports of significant number of faculty not following the policy that has been established to protect students during this critical time in the semester. Senator Davis urged faculty to adhere to the policy and remind faculty in the departments about the procedures.
2. Senator Derek Boeckener, a senator rep from Academic Affairs committee, which is another avenue for faculty to provide feedback on General Studies, is taking any feedback and comments from faculty senators and take them back to the Academic Affairs.
3. Senator Davis commended General Studies for doing a good job at providing background information on how they arrived at the 37 hours in the content of structural changes. Davis continued by adding that many faculty would like to encourage GS to be open for dialogue on possible fundamental change.
4. Senator Taylor warned about instructor based credit approval academic programs. He suggested using course-based approval so students can sign up for courses taught by different instructors to avoid the risk of the credits not counting towards the major. Senator Mollenkopf also commented on the benefits of approving credits based on courses so the degree audit recognizes an accept the credits.
5. Senator Noah Rogoff mentioned that his department Music, Dance and Theatre had a conversation after a general studies presentation and the consensus was the there would be no downside for his department. However, what he has heard from people across campus is that the proposal is not going far enough as far as reduction.
6. Senator Brown urged departments communicate well with the college committees and communicate with Faculty Senate committees to make sure everybody is equally being heard. There has been several department that have written longer memos GS counsel but from the council we're trying not to listen to this department that is making a lot of noise and ignore the other hundred on campus. Departments should make sure their feedback id forwarded to the faculty senate committee.
7. Senator Rogoff was concerned there was no mention about the four campuses that are part of the University of Nebraska in the publicity materials of the 150 years of the NU. Senator Rogoff emailed President Bounds and UNL Chancellor Green to provide feedback on the perceived disconnect between the four campus that is known to make up the NU system.
8. Senator Rogoff suggested that Faculty Senate provide departments with guidelines/recommendation for election protocols to promote transparency in the procedures.

### **Unfinished Business**

Faculty Senate voted and passed a motion that acknowledges the action of the GS Committee on the General Studies Resolution that was passed on 4.22.18.

Whereas the General Studies Council did offer a proposal by the December Faculty Senate meeting for a revision of the General Studies program with a significant reduction in hours, and

Whereas, although that reduction was one hour above the 36 hours specified in the Senate resolution of April 26, 2018, the action of the General Studies Council was fully within the spirit of the Faculty Senate Resolution requesting action by the Council by December, 2018 and presenting a significant reduction in hours, therefore,

The UNK Faculty Senate acknowledges the General Studies Council for its determination to remain true to the UNK Liberal Arts mission, the desire of the faculty for the revision of the General Studies program and its efforts to work with the campus community to insure such a revision will be forthcoming.

The meeting adjourned at 09:10 pm

## Faculty Senate Academic Affairs Committee Minutes from Meeting

Thursday, February 21, 2019

WRNH 2147

**Present:** Debbie Bridges (CBT), Derek Broeckner (FS), Lindsay Brownfield (LIB), Joel Cardenas (AA), Brooke Envick (CBT), Ralph Hanson (CAS), Kate Heelan (COE), Bailey Koch (COE), Kim Schipporeit (REG)

**Absent:** Jasmine Beringer (SS), Jack Clark (SS), Mark Ellis (AA), Julie Shaffer (CAS)

**Guests:** Angela Hollman, Ross Taylor

Chair Bridges called the meeting to order at 3:32. Bridges/Hanson moved to approve the agenda. Motion passed.

At the suggestion of Bridges, the committee began with a discussion of items #127, #124, and #121, as these items were the interest of guests Hollman and Taylor. The discussion began with the course requirements for item #127, Information Networking and Telecommunications. Bridges suggested that MGT 133 and MGT 233 be removed and replaced with STAT 241 in the BS Science-related course requirements category. Concerns over MGT 133 centered on students' ability to transfer the course outside of UNK; concerns over MGT 233 centered on compliance with current CBT:BD policy on which courses can be listed in the BS Science-related course requirements. The same issues were central to the discussion of items #124 and #121. After further discussion, Hollman and Taylor were both in favor the suggestion to remove "MGT 133 and MGT 233" and add "STAT 241" from the list of courses in the B.S. Science-related course requirements in order to move the programs forward at this time.

