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11-7-2019

November 2019 Faculty Senate Packet

University of Nebraska at Kearney Faculty Senate

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7PM – November 7, 2019
Antelope Room, Nebraskan Student Union

Faculty Senate Website:
http://www.unk.edu/committees/faculty_senate/index.php

- i. Call to order
- ii. Roll Call
- iii. Approval of Agenda
- iv. Action on Faculty Senate Minutes: **3 Oct 2019**
- v. Special Presentations
 - A. David Brandt, Assistant Director of Disability Services: Partnering with Faculty for Student Success
 - B. George Holman, Associate Dean and Dave Roberts Assistant Dean for Student Affairs: Student Conduct and Care Team
 - C. Stancia Jenkins: NU Associate to the President and Assistant Vice President for Diversity, Access, and Inclusion: DOC Subcommittee Document: Diverse, Highly Qualified Faculty
- vi. Reports of Faculty Senate Standing Committees
 - A. Executive Committee: **23 Oct 19**
 - B. President's Report: **7 Nov 19**
 - C. Academic Affairs: **17 Oct 19**
 - D. Academic Freedom and Tenure Committee: **15 Oct 19**
 - E. Academic Information and Technology Committee:
 - F. Artists and Lecturers Committee: **14 Oct 19**
 - G. Athletic Committee:
 - H. E-campus Committee:
 - I. Faculty Welfare Committee:
 - J. Grievance Committee:

K. Library Committee:

L. Professional Conduct Committee:

M. Student Affairs Committee:

VII. Reports of Senate Representatives to Non-Senate Committees

A. Assessment Committee:

B. Women, Gender and Ethnic Studies Advisory Committee: **25 Apr 19, 18 Sep 19**

C. International Studies Advisory Council: **29 Aug 19, 26 Sep 19**

D. Parking:

E. Safety Committee:

F. World Affairs Conference Committee:

VIII. Reports from Academic Councils

A. Graduate Council: **10 Oct 19**

B. General Studies Council: **3 Oct 19**

C. Council on Undergraduate Education:

D. Student Success Council:

E. Equity, Access, and Diversity Committee

IX. New Business

A. Charge to standing committees to review website materials/documents for accuracy

B. Charge to Faculty Welfare to look at Maternity Leave Policy

X. Unfinished/Old Business

A. BOR Bylaw proposal from UNL—any thoughts/comments from departments?

XI. General Faculty Comments

A. This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community. All faculty members are specifically invited to attend Faculty Senate meetings.

XII. Adjournment

October 3rd Faculty Senate

1. Agenda Approved
 - a. Abbey First
 - b. Dillon (by proxy) Seconded
2. Minutes Approved
 - a. Brown First
 - b. Seconded by Wulf
3. First Special Presentation
 - a. Meet the Deans
 - i. Tim Jares (CBT), Ryan Teten (CAS), Grace Mims (COE)
 - ii. What is your vision for your college?
 - iii. How do you plan to balance your executive power with your faculty's interests?
 - iv. Questions from the Senate:
 1. Senator Sogar's Proxy Ben Malczyk asked about recruitment
 2. Senator Porter commented on recruitment and numbers and how rigorous classes are. We have to be better than other schools, not just less expensive.
4. Second Special Presentation
 - a. Nicole Kent and Katie Schultis, Student Body President and Vice President
 - i. Dead Week Policies
 1. How should violations be reported?
 2. Put at the end of a syllabus—and if any violations occur, report to the Dean
 3. Senator Konecny commented
 4. Senator Porter commented that "Dead Week" may not serve a purpose
 5. Senator Clark asked for clarification on the policy
 6. Senator Abbey commented that Vice Chancellor Bicek does send out reminders, and recommended that Dr. Bicek be contacted to continue to do so
 7. Senator Dettman commented that he believes more people are aware of the policies but they are confusing. It may help to have it in the syllabus.
 8. Senator Konecny commented that some faculty was giving finals during dead week, and that's why a policy was instituted.
 - ii. Finals Week Policy
 1. Both had 3 finals on one day, and know of other students who had that type of situation
 2. UNK does not have a policy against that, and would like to have a policy that helps to work around that.
 3. UNL does have a policy where there are some options
 4. Senator Brown commented he believes we need a policy
 5. Senator Konecny commented that maybe there could be a warning system in place that tells a student they would have that situation coming up.
 6. Senator Strain commented she thinks a policy like what UNL does is a good idea
 7. Senator Dettman commented that he likes most of the ideas put forth.
 8. Senator Abbey asked what the next steps are. What is a final exam? 8 week deadline? 12 week deadline? Check peer institutions.
 9. Senator Donofrio commented that he thinks they should definitely look at other schools with similar final schedules.
5. Third Special Presentation
 - a. Jon Watts, Vice Chancellor for Business and Finance
 - i. Senator Dettman asked about debt
 - ii. Senator Porter asked about what happens to the rest of the building if no one leases it

- iii. Senator Dillon asked about revenue bond job losses. Vice Chancellor Watts said it is not Faculty who will be cut.
- iv. Senator Strain asked about new jobs, titles, money and revenue.
 - 1. Senator Brown commented that we need to ask in perhaps cabinet meetings about jobs and titles that are given but aren't advertised

6. Oversight Committee

- a. Parliamentarian Greg Brown
 - Standing Committee Elections
 - i. Senator Abbey asked for one person to fill Faculty Welfare
 - ii. All voted for the slate of elections that Mr. Brown sent out on email.
 - iii. Senator Brown asked for nominations for Academic Freedom and Tenure
 - 1. Remains
 - iv. Martonia Gaskill is nominated for Information Technology Committee
 - v. Athletic Committee needs 2 females and one male
 - 1. Megan Strain and Chau
 - 2. Kurt Borchard
 - vi. Artists Committee
 - 1. Chris Steinke
 - vii. Faculty Welfare
 - 1. Ford Clark
 - viii. Professional Conduct
 - 1. Pat Hoehner