Hanson/Brownfield moved to approve items #114 - #131 with the noted adjustments made to items #121, #124, and #127. Motion passed. The discussion moved to the General Studies Proposal.

Hanson discussed the outline he is preparing that summarizes the input from the College-level feedback sessions regarding the GS Proposal. Committee members stated that input was gathered from their colleagues through email blasts, meetings, and listening sessions. Bridges ensured that committee members felt comfortable that their respective colleges received adequate representation and the opportunity to provide feedback. Hanson stated he would have a draft to the committee members before the March sub-committee meeting. Bridges charged the committee with reviewing the draft and making specific corrections and suggestions prior to the next meeting.

Bridges called the question. Motion unanimously passed.

Koch/Brownfield moved that the meeting adjourn. Meeting adjourned at 4:35.

Respectfully submitted,  
Brooke Envick, Scribe

Approved via email (February 22, 2019 )

## 2018-2019 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 2/13/2019 Academic  
Affairs Full Committee 2/21/2019

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT,  
COL, REASON

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#114, Alter, Program, Pre-Radiologic Technology, HSCI, CNSS, Changes are being proposed to the Pre-Radiologic Technology Program to provide a timely update to the curriculum that will ensure consistency in the quality and the delivery of the clinical education required by this program across all of our clinical affiliations. Specifically, the alterations to this program include an increase in the number of credits taken at UNK and the addition of a health sciences internship that will be comprised of the clinical education hours completed during the professional training. Program Directors at each clinical affiliate will become adjunct faculty and will be the instructors of the internship credits (HSCI 475).

#115, Alter, Program, Pre-Respiratory Therapy, HSCI, CNSS, Changes are being proposed to the Pre-Respiratory Therapy Program to provide a timely update to the curriculum that will ensure consistency in the quality and the delivery of the clinical education required by this program across all of our clinical affiliations. Specifically, the alterations to this program include an increase in the number of credits taken at UNK and the addition of a health sciences internship that will be comprised of the clinical education hours completed during the professional training. Program Directors at each clinical affiliate will become adjunct faculty and will be the instructors of the internship credits (HSCI 475).

#116, Alter, Program, Cyber Security Operations Comprehensive, B.S., CYBR, CBT, Move to Cyber Systems. Adjusted the course requirements, because as we merged programs we eliminated some courses and added some new courses. We also adjusted the course requirements to more completely meet NSA requirements.

#117, Alter, Program, Applied Computer Science, B.S., CYBR, CBT, Move to Cyber Systems in CBT.

#118, Alter, Course, Title, Credit Hours, Prerequisites, Course Description, ART 456, Portfolio, ART, CFAH, The Department needs to up Art 456 because we (department) are proposing to use this course in both the BA Studio (3credits & as the capstone for this program); the BFA Studio (2credits) and the BFA VCD (2credits) Programs. This portfolio course is the preparatory course for capstone courses Art 496 and Art 499 in both BFA degree programs. Also, simplify the course name in order to accommodate all 3 Art degree programs; Change in course title; Old Value: Design Portfolio; New Value: Portfolio; Change in credit hours; Old Value: 2; New Value: 1-3; Change in prerequisites; Old Value: None; New Value: Department consent required; Change in course description; Old Value: An advanced design course which focuses on the development and creation of a student portfolio as a result of completing the VCD Program. Topics involve the refinement or creation of the portfolio itself, cover letter, resume and proposals for the senior project.

The course will utilize the student's knowledge and skills from previous coursework in order to create a professional presence that emphasizes acquired design skills and strengths; New Value: An advanced art and design course that focuses on the development and creation of a student portfolio in order to complete the BA Studio degree, or the BFA degree programs. Topics involve the refinement or creation of the portfolio itself, cover letter, resume and proposals for the senior project. The course will utilize the student's knowledge and skills from previous coursework in order to create a professional presence that emphasizes acquired design skills and strengths.