- ix. Oversight Committee
 - 1. Matt Miller

7. President Mollenkopf gave her President's report

- a. President's Search advisory committee
 - i. Senator Clark asked about the process
 - ii. President Mollenkopf asked if there are any questions the Senate would like for us to bring to the Cabinet meeting
 - iii. Senator Steinke asked about General Studies and their timeline
 - 1. Senator Brown said VC Bicek wished the General Studies Council to move the process along quickly

8. Academic Affairs Committee

- a. Create a new department (Page 10)
 - i. Everyone seems to be happy with the new department, but they are looking into what the department name will be

9. Unfinished/Old Business BOR Bylaw Proposal

- a. UNL would like for UNK's Faculty Senate to make a statement on this
- b. Senator Dettman asked about UNL's timeline, also said he liked the changes
- c. Senator Gaskill asked about how the Union feels about the proposal
 - i. President Mollenkopf feels like the Union supports the proposal
- d. President Mollenkopf asked how people feel about the content
 - i. Several senators support the proposal
- e. President Mollenkopf asked how people feel about the process
 - i. Several senators asked about what UNL wants with their timeline
 - 1. Do they want a resolution?
 - 2. Can we take a vote?
 - ii. Senator Dettman asked about the process at the BOR level
- f. All senators attending voted positively to approve the proposal.
- g. President Mollenkopf will write a letter that says the above

10. General Faculty Comments

a.

11. Senator Brown Motioned to adjourn

a. Senator Dillon Seconded.



Faculty Senate Executive Committee & Chancellor's Cabinet Meeting
 October 4th, 2019 @ 1:30-2:30PM
 Warner Hall Conference Room

Chancellor's Cabinet Members in Attendance:

Doug Kristensen, Chancellor
 Charles Bicak, Sr. Vice Chancellor, AA/SA
 Jon Watts, Vice Chancellor, Business/Finance
 Gilbert Hinga, Dean, Student Affairs
 Kelly Bartling, Vice chancellor, Enrollment Management and Marketing (**Absent**)
 John Falconer, Senior Advisor to the Chancellor for Executive Affairs

Faculty Senate Executive Committee Members in Attendance:

Dawn Mollenkopf, President
 Martonia Gaskill, President Elect
 Claude Louishomme, Past President
 Greg Brown, Parliamentarian
 Matt Miller, Senate Representative
 Ford Clark, Secretary

1. FS President Dr. Mollenkopf began the meeting by noting the September FS meeting was unusually long. However, the agenda had important items and the senate remained engaged.

Topics discussed included: Finals week/dead week policies. Dr. Bicak commented on the importance of following the appropriate procedures as the Higher Learning Commission is provided with reports on activities that happens during the finals period. UNK could be at risk with accreditation if finals/dead week procedures and policies are not being followed.

New Admin Positions/hires: Faculty Senators asked FS Executive Committee to seek clarification about what seems to be a high number of spontaneous hires recently. Dr. Bicak clarified that none of these positions are new, but instead have been in place for years or decades. There are no new dollars associated with any of these positions. He explained how the associate dean of graduate studies position unfolded recently. He also clarified that the uncoupling of responsibilities involving undergraduate research and honors program will allow the leadership of the honors program to go back to faculty. The position should be advertised soon.

Associate Vice Chancellor position filled by Dr. Peter Long has been in place for at least 15 or 20 years. This position was coupled with Dean of Graduate Studies, and now with the increased workload due to a number of new online graduate programs, the position needed to be uncoupled. Both associate dean of graduate studies and AVC will continue to hold teaching responsibilities in their respective departments. Dr. Bicak confirmed the honors program position will lead to an internal search, which is an opportunity to shift the Honors program back to faculty.

Members all agreed that better communication about new positions and internal hires would generate less questions and misunderstandings.

General Studies: Questions regarding GS came up at the FS meeting. Faculty wanted clarification on the new GS process, such as timeline and the actual charge. Dr. Bicak discussed a few points. First, the GS charge includes fundamental changes to the program, which means substantial overhaul rather than

structural change. Second, changes will center on 30-hour program. Third, GS to ensure year one is decidedly different in kind in year two, three and four.

There needs to be a plan in place to accomplish the expected General Studies work. The logistical approach would include a draft ready by the end of the spring semester for deployment by the end of fall. General studies have been working on this task for over two years. Faculty would like GS committee to be encouraged to speed up the process.

Proposed Bylaws changes by UNL: UNL revised the proposal based on UNK's feedback. Faculty Senate, AFT, UNKEA vetted the proposal and decided to support it. Faculty Senate proposed the FS executive committee to draft a statement of support, but the vetting process should continue until all UNK faculty have had the opportunity to provide feedback.

NU President Search: The search process continues to unfold and the process is controlling the procedures. The search process is going well and smooth.

One University Four Campus: Faculty in general feel this to be a great concept, but not happening in reality.

Big Ideas:

How do we address our enrollment and our mission and vision? How well is our campus designed? Should we be asking fundamental questions?

Chancellor: The answers and choices are difficult. How do we address the declining enrollment, do we increase enrollment or decrease the operations of the campus to fit what we have? Greek housing is important to UNK. Confident the housing problem will be solved. President Fritz will be on campus next week for a few days. Faculty is encouraged to stop by to say hello.

Dean Hinga: Feels the enrollment/retention issue to be a university wide endeavor and feels ongoing conversations are necessary to identify the barriers and solutions. Online programs seem to be one of strategy to increase/burst enrollment.

Bicak: Most families see college as a transaction, not a transformation. Online programs important to UNK and can support residential programs. Expect changes in online programs business model.

Meeting adjourned @ 2:45 pm

Respectfully submitted,

Martonia Gaskill



President's Report for November 7, 2019

Board of Regents' meetings: 10-25-19

- Faculty Senate Engagement Council
 - Health Mello is looking to clarify procedures and provide guidance to faculty on how to engage with the legislation in advocacy roles—has sent a draft which our UNK Exec Committee will provide feedback on by November 11. A clean version will be presented to the Faculty Senate.
- BOR Presentations: topic, Plant, Animal, and Cancer Care
 - James Schnable, UNL: using genetics for healthy corn plants and increased efficiency in farming
 - Galen Erickson, UNL: Using genetics in the microbiome to improve care and treatment of cattle and the quality of feedlots; also environment
 - Allison Cushman-Vokoun, UNMC: using genetics and shared database to target and treat tumors and other cancers
- Items of interest:
 - Approval of University Village Campus covenants and related lease to allow appropriate flows of money for future projects
 - Vote and Public Announcement of Ted Carter as Priority Candidate
- Afternoon/evening events:
 - 5:00 press conference
 - 6:00 presidential reception by Fritz to welcome Ted and Lynda Carter

Faculty Senate Executive Committee & Chancellor's Cabinet Meeting:

- October 4th: See attached minutes
- October 31st: minutes will be presented in the December packet.

Executive Committee: October 23

- Planned the November 7 Faculty Senate meeting
- Planned the October 31 Executive Committee and Chancellor's Cabinet Meeting
- Discussed visioning forum option request and need to follow up on facilities: put facilities on the October 31 agenda

Priority Candidate Listening Sessions: November 1-- you can [email](#) the search committee or you may use this [web form](#) on the UNK web site.

**Faculty Senate Academic Affairs
Committee Minutes from Meeting
Thursday, October 17, 2019
WRNH 2147**

Present: Debbie Bridges (CBT), Bailey Koch (COE), Derek Boeckner (FS), Joel Cardenas (AA), Ralph Hanson (CAS), Erin Pearson (REG), Trevor Daubert (Student Senate)

Absent: Truman Lauck (SS), Mark Ellis (AA), Lindsay Brownfield (LIB), Kate Heelan (COE), Julie Shaffer (CAS), Steven Hall (CBT)

Guest: Martonia Gaskill (FS), Katherine Kime (MATH) Bridges

called the meeting to order at 3:34.

Martonia Gaskill, FS President Elect & Member, Faculty Senate Executive Committee, presented the charge to the FSAA committee and requested the Committee to look over the Faculty Senate Constitution and Bylaws for inconsistencies / needed corrections and report them to FS in time for the December 5, 2019 meeting.

Martonia Gaskill oversaw election of Chair and Secretary. Hanson nominated Bridges as Chair. Koch seconded. Bridges accepted nomination with condition that someone else scribe. Hanson nominated Koch as Secretary. Boeckner seconded. Motions carried. Bridges is Chair. Koch is Secretary.

Bridges requested motion to take agenda items individually and consider item #10 first. Hanson / Boeckner moved approval of item #10. Katherine Kime (MATH) informed the Committee that the department supports eliminating CYBR 103 from Actuarial Science Emphasis. This would bring credit hours down to 19. Motion carried.

Hanson/Boeckner moved approval of item #8. Sub-Committee had requested additional information and suggested tabling the proposal until additional details regarding the study abroad component could be determined; Pearson updated the Committee on the Department's response and willingness to delay action on the proposal. Motion amended to table item #8. Motion amended to table. Motion carried.

Boeckner/Hanson moved to approve item #9. Discussion regarding the rationale for changing LNSK 103 course name back to University Foundations. The initial proposal to change the course name to "Foundations for Learning" was supposed to be withdrawn prior to completing the approval process due to personnel changes. Additionally, "University Foundations" is the title used for this type of course at most institutions making it both easily recognizable and transferable. Motion carried.

Bridges asked the Committee to review Faculty Senate Constitution & Bylaws for the November meeting.

Bridges/Daubert moved that the meeting adjourn. Meeting adjourned at 3:45.

Respectfully submitted Bailey

Koch, Secretary

Minutes approved via email October 18, 2019

2019-2020 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 10/09/2019 Academic
Affairs Full Committee 10/17/2019

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT,
COL, REASON

#8, Alter, Minor, German, MODL, CASC, Using the existing Japanese minor as a model, the German minor is being adapted to account for our inability to offer upper-division classes in German.

#9, Alter, Course, Title, LNSK 103, LNSK, COE, Course name is returning to the previous course name; Change course title, Old Value: Foundations for Learning; New Value: University Foundations.

#10, Alter, Program, Mathematics Comprehensive, B.S., MATH, CASC, We are proposing to append an Actuarial Science emphasis to our comprehensive major. In another proposal, we appended a new course (MATH 445) to this emphasis. Primarily the classes in this emphasis are from other departments. We don't expect large enrollments in this emphasis, but we do get some students who would like to pursue Actuarial Science and this program gives them guidance. To select the courses in this emphasis, we consulted with the Actuarial Science department at UNL, and we got the input of a graduate who been highly successful in Actuarial Science. Additionally, we are uncertain about the yearly demand for MATH 420--this class will likely be offered only every other year. To help our majors graduate on time and to give them some additional flexibility, we are changing the requirement of MATH 420 to allow any three credit 300+ MATH or STAT class

FS Academic Freedom and Tenure Standing Committee

10/15/2019-Meeting Minutes

Attended: Chris Exstrom-CAS, Phu Vu-COE, Gregory Benson-CBT, Miechelle McKelvey-Senator, Jeremy Dillon-Senator (absent Pat Hoehner-Senator)

1. Elections; Chris Exstrom elected as chair; Miechelle McKelvey as Secretary
2. The committee is charged from the FS Executive Committee to look over the Faculty Senate Constitution and Bylaws (and any other pertinent documents such as rules and procedures if these apply) on the UNK website and check for accuracy. It was noted that our committee also has oversight responsibility for proper application of UNK promotion & tenure guidelines.
 3. Discussed assigned task from FS President to review/revise our committee procedure guidelines by the end of this semester.
 - a. Suggestion - Add a second line or procedural policy to handle faculty grievances that do not involve termination or academic freedom-related sanctions?
 4. Reviewed a faculty complaint assigned to our committee by the FS Supercommittee. The committee determined that, at this point, it does not appear that all efforts have been made to resolve the issues at the department or college level. The complaint was returned to the complainant to allow the opportunity for informal resolution at one of those levels.