#119, Alter, Certificate, Professional Sales, MKMIS, CBT, Adding MKT 450 Pharmaceutical Marketing and SCM 304 Negotiation Strategies, Fundamentals, & Tactics as elective courses to allow students more choices for tailoring the certificate program to meet their needs/interests. MKT 450 will serve students interested in Pharmaceutical Sales while SCM 304 is being added since many sales positions involve negotiating price and/or terms of sale.

#120, Alter, Minor, Computer Science, CYBR, CBT, Change to be in the Cyber Systems Department.

#121, Alter, Program, Computer Science Comprehensive, B.S., CYBR, CBT, Move to the CBT college, Cyber Systems Department. Allow options for the first programming course.

#122, Alter, Course, Prerequisites, ENG 485, Narrative Strategies, ENG, CFAH, Students need only one of our beginning Creative Writing courses in order to take ENG 485. Current pre-reqs are preventing enrollment; Change in prerequisites; Old Value: ENG 320 or ENG 415 or ENG 419; New Value: ENG 211 or ENG 214 or ENG 215 or ENG 217.

#123, Alter, Supplemental Endorsement, Information Technology, CYBR, CBT, Move to Cyber Systems Department.

#124, Alter, Program, Information Technology, B.S., CYBR, CBT, Move to Cyber Systems. Adjust courses based on new ACM IT standards.

#125, Alter, Minor, Information Technology, CYBR, CBT, Move to the Cyber Systems Department. Update beginning course options.

#126, Alter, Minor, Information Networking and Telecommunications, CYBR, CBT, Move to the Cyber Systems Department. Add the Linux course.

#127, Alter, Program, Information Networking and Telecommunications Comprehensive, B.S., CYBR, CBT, The move into the Cyber Systems department has prompted changes and efficiencies between course content across all Cyber Systems majors. This prompted different course combinations within the INT program and thus, expansion of student options in the BS-related science section to support student exploration in a wider variety of Cyber Systems options. The proposed BS Science-related course requirements are: MATH 103 Plane Trigonometry3 or MATH 123 Applied Calculus I or MGT 133 Business Calculus and Linear Programming or MGT 233 Business Statistics.

#128, Discontinue, Course, MIS 380, Web Software/Network Architecture, MKMIS, CBT, Merging with other programs into the Cyber Systems Department, will make use of other courses to meet these requirements.

#129, Activate, Course, Title, Prerequisites, Course Description, SOWK 474, Social Work in Rural Settings, SOWK, CNSS, This course has been dormant for several years and we wish to make it available again due to increased demand for Social Work electives for a growing online program. The course title and description are also being updated, along with the prerequisite courses, which have been assigned new course numbers since the course was previously offered (SOWK 400 and SOWK 410 were previously numbered 242 and 335); Change in course title; Old Value: Rural Social Work; New Value: Social Work in Rural Settings; Change in prerequisites; Old Value: SOWK 172 and SOWK 242 and SOWK 335; New Value: SOWK 172 and SOWK 400 and SOWK 410; Change in course description; Old Value: The course focuses on the development of generic, rural social work practice skills. These skills are emphasized to effectively deal with the problems of poverty, ill-health, housing, isolation, mental health, and aging; New Value: This course examines the distinctive nature of rural generalist practice, where practitioners are often faced with multiple and changing roles and responsibilities. This class will broaden the student's knowledge base by examining relevant history, technical expertise, and current trends and issues facing rural people and rural service providers within both national and local contexts.

#130, Alter, Minor, Supply Chain Management, MKMIS, CBT, Cleaning up the SCM Minor Elective course list by deleting courses that are either not being taught regularly or that have been deemed to no longer be appropriate ( MIS421 Business Process Redesign and ERP Systems, MKT336 Services Marketing, MKT433 Marketing Channels Management, MKT434 Business to Business Marketing, MGT314 Operations and Supply Management, MGT415 Quality Management Concepts & Practice, MGT425 Operations Research, GEOG315 Geographic Info Systems, and ITEC453 Purchasing for Wholesale Distribution) and adding several elective courses (SCM456 Supply Chain Management Senior Seminar, MKT450 Pharmaceutical Marketing, MKT430 International Marketing, MKT437 Sales Management) that have been deemed to be more appropriate.

#131, Create, Course, THEA 405, Theatre Design Software, MUS, CFAH, This course has been taught twice as a Special Topics because of the popularity and necessity of this material. It is an important course that needs to be offered to theatre students as an elective.



**eCampus Faculty Senate Advisory Committee Meeting  
January 28, 2019**

**Present:** Gloria Vavricka, Steven McGahan, Ron Wirtz, Bruce Elder, Noel Palmer, Phu Vu, Austin Nuxoll, Martonia Gaskill

**Absent:** David Luker

Gloria restated the two ideas from the November meeting that will be the charge for committee: 1) how we can best promote the eCampus facilities in the CMCT building (collaborative classrooms, studio room and light board room), and 2) the need to generate more online general studies offerings each semester.

**Jill Schiefelbein:**

Jill Schiefelbein is coming back to present and do some hands-on training for eCampus on April 8-10. She was last here in September 2018 when she spoke on how to do video(s) in your online classes. This time she will take it a step further and actually work with faculty and do some hands-on things. If faculty have videos they've already created, they can bring them to the April 9<sup>th</sup> workshops and she will critique them and give suggestions. Jill will also be the presenter for the April 10 eLuncheon discussing what the current generation of students (after the millennials) is looking for in their educational experience. Bruce gave a glowing testimonial on Jill's abilities and expertise, recommending that faculty teaching online try to attend some of the workshops she will be offering--she is excellent. It was suggested that Jill's visit be promoted to the chairs counsel or maybe sending out a postcard to "save the date."

**OER:**

Steve informed the group that there is a push from Central Administration to make courses more OER (Open Educational Resource) amenable – which means making the course cheaper for the student by reducing the cost of instructional materials. There are teams on three of the four campuses working on building initiatives to make sure that OERs are included in coursework as an attempt to make the materials in the course as close to free as possible. This is not a requirement for faculty when developing their courses, just an option to consider. Steve sits on the UNK OER committee and eCampus will now be funding the awarded stipends - \$1,500 for a three credit hour course. Faculty will be able to apply three times a year to the committee – Jane Petersen, Kim Carlson, Sheryl Krueger and Steve. These courses are not required to be online, but we certainly would like online to be part of the mix. This is a limited funded grant and will be a competitive process within the three colleges with only eight stipends given out each term....two going to COE, two going to B&T and four going to CAS. There is a University-wide committee that is looking at standardizing some of the stuff across the campuses, one of those things being a designation in the class schedule when a course is considered OER status. Currently the requirement at this time for a class to be considered OER is that it have no more than a maximum of \$40 worth of instructional materials.

**Distance Education Stipend Letter**

The Distance Education Stipend letter goes out to faculty who have been accepted and approved to receive a stipend for the development of an online or blended course. Over the years, we have had some issues with faculty not understanding how they receive their stipend even though it is explained in the letter that informs them that they have been awarded a stipend. Basically the letter details the three steps necessary to receive payment:

1) successful completion of eCampus Faculty Online Training (FOT), 2) fully develop the course, and 3) contact your eCampus Instructional Designer to set up a course review using the enclosed checklist that comes with your acceptance letter. However, we are hoping to improve the process going forward by suggesting faculty meet with their ID shortly after the faculty member receives their acceptance letter. It would be really beneficial for the IDs to meet with the faculty member before the course gets developed, so this step will be added to the process to receive payment for developing an online/blended course.

The meeting was adjourned for committee members to take a tour of the eCampus facility resources. A Doodle will be sent out to establish our next committee meeting time and date.

Respectfully submitted,  
Julie Saalfeld

**Faculty Senate Faculty Welfare Committee**

December 6, 2018

**Present:** David Hof, Will Aviles, Ngan Chau, and Rochelle Krueger

**Absent:** Claude Louishomme and Jeremy Dillon

David Hof, Chair, called the meeting to order at 2:03pm, introductions were made, and we looked over the committee's charge.

**Topics addressed:**

- Workload in the various colleges were discussed (in order to bring members up to date on previous topics).
- Release time – the committee will explore consistency in college structures.
- Regular monthly meeting times – David will send out an email to see if Thursdays at 2:00pm will work and we will try to continue to meet in COE for a centralized location.

The meeting was adjourned at 2:30pm.