Next Meetings

November 12 @ 1:00 pm

December 3 @ 1:00 pm

Respectfully submitted, Miechelle McKelvey, secretary

Artist and Lecturers Committee meeting October 14, 2019.

Present:

Ford Clark
Glenn Tracy
Tommy McFarland
Michelle Beissel-Heath

Absent: Michelle Fleig-Palmer
Meichelle McKelvey

1. Senator Clark read the charge to the committee.
2. Glenn Tracy asked about funding for a trauma speaker. It would be \$100 for a day-long speaker.
 - a. --It was determined that the next Chair would look into application and funding.
3. Sharon Campbell, former Chair, has all of the information for the next Chairperson, and will pass all of the information along.
4. It was voted 4-0 that Michelle Beissel-Heath will be the new Chairperson (with help from committee members Clark and Tracy).

Women's, Gender and Ethnic Studies Advisory Council (WGE)
MINUTES
April 25, 2019
History Conference Room

Present: Megan Strain, Sandra Loughrin, Michelle Warren, Michelle Beissel-Heath, Ngan Chau, Toni Hill, Linda Van Ingen (chair)

Absent: Dunn, Weisse, Mueller, Schardt, Lewis, Arnold, Tillman (class), Lindner (GA)

A.WGES Advisory Council Minutes: Minutes from February 13, 2019 were approved by email. There was no March meeting.

B. WGES Advisory Council and Program Leadership: Van Ingen announced that she is stepping down from directing the program effective in fall. She has served four 3-year terms. Members discussed a process of replacement, and that experience on the Advisory Council would be required. Members also discussed the need to appoint new members to the Advisory Council.

C. Curricular Updates:

Advising - Minor degree enrollments are up: 30 WGS and 8 ETHS students. WGE will honor Kristen Tomjack at CAS Honors Convocation.

D.APR: Van Ingen said the report is in progress for a fall 2019 APR. The timing works well with the recent Sociology APR and possibilities of collaboration between the two programs. Members should expect to contribute to discussions about program goals/needs.

H.Scholarship Committee (Van Ingen, Strain, Lewis): Van Ingen will consult with the scholarship committee regarding five students who have applied for the scholarship award. Criteria for WGS scholarship (\$500): Scholarship award is "based on a student's GPA and her/his contribution to Iota-Iota-Iota and to women's issues in the larger Kearney community" [Feb 2010] The Scholarship Committee will need to decide on the award by May 27.

I.Co-curricular:

March 6, 2020 No Limits Conference: at UNK. Van Ingen has reserved the Ponderosa Rooms & Sandhills Room for March 6, 2020 (spring break is March 22-29 in 2020). Members discussed ideas for a keynote theme/speaker and decided to pursue Dr. Lindsey Churchill as a possibility. Churchill is the director of the Women's Research Center and the BGLTQ+ Student Center at the University of Central Oklahoma. Weisse saw Churchill at the recent Matthew Shepard Symposium in Wyoming. Weisse reported that she "was impressed with the Dr. Lindsey Churchill's documentary "Red State Resistance: Reproductive Justice in a Red State," and said the documentary is "VERY intersectional – brought in experiences of multiple ethnic groups, people of different sexualities and gender expressions, religions, etc." WGE could show the documentary as part of the speaker's engagement. Van Ingen will follow-up on availability. Another possibility is Sara Tobias from Rutgers.

April 18, 2019 (Thursday) LGBTQ Symposium. Keynote speaker Heath Fogg Davis (Does Gender Matter?).

Members agreed the Symposium was very successful and support having another one next year.

UNK@TheWorld: "Race/Erase/Embrace." Warren reported on the successful reception of and community support for the film series and guest speakers, and she asked members for suggestions of films and themes for next year.

Triota: Van Ingen noted that Triota is part of a national Honors Society and can supplement other student activity organizations.

ODI: Members support ODI's proposal to bring Nyle DiMarco to campus in October 2019. DiMarco is an openly queer model, actor, activist, who happens to be deaf. He speaks about overcoming adversity. Members requested more information about cosponsoring.

BSA: Hill reported that BSA won the "Diversity Award" at the Applauding Excellence Awards Night (sponsored by Student Affairs) on April 24. Last year they won the award for "New Student Organization of the Year."

30th Anniversary of UNK's Women's Studies Program (1989-2019): Celebrating Founders Kate Benzel and Liz Peck: Members discussed organizing this event and updated the subcommittee which now consists of: Michelle Warren, Toni Hill, Laurinda Weisse, Marguerite Tassi and Linda Van Ingen. Members will meet to set a fall date and plan the event.

November 2019: Native American Heritage Month Members suggested the possibility of bringing Native American scholar Professor Lawrence Evers, University of Arizona, to campus. Collaboration with ODI and the Reynolds program is a possibility.

The meeting adjourned at 5pm (Hill/Strain).

Women's, Gender and Ethnic Studies Advisory Council (WGE)
MINUTES
September 18, 2019
History Conference Room

Present: Loughrin, Strain, Beissel Heath, Warren, Chau, Tillman, Luethke, Weisse, Con, Van Ingen (chair).
Absent: Hill, Mueller, Lindner (GA student).

A. WGES Advisory Council Minutes: Minutes from April 25, 2019 were approved (Weisse/Loughrin)

B. WGES Advisory Council and Program Leadership. Members introduced themselves and welcomed Tiffani Luethke (Org. Communication) and Erica Con (Women's Center) as new Council members.

C. Curricular:

1. Van Ingen reported on the following:

Courses 2019-2020: Fall enrollments are down; Dean Teten requests course enrollment caps

General Studies Reform: members encourage to attend forums scheduled for Monday Sept 23 (3:30pm WSTD 152 W) & Tuesday Sept 24 (Coph 142)

Advising Fall 2019: 25 WGS and 8 ETHS students = 33 total minors

D. Assessment: due Oct 31. Van Ingen suggested doing an Alumni survey for this year if possible and that we consider what should be assessed for long-term. Portfolios?