Respectfully submitted,

Rochelle Krueger  
Secretary

**Faculty Senate Faculty Welfare Committee**

January 24, 2019

**Present:** David Hof, Jeremy Dillon, Ngan Chau, and Rochelle Krueger

**Absent:** Claude Louishomme and Will Aviles

David Hof, Chair, called the meeting to order at 2:10pm.

Chau (Krueger) moved to approve the minutes. Minutes approved.

Release time was discussed in more detail.

**Action Item:**

Each committee member is to examine their college's guidelines for release time and bring back the results to the next meeting on February 28, 2019, at 2:00pm in COE B156.

The meeting was adjourned at 2:17pm.

Respectfully submitted,  
Rochelle Krueger,  
Secretary

## ISAC Minutes

A meeting of the International Studies Advisory Council was held on Thursday January 24, 2019 at 3:30 in the Jennings Room of the Library.

Present: Amy Rundstrom, Megan Hartman, Matt Mims, Satoshi Machida, Laurinda Weisse, Michelle Warren, Ye Su.  
Absent: Sylvia Asay, Diana Jones, Ann Marie Park, Suzanne Maughan, Po Hu

The meeting began with notification from Matt Mims that Po Hu will be replacing Sheryl Feinstein on the Council from the College of Education. However, he was out of town and unable to attend this meeting.

The Council briefly discussed the upcoming Study Abroad and International Fair on January 31. Participation in it from across campus has declined a great deal over the past few years. We welcome other ideas to promote internationalization of the curriculum

Michelle Warren reminded all members of the upcoming films associated with UNK@ the World and asked them to send students

Then the discussion turned to the upcoming APR. Lilly noted that she has a student intern who will contact INTS alumni from the past 5 years. After some discussion, the council agreed on the questions for the survey and Matt Mims agreed to put it in Qualtrix format for the student intern.

The next discussion related to short term and long term goals for the Program Review. Discussion revolved around recruitment and retention, institutional barriers for minors and study abroad students, and the possibilities for online programs at the undergraduate or graduate level.

The meeting adjourned at 4:20.

The next meeting will be February 28 at 3:30 in the Jennings Room.

## GRADUATE COUNCIL MINUTES

Thursday, February 14, 2019

WRNH 2147 – 3:30 p.m.

**PRESENT:** Kazuma Akehi, John Bauer, Matt Bice, Bree Dority, David Hof, Chuck Rowling, Janet Steele, Marguerite Tassi, Michelle Warren, Mallory Wetherell, Ron Wirtz, Mackenzie Barbin and Blake Weeder

**ABSENT:** Doug Biggs, Haishi Cao, Dena Harshbarger, Noel Palmer, and Jeanne Stolzer

### I. Approval of the January 18, 2019 Minutes – approved via email

### II. Graduate Dean's Report

#### A. *Theresa Wadkins and Peg Abels – Long-Term Care Management.*

Theresa and Peg gave an update to the council about the new Long-Term Care Management master's program. This interdisciplinary program is being housed in the Management Department and Theresa is serving as the program chair. Theresa is currently contacting agencies and recruiting.

#### B. *Web Presentation.*

Kelly Bartling and Thane Webb gave the council a demonstration of the updated look of the website with larger photos, up-front material, quotes, and randomly changing videos. All the pages will be customized but with a consistent look. Gloria Vavricka and Alyssa Wyant from e-Campus are collaborating with updated content. Analytics are in place to test the pages and track how users are navigating the website.

#### C. *Blake Weeder – Graduate Student Association.*

Dr. Ellis introduced Blake Weeder as a new student representative on Graduate Council and explained his involvement with re-establishing the Graduate Student Association. Blake is the interim president and the members are currently drafting a constitution. He is reaching out to on-campus as well as online students for members.