E. APR: Scheduled for November. Members discussed possible outside reviewers, depending on focus. One possibility is the focus on the combination of womengs, gender with ethnic studies (a college in CT has WG & Intersectionality major); or could look at master's possibilities – certificate/MA with an undergraduate minor (like UNI). Van Ingen will forward the draft APR report soon; plan on discussion and analysis at the next meeting. Dean Teten has requested updated Mission Statements and 1 yr; 3 yr; 5 yr; 10yr plans by end of semester (for all departments/programs). We should use APR for this purpose.

F. Co-curricular:

a) March 6, 2020 No Limits Conference: at UNK. Van Ingen has reserved the Ponderosa Rooms & Sandhill Room for March 6, 2020 (spring break is March 22-29 in 2020). Ideas for a conference keynote theme/speaker? Possibilities:

- Dr. Lyndsey Churchill is confirmed: "Red State Reproductive Justice"; need speaker contract; A&L Grant; other co-sponsors; CFP due date; registration; etc.! Members discussed when the film should be shown and decided that the day before, or in advance, would be good so that clips can be shown during the talk.

b) 30th Anniversary Event: October 31. The subcommittee consisting of Van Ingen, Warren, Beissel Heath, Weisse, Loughrin, and Tassi have been working on the event and gave an update of the event.

A Pearl of a Program: 30 Years of Women's Studies (1989-2019)
"Recognizing Women's Studies and its alliances on the UNK campus and Kearney community."
Where we have been, where we are now, and where we are going

Thursday, October 31, 2019 in Ponderosa Rooms NSU

9am coffee and breakfast rolls (all events in UNK Ponderosa Room-NSU)

9:30-10:45am "Where we have been"

Dr. Kate Benzel, Emeriti professor, English
Dr. Liz Peck, Emeriti professor, English

11-12:15pm "Where we are now"

Women's Community Activism

- Janet Fox and Dorothy Miller (confirmed)
Kearney Action Network (KAN)
- Gladys Godinez (confirmed)
Director, The Trinidad Center
Community Organizer in Inclusion Work for Center for Rural Affairs

- Rosangela Godinez, J.D. (confirmed)
Board Member, The Trinidad Center
Legal and Policy Counsel for ACLU of Nebraska
- Nikki Gausman (confirmed)
 - Executive Director, The S.A.F.E. Center

12:30-1:45pm "Where we are going"

Luncheon and Keynote speakers

- **Stancia Jenkins, NU Asst. Vice President for Diversity & Inclusion;** Associate to NU President Susan Fritz– will focus on new diversity initiatives by the university
- **Patty Pansing Brooks, State Senator and sponsor of LB 627**– will focus on need for diversity and inclusion in Nebraska as a whole; legislative initiatives.

2-3:15pm Alumni Round Table Discussion:

Physical Exhibit: October 14 to November 3, 2019

Library and History will create a physical display of materials commemorating Women's Studies from its founding at Kearney State College to the recent past at UNK. Display in Calvin T. Library. (Laurinda)

Registration: Sandra will set up a Qualtrics registration and will look into name tags from Chamber of Commerce.

Raffle? Warren is looking into a possible raffle opportunity.

Sponsors:

The event is sponsored by a Nebraska Humanities Grant as well as support from the College of Arts & Sciences, Division of Student Affairs, Office of Research Development, the Departments of English, History, Political Science, Sociology, and the Women's, Gender & Ethnic Studies program.

Budget for the event: funds come from a NEH Grant and co-sponsors.

c) Women's Center: Erica Con reported on several events: a bi-weekly podcast; a slam poetry event focusing on intersectionality in February with Sister-to-Sister.

d) EAD the Defamation Experience is on September 23. Van Ingen encouraged people to go.

Adjourned at 5pm (Weisse/Tillman)

Next meeting: October 16, 2019 at 4-5pm History Conference Room.

ISAC Minutes

A meeting of the International Studies Advisory Council was held on Thursday Aug 29, 2019 at 3:30 in the Jennings of the Library.

Present: Amy Rundstrom, Megan Hartman, Matt Mims, Satoshi Machida, Ye Su, Sylvia Asay, Diana Jones, Ann Marie Park, Suzanne Maughan, Po Hu. Absent: Laurinda Weisse, Michelle Warren

The Council welcomed special guest Chuck Rowling to the meeting.

Nearly the entire agenda was dedicated to a discussion of the APR Report, with some attention also to recent requests from the new Dean of CAS particularly regarding a Mission Statement and Strategic Plan.

The APR took place in late April 2019 and the report was delivered in early July. Chuck Rowling was a member of the APR team. While the report was largely favorable it also made a large number of recommendations. The Council wished to discuss these recommendations before Lilly meets with the Vice Chancellor about specific requests and/or changes.

A wide ranging discussion followed regarding changing the curriculum (to provide more structure and cohesion as well as clearer career paths, marketing (relating again to career paths), offering joint appointments (to incentivize faculty buy-in), requiring international experiential learning, and improving assessment (to include global competencies and indirect methods). The Council agreed to the formation of several committees to work on the following issues over the coming academic year.

- 1) Developing career paths in the curriculum and how to promote them
- 2) Assessment and Global Competencies
- 3) Mission Statement and Strategic Plan

Discussion of the Director's meeting with Dr. Bick focused on ensuring future budgetary security for the program (summer stipend, funding for INTS 496), improved space for the program in the future (ideally with IE and Study Abroad), and the removal of institutional barriers for INTS majors/minors and study abroad.

The meeting adjourned at 4:40. The next meeting will be Sept. 26 at 3:30 in the Jennings Room.

ISAC Minutes

A meeting of the International Studies Advisory Council was held on Thursday Sept. 26, 2019 at 3:30 in the Jennings of the Library.

Present: Amy Rundstrom, Megan Hartman, Matt Mims, Satoshi Machida, Ye Su, Sylvia Asay, Diana Jones, Suzanne Maughan, Po Hu, Laurinda Weisse. Absent: Ann Marie Park, Michelle Warren

Dean Ryan Teten from CAS was also welcomed at the meeting at approximately 4:00.

The meeting began with a discussion and approval of the Director's report to the VCASA regarding the INTS APR.

The Council then considered Committee assignments needed to implement those changes proposed in the report and those requested by the Dean. After some discussion the following Committees were formed.

1) Curriculum and Career Paths

Chuck Rowling (Chair) ☺

Amy Rundstrom

Diana Jones

Satoshi Machida

Po Hu

2) Assessment and Global Competencies

Ann Marie Park (Chair)

Matt Mims

Megan Hartman

Laurinda Weisse

Michelle Warren

3) Mission Statement and Strategic Plan

Suzanne Maughan (Chair)

Ye Su

Sylvia Asay

The Mission Statement/Strategic Plan Committee is the most urgent one and we will devote the entire next meeting to it. So it needs to meet asap. Among the issues to be considered in its one year plan include: finding out more about the International Honor Society, Requesting a Foundation Account, Changing the name to Global Studies, Making Experiential learning required.

Several members of the Assessment committee are badly overbooked this fall and have requested that their work begin in the spring.

The meeting adjourned at 4:25. The next meeting will be Oct. 24 at 3:30 in the Jennings Room.

GRADUATE COUNCIL MINUTES

Thursday, October 10, 2019

WRNH 2147 – 3:30 p.m.

PRESENT: Said Abushamleh, Kazuma Akehi, John Bauer, Matt Bice, Bree Dority, Dena Harshbarger, Whitney Schneider-Cline, Janet Steele, Marguerite Tassi, Frank Tenkorang, Theresa Wadkins, Michelle Warren, Ron Wirtz, Erin Anderson, Hanna Heil, and Gabriela Lopez Lemus

ABSENT: Doug Biggs, Noel Palmer, and Mallory Wetherell

I. Approval of the October 10, 2019 Minutes – approved via email

II. Graduate Dean's Report

A. *New Student Members*

Dean Ellis welcomed new student members: Erin Anderson (KSS), Hanna Heil (CDIS), and Gabriela Lopez Lemus (Spanish) to the council.

B. *New Application*

Linda Johnson, Director of Graduate Admissions, demonstrated the new application - CollegeNet. Linda will be training the departments on this web-based product. Graduate Committees and Department Chairs will be able to view each application, but approvals / rejections will be entered by the Graduate Program Chairs.

C. *GRA*

The Dean of Graduate Studies and Assistant Vice Chancellor for Research launched a GRA (Graduate Research Assistant) program in Fall 2019. GRAs are hired on a 12-month appointment to assist faculty with research. Three GRA's were hired this year and four will be allocated for 2020-21. An announcement will be sent out soon for those interested in applying.

D. *Graduate Student Professional Development Workshops*

Four workshops will be offered each semester. Dean Ellis asked the council for workshop topic ideas as well as volunteers to lead the workshops. UNK workshops are available to graduate students from the other campuses synchronously via Zoom and on the Graduate Studies website (all workshops are recorded).

E. *Professional Opportunity Program (POP)*

Dean Ellis introduced an idea to expand graduate student professional development. Discussion was held regarding possibly implementing a graduate student fee in which the funds could be used for travel, online students' travel, or professional development opportunities. This fee would need to go through the approval process with a stipulation that the program be open to all graduate students.

F. *Graduate Student Health Fee*

Graduate students taking 7 or more hours are required to pay a health fee. Those that take less than 6 hours do not pay the health fee. It was suggested that there be a sliding scale for all students to determine the cost of the health fee (ex. 1-3 hours - \$28; 4-6 hours - \$56; and 7+ hours - \$112).

Discussion was held how this would affect on-campus students who are taking online classes. Perhaps there could be a way that students can opt in.

G. *Three Minute Thesis*

Dean Ellis introduced the idea of hosting a 3-Minute Thesis competition. The 3-minute thesis was introduced at Queensland University for graduate students to compete. Competitions are now held at many universities and UNK is eligible to send one student to the MAGS 3-Minute Thesis competition in the Spring. UNK will likely hold a competition early in the Spring semester.

H. *Research Week*

Research Week will be March 31-April 3. Dean Ellis would like to be able to present more awards at the Graduate Research Day. Possible award ideas include – best online graduate teacher, best graduate program, graduate student of the year, or a service award. Wirtz will provide information on Phi Kappa Phi.

I. *Graduate Instructors/HLC*

Dean Ellis reminded the Council that HLC guidelines recommend that faculty teaching graduate courses hold the terminal degree accepted by the discipline. There is a “Tested Experience” exception for instructors that do not hold the terminal degree but this should only be used in rare cases. Ellis is currently working with Beth Hinga to create a UNK policy to better define Tested Experience guidelines. Dean Ellis also conveyed to the council that if an instructor is employed in a full-time / tenure track position at another university then they cannot teach graduate courses at UNK.

III. Committee Reports

- A. Policy & Planning Committee – the committee took on the task to revise the membership structure of Graduate Council to reflect the merger of Fine Arts & Humanities and Natural & Social Sciences. The committee brought forth the following policy as a seconded motion. Motion carried.

Graduate Council shall consist of twelve elected members, three “at-large” appointed members, and three graduate student members. Each academic college will elect two Graduate Faculty members from different departments. Six additional Graduate Council members will be allocated between the colleges based on the Graduate Faculty membership of the colleges. Each college must have at least three Graduate Faculty on Graduate Council.

B. Academic Programs Committee

For Graduate Council Action

These program changes come as a seconded motion to the Graduate Council. Motion Carried.