#### D. *Updates.*

- Graduate Student Workshops - these workshops will be recorded when possible with a link on the Graduate Studies webpage. Possible topics include building a digital academic portfolio, wellness/anxiety, how to write/present conference papers, interviewing skills, networking, and taxes/write-offs. Dr. Ellis asked the council to confer with their colleagues about additional workshop topics.
- Research Week – April 2-5 will be Research Week. On April 2 -3 panels made up of the faculty featured in the recent *New Frontiers* publication will discuss their research, Thursday, April 4 will be a research day for undergraduate students (formerly Student Research Day) and April 5 will be for graduate students. Online students are encouraged to participate via Zoom.
- Graduate Fair – this will be held the afternoon of April 4 in the Ponderosa to highlight graduate programs.
- All graduate office policies will need to be written and/or updated including the Graduate Studies mission statement.
- Graduate Exit Survey – this survey is sent to all graduate students upon graduation and will be edited for clarity and length.

- Graduate Council composition – the make-up of the council was discussed. In the past, there were twelve elected members - three from each Business & Technology, College of Education, Fine Arts & Humanities, and College of Natural & Social Sciences. With the merging of the College of Arts & Sciences, the council’s membership will need to reflect that change. A permanent decision will be made next fall and then will require graduate faculty approval. The council voted to have three members from Business & Technology, three members from the College of Education and six members from the College of Arts & Sciences, which will include three members from fine arts and humanities and three members from natural and social sciences for the 2019-20 year (Warren/Tassi – unanimous).

### III. Committee Reports

- A. Policy & Planning Committee – the committee has forwarded one graduate faculty nomination.
- B. Academic Programs Committee – Dr. Ellis relayed his appreciation to Janet Steele for chairing this committee and Matt Bice has now taken over the chair duties.

#### **For Graduate Council Information**

The following courses have been approved by Committee II:

Course Name	Nature of Request	Recommendation
CYBR 810P: Big Data I	Change to the Cyber Systems Department	Approve: Committee II Reviewed in January & suggested modifications were partially addressed. Minor revisions necessary.
CYBR 821P: Business Process Redesigned and ERP Systems	Change to the Cyber Systems Department	Approve: Committee II Reviewed in January & suggested modifications were partially addressed. Minor revisions necessary.
CYBR 840P: Systems Audit	Change to the Cyber Systems Department	Approve: Committee II Reviewed in January & suggested modifications were addressed
CYBR 850P: Software Quality Assurance	Change to the Cyber Systems Department	Approve: Committee II Reviewed in January & suggested modifications were partially addressed. Minor revisions necessary.

CYBR 868P: Advanced Security: Playing Both Sides	New Course Proposal to meet NSA requirements in Cyber Security Operation	Approve: Committee II Reviewed in January & suggested modifications were addressed
CYBR 875: Graduate Internship in Cyber Systems	New Course Proposal, Change to Cyber Systems Department	Approve: Committee II Reviewed in January & suggested modifications were addressed
CYBR 885P: Information Systems Strategy and Management	New Course Proposal, Change to Cyber Systems Department	Approve: Committee II Reviewed in January & suggested modifications were addressed
TE 860: Introduction to Gaming in Education	New Course Proposal	Approve: Committee II Reviewed in January & suggested modifications were addressed
BIO 843: Cell Structure and Function	New Course Proposal - This course has been offered multiple times as a topic course and Biology intend to offer it in the future.	Approve with minor revision
BIOL 880: Seminar in Graduate Studies	Course Change Request: Changing the name of the course to combine all the graduate students into one seminar.	Approve with minor revision
CSP 991: Scholarly Study	Course Change Request: Change will provide more flexibility for the dissemination of scholarly study results.	Approve with minor revision
CYBR 802: Management Information Systems	Change to Cyber Systems Department	Approve with minor revision
CYBR 803: Independent Study	Change to Cyber Systems Department	Approve with minor revisions
CYBR 818P: E-Commerce Information Systems	Change to Cyber Systems Department and adjust number to make room for merged programs.	Approve with minor revisions
PHYS 805: Introduction to Engineering	New Course Proposal - New Course for MS in Math/Science Teaching	Approve with minor revisions
TE 824: Language Development for English Language Learners	New Course Proposal - Meet state requirements for the soon to be revised and adopted ESL endorsement.	Approve with minor revisions

**For Graduate Council Action**

These program changes come as a seconded motion to the Graduate Council. Motion Carried.