Program Name	Nature of Request	Suggestion(s) / Comment(s)
Clinical Mental Health Counseling, Master of Science in Education	CSP would like to add CSP 808P & CSP 809P as approved electives. Courses have been offered in the past and approved but not listed on Degree Audit. Most majors take one of these addition courses.	Suggestion to Graduate Council: Approve
PE-MAE: General Physical Education, Master in Arts in Education	<p>The following changes are proposed to make the program more marketable for students. The proposed updates will make the program more desirable to prospective students. The required courses are being changed to better align with the field and broadening the number of specialized courses will allow students to tailor their program to their interests without handcuffs.</p> <p>Program Change - 1. Restructure the Required Courses to eliminate PE 854, PE 878 and move PE 880 to the Fieldwork option to meet need and demand of prospective students.</p> <p>2. Adding to the Required Core PE 801, PE 830 and PE 807 to replace removed courses of PE 878, PE 854 and PE 880.</p> <p>3. Change the required number of specialization course from 12 --> 15 to give students more options and adding the following as specialization courses in Sports Admin: HIST 848, PSY 820P.</p> <p>4. Change the General Physical Education option as follows: (A) Fieldwork option- removing PE 896 (6 hours) and adding PE 880 making the fieldwork option a total of 6 hours instead of 9. (B) Changing the thesis option - removal of STAT 837 because the course is going dormant. Making the Thesis option a total of 6 hours instead of 9.</p> <p>5. Removal of the GRE for admission.</p>	Suggestion to Graduate Council: Approve

Science/Math Education MSEd Program	A Chemistry Option is proposed to create an integrated CHEM option. Two minor cosmetic edits: SMED listing adds a parenthetical statement after the course title, "(This course requires that the student implements a research project in a classroom setting.)" - A version of this statement is in the general program description section in the catalog. However, faculty feel that it has become necessary to add this statement in a section that explicitly lists the degree course requirements. Recently, faculty have had some applicants who were not employed as teachers at that time. This new statement will make it perfectly clear that even if such applicants are admitted into the program, they will not be able to complete SMED 888 without some kind of classroom teaching privileges. Added footnote (#3) to Chemistry option, "If 12 credit hours of Chemistry Core courses are completed, then 6 credit hours of Chemistry Electives are required. If 13 credit hours of Chemistry Core courses are completed, then 5 credit hours of Chemistry are required." This is to clarify the sum of credit hours required from Chemistry Core + Chemistry Electives is <u>always 18 hours. The total credit hour requirement for Chemistry Option is always 24 hours.</u>	Suggestion to Graduate Council: Approve
SPR7-12-MAE: School Principalship 7-12, MAEd	Addition of EDAD 832, "Current Issues", as an approved elective. It has offered in the past and approved as an elective but is not listed on the Degree Audit	Suggestion to Graduate Council: Approve
SPR8-MAE: School Principalship PK-8, MAEd	Addition of EDAD 832, "Current Issues", as an approved elective. It has offered in the past and approved as an elective but is not listed on the Degree Audit	Suggestion to Graduate Council: Approve

For Graduate Council Information

The following courses have been approved by Committee II:

Course Name	Nature of Request	Comment(s)
BIO 821P: Seminar in Field Studies	Course Change Request - This course is being inactivated and only going to be offered to undergraduate students.	Approve
BSED 802P: Career, Business, and Technology Principles	Course Change Request - The course is going to have a new course title and updated course content which is required by the Nebraska Department of Education Rule on 24 Matrix change that was approved in 2018.	Approve

CYBR 801: Operating Systems	New Course Proposal	Approve Pending Modifications - The catalog description states, "Students are expected to have had a college-level Data Structures and Algorithms course prior to enrollment in this class." However, there are no prerequisites listed. Please clarify by providing a list of prerequisites "or equivalent" statement.
CYBR 830: Protecting & Defending Networks & Systems	New Course Proposal	Approve Pending Modifications - The catalog description states, "Students are expected to have had a college-level Data Structures and Algorithms course prior to enrollment in this class." However, there are no prerequisites listed. Please clarify by providing a list of prerequisites "or equivalent" statement.
CYBR 835: Thinking like an Adversary: Systems Side Security	New Course Proposal	Approve Pending Modifications - The catalog description states, "Students are expected to have had a college-level Data Structures and Algorithms course prior to enrollment in this class." However, there are no prerequisites listed. Please clarify by providing a list of prerequisites "or equivalent" statement.
CYBR 860: Virtualization Essentials	New Course Proposal	Approve
EDAD 832: Current Issues in Education	Course Change Request - The course will not have the prerequisites. EDAD has numerous students that take the course as an Endorsement and this would eliminate permit requests.	Approve
PE 800: Philosophy of PE, Sports, Recreation and Coaching	Course Change Request - The General PE degree is currently updating the courses to assign better with professional demands and broadening audience scope.	Approve
PE 801: Psychology of Sport	Course Change Request - The course is moving from a P course (undergraduate/graduate) to a graduate only course. The course description was updated to better align with how the graduate only course would be offered.	Approve

PE 807: Governance and Ethics in Sport	Course Change Request - The course title is being changed to better represent what is being covered in the course. The course is also transitioning from a P (undergraduate/graduate) course to a graduate only course. The course description and objectives were updated to also better address what is being covered in the course.	Approve
PE 830: Management and Leadership in Athletics and Coaching	Course Change Request - The course title is being changed to better represent what is being covered in the course. The course is also transitioning from a P (undergraduate/graduate) course to a graduate only course. The course description and objectives were updated to also better address what is being covered in the course.	Approve
PE 860P: Gross Anatomy	Course Change Request - The course is adding "Laboratory" to the Type of course (originally Lecture). The course always had a lab component; however, it was never switched in the old system. Additionally, the Course Objectives were updated to align better with the course.	Approve
PE 867P: Fitness Testing	Course Change Request - The course is adding "Laboratory" to the Type of course (originally Lecture). The course always had a lab component; however, it was never switched in the old system. Additionally, the Course Objectives were updated to align better with the course.	Approve
SPCH 875: Public Communication Practicum	Course Change - Prerequisites have changed from 899 to 899P, 882 to 883, and 856 to 881.	Approve
SPCH 881: Quantitative Research	New Course Proposal	Approve

C. Faculty & Student Affairs Committee – the committee is reviewing thesis (available at the library reference desk) for the MAGS award. They also met to discuss two grade appeals.

IV. Other Business

There being no additional business, the meeting adjourned.

Respectfully submitted,
Janna Shanno

General Studies Council Meeting Minutes
October 3, 2019 3:30pm
Warner Hall, Warner Conference Room
***** Approved via email *****

Present: Julie Agard, Sylvia Asay, Joan Blauwkamp, Debbie Bridges, Joel Cardenas, Scott Darveau, Jeremy Dillon, Mark Ellis, Aaron Estes, Tim Farrell, Beth Hinga, Erin Pearson, Sri Seshadri, Doug Tillman, Rebecca Umland, Jeff Wells

Absent: Greg Brown, Michelle Fleig-Palmer

Guests: Jeremy Armstrong, Physics

I. Call to order:

Debbie Bridges called the meeting to order.

Bridges welcomed the new General Studies Council members: Joan Blauwkamp (CAS), Erin Pearson (Registrar), and Doug Tillman (COE).

1. Approve agenda:

Darveau/Wirtz moved to approve. Motion passed.

2. Minutes from September 5, 2019 meeting approved via email.

II. Old Business (Open Items):

III. New Business:

1. Course Proposals (new):

Moratorium on new course proposals continued for 2019-20 AY (approved at 9/5/19 GSC meeting). If a department feels a new course is needed then justification will need to be provided as to why it needs to be included in the current General Studies Program.

New course proposal:

PHYS 203: General Physics for Allied Health (Department: Physics and Astronomy; Instructor: Jeremy Armstrong)

Darveau/Wirtz moved to approve sending forward for campus comment. Jeremy Armstrong answered questions regarding the course and its requirements, as well as why the course should be addressed at this time and why it belongs in General Studies.
 Motion carried with one abstention.

2. Assessment and GS Program

a) Initial results from spring 2019 Capstone course assessment

Dillon/Seshadri moved to approve sending to Dr. Bicak and to campus via Canvas. Motion carried.

b) Update on syllabi review fall 2019

Bridges asked the Council to review and submit syllabi reviews electronically to her before the November meeting (November 7, 2019).

- 3. GSC Governance Document (College merger and updating GSC Governance Document)** Bridges thanked Darveau for drafting and submitting edits to the governance document. The draft edits are to be reviewed at this meeting and subsequent meetings until the GSC has worked through the entire document.

Blauwkamp/Wells moved to take up proposed edits one at a time, then vote separately on approval of the entire document. Motion passed.

Item IA1. Darveau/Tillman motion to approve altering membership requirements aligned with new college configuration: "Three tenured faculty members each (from different departments) the College of Education and the College of Business and Technology; six tenured faculty members (from different departments) with a minimum of one faculty member and a maximum of two faculty members from each of the four divisions of the College of Arts and Sciences." Motion carried.

Darveau/Dillon moved to change language to - Nomination process determined by the individual Colleges; two nominees from each College for each opening, selection made by SVCASA in consultation with the Director of General Studies. Motion carried.

Item IA2. Dillon/Seshadri moved to approve changes to Non-voting Members: Striking language about student membership. Motion carried with one abstention.

Darveau/Dillion – change language in Ex Officio Members: Change "Director of Advising" to "Director of Academic Advising and Career Development or representative." Motion carried.

Item IB3. Changes to voting procedures. Voting procedures
Blauwkamp/no second – change language to: "Actions are approved by a simple majority of the voting members in attendance." Motion failed due to lack of second.

Wells/Darveau – change language to: "Actions are approved by a simple majority of the voting members in attendance, but the majority must include one vote from CBT, one vote from COE, and one vote each from at least two divisions of CAS. Motion carried with one abstention.

Item IIH. Duties of GSC

Darveau/Dillon moved to approve adding Item H, "Establishing policies with regard to the scheduling of GS courses, especially those unique to GS." Discussion focused on the issue of academic freedom in a department's scheduling of its sections and courses versus the power of the Council to intercede if a department's scheduling practices seemed to be affecting program quality or enrollments elsewhere. Also discussed were questions of whether/when the Council would use this power to develop scheduling policies and how/if the Director could effectively implement them. Motion carried (6 yea, 5 nay).

Item IIIB. Duties of Director of General Studies

Darveau/Seshadri moved to change Item B to: "Coordinating GS offerings with Deans and Chairs in accord with the offering policies established by the GSC." Motion carried with one nay and one abstention.

Darveau/Seshadri moved to suspend discussion of governance document for today to move on to other agenda items. Motion carried.

4. Review/Revision of General Studies Program

a) Campus information sessions debrief

Bridges informed the Council that both information sessions were well attended; Dr. Bicap gave charge to faculty and Council members answered questions.

b) Plans / logistics for moving forward with campus discussion

Blauwkamp questioned why stated consensus to start with learning outcomes was not in last month's minutes. Wells' recollection was that the proposal to start with learning outcomes was initiated by Bridges and Hinga. Dillon stated that he does not remember any dissent at the time of last month's meeting. The conclusion is that it was an oversight not to include consensus in the minutes from the September meeting.

Bridges provided a draft plan for forming working groups and asked for input from the Council. Discussion ensued regarding composition of working groups, timeline for meetings, soliciting volunteers, and resources to be provided. The Council approved formulating working groups (number of groups to be determined by the number of volunteers), with group assignments designed to have a mixed membership of volunteers from the three colleges and four academic divisions within CAS plus volunteers from the relevant staff offices. The Council further decided that the charge to the working groups would be to engage in a broader discussion of desired learning outcomes and how best to achieve them rather than writing the learning outcomes.

Email requesting volunteers will be sent to campus this week with groups being formed and notified by October 11; first meeting of the working groups should take place before October 18. Available Council members will meet on October 11 to discuss talking points for initial meeting of working groups.

IV. Other:

V. Adjournment:

Darveau/Wirtz moved to adjourn the meeting at 5:00 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, November 7, 2019 at 3:30 p.m., Warner Conference Room.