<b>Program Name</b>	<b>Nature of Request</b>	<b>Comments</b>
Public Communication, MA	New program	Suggestion to Graduate Council: Approve.
INTECH-MSE: Instructional Technology, Master of Science in Education	Program Change Request: Footnote #1 was revised to reflect current practices since TE 866 was developed. Provided clarification to elective class (TE 866) and required classes (TE 877 or CSIT 840P).	Suggestion to Graduate Council: Approve

C. Faculty & Student Affairs Committee – no report.

**IV. Other Business**

There being no additional business, the meeting adjourned.

Respectfully submitted,  
Janna Shanno, Recording Secretary



**General Studies Council Minutes February 7, 2019 – 3:30 p.m.**  
**Warner Hall, Warner Conference Room**  
**\*\*\* Approved via email \*\*\***

**Present:** Julie Agard, Sylvia Asay, Debbie Bridges, Derrick Burbul, Joel Cardenas, Scott Darveau, Mark Ellis, Tim Farrell, Beth Hinga, Katherine Kime, Miechelle McKelvey, Kristi Milks, Kim Schipporeit, Sri Seshadri, Rebecca Umland

**Absent:** Karl Borden, Greg Brown, Aaron Estes, Beth Wiersma, Ron Wirtz

**I. Call to Order:**

Debbie Bridges called the meeting to order.

**1. Approve Agenda:**

Lack of quorum prevented approving the agenda; however, since the agenda items are all informational the Council agreed to hold a relaxed meeting.

**2. Minutes from the December 6, 2018 meeting were approved via email.**

**II. Old Business (Open Items):**

**III. New Business:**

**1. Course Proposals (New): Nothing submitted:**

Moratorium on new course proposals for 2018-19 AY (approved at 4/26/18 GSC meeting).

**2. Assessment and GS Program:**

**a. Initial Results from Fall 2018 Distribution Course Assessment: Qualtrics Reports for Natural Sciences, A&Q Thought, and Wellness, Assessment Report: Draft**

Results are completed and now posted on Canvas.

**b. Syllabi Review Results Summary and Feedback (Fall 2018) to Faculty:**

The summaries have all been sent to all faculty.

**c. Update on Syllabi Collection/Review Spring 2019:**

All syllabi have been collected and are posted on Canvas. Groups have been set for the review process. Bridges reminded the Council to send the summaries to her in electronic form.

**3. Review/Revision of General Studies Program:**

**a. Campus Forums held in January – Debrief:**

The Council indicated the forums went well and were fairly well attended.

**b. Update on Contacting/Meeting with Individual Departments:**

Most of the departments have been contacted and/or met with. Feedback is still being received from those meetings. Also, the discussion boards are going very well.

**c. Next Steps – Planning for Spring Semester:**

The Council will work on editing the governance document to address college representation with the college merge between Fine Arts and Humanities and Natural and Social Sciences.

**IV. Other:**

Information from FS Academic Affairs: New Cyber Systems department brings together programs from CSIT, MIS, and ITEC, courses in these programs now have a new prefix (CYBR). List of GS courses (all in A&Q Thought distribution category) impacted CYBR Courses.

Current Information		Proposed Changes	
CSIT 108	Computers in Society	CYBR 108	Computers in Society
CSIT 111	Applied Comp Programming	CYBR 101	Comp Sci I: Python for Analytics (adding lab; hours increase from 3 to 4)
CSIT 112	Programming in C	CYBR 102	Comp Sci I: C for Security
CSIT 130	Intro to Comp Science	CYBR 103	Comp Sci I: Java for Software Dev
ITEC 150	Internetworking Literacy	CYBR 140	The Internet Explained
MIS 182	Software Productivity Tools	CYBR 182	Software Productivity Tools
MIS 282	Bus Intellig using Databases	CYBR 306	Intro to Predictive Modeling

Council requested course syllabi for CYBR 101; CYBR 102; CYBR 103; CYBR 140; and CYBR 306 for review. Bridges indicated the course syllabi will be available for review at the March GSC meeting.

**v. Adjournment:**

Darveau moved to adjourn at 5:20 p.m. Motion carried.

**NEXT REGULAR MEETING:** Thursday, March 7, 2019 at 3:30 p.m., Warner Conference Room.