

**University of Nebraska at Kearney**

## **OpenSPACES@UNK: Scholarship, Preservation, and Creative Endeavors**

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Faculty Senate Packets

Faculty Senate

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10-1-2020

### **October 2020 Faculty Senate Packet**

University of Nebraska at Kearney Faculty Senate

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7:00PM – October 1, 2020  
Antelope Room – Nebraskan Student Union  
Faculty Senate Website:

[http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

- I. Call to order
- II. Roll Call
- III. Approval of Agenda
- IV. Action on Faculty Senate Minutes: **03September2020**
- V. Special Presentations

**No special presentations**

- VI. Reports of Faculty Senate Standing Committees
  - A. Oversight Committee: **Update on elections**
  - B. Executive Committee: **16September2020**
  - C. President's Report:
  - D. Academic Affairs: **17September2020**
  - E. Academic Freedom and Tenure Committee:
  - F. Academic Information and Technology Committee:
  - G. Artists and Lecturers Committee:
  - H. Athletic Committee:
  - I. E-campus Committee:
  - J. Faculty Welfare Committee:
  - K. Grievance Committee:
- VII. Reports of Senate Representatives to Non-Senate Committees
  - A. Assessment Committee:
  - B. Women, Gender and Ethnic Studies Advisory Committee:
  - C. International Studies Advisory Council: **27August2020**
  - D. Parking:
  - E. Safety Committee:
  - F. World Affairs Conference Committee:

- VIII. Reports from Academic Councils
  - A. Graduate Council: **10September2020**
  - B. General Studies Council:
  - C. Council on Undergraduate Education:
  - D. Student Success Council:
  - E. Equity, Access, and Diversity Committee
- IX. Unfinished/Old Business
- X. New Business
  - A. **Resolution proposal (see packet)---** Assistant Director, Study Abroad and Exchange Programs. Dr. Carol Lilly
  - B. **Syllabus Statements (see packet)---** Statement from CAS Ed Policy on Syllabus Notifications. Dr. Scott Darveau and Dr. Carol Lilly
- XI. General Faculty Comments
  - A. **Problem with Academic Dishonesty Procedure** – Dr. Scott Darveau
- XII. Adjournment:



7PM – September 3rd, 2020  
Antelope Room – Student Union  
Faculty Senate Website:

[http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

- I. Call to order: 7:00pm
- II. Roll Call
  - A. Present: Dawn Mollenkopf, Alejandro Cahis, Jeff Kritzer, Marissa Fye, Miechelle McKelvey, Kurt Borchard, Megan Strain, Derek Boeckner, Ben Malczyk, Sam Rapien, Jon Dettman, Timbre Wulf, Jeremy Armstrong, Nicholas Hobbs, Mike Moxley, Chris Steinke, Claude Louishomme, Anthony Donofrio, Ford Clark, Laurinda Weisse, Martonia Gaskill;
  - B. Absent: Daniel Chaffin, Matt Miller, Ngan Chau, Ted Larsen, Pat Hoehner, Bryce Abbey, Seth Long, Jeremy Dillon,
- III. Approval of Agenda
  - A. Motion: Laurinda Weisse; Second Jeremy Armstrong
  - B. Vote Unanimous
- IV. Action on Faculty Senate Minutes: **30April2020;**
  - A. Motion: Hobbs Move with correction; Second Claude Louishomme;
    - i. Hobbs -correction for attendance
  - B. Vote Unanimous
- V. Special Presentations
- VI. Reports of Faculty Senate Standing Committees
  - A. Oversight Committee: Dawn Mollenkopf
    - i. Update on standing committee vacancies
  - B. Executive Committee:
  - C. President's Report: **03September2020;** Martonia Gaskill
    - i. Appreciates the help over the summer
    - ii. Mentioned Highlights from the report
    - iii. Questions/Comments

1. 2% increase is nice

- D. Academic Affairs:
- E. Academic Freedom and Tenure Committee:
- F. Academic Information and Technology Committee: **08May2020; 29June2020;**
- G. Artists and Lecturers Committee:
- H. Athletic Committee:
- I. E-campus Committee:
- J. Faculty Welfare Committee:
- K. Grievance Committee:

VII. Reports of Senate Representatives to Non-Senate Committees

- A. Assessment Committee:
- B. Women, Gender and Ethnic Studies Advisory Committee:
- C. International Studies Advisory Council:
- D. Parking:
- E. Safety Committee:
- F. World Affairs Conference Committee:

VIII. Reports from Academic Councils

- A. Graduate Council:
- B. General Studies Council: **30April2020;**
- C. Council on Undergraduate Education:
- D. Student Success Council:
- E. Equity, Access, and Diversity Committee

IX. Unfinished/Old Business

- A. Ad-hoc Anti-Bullying Committee to be established in cooperation with representatives of UNK Staff Senate, UNK Administration, Faculty Senate and UNKEA to do a more comprehensive examination of university anti-bullying in the 2020 academic year.
- B. Senator Louishomme summary of what has been done
  - i. Looked at what other universities have done in defining bullying and their policies
  - ii. The recommendation of the committee is to continue moving forward with this and to bring forward a proposal for language pertaining to bullying at UNK
- C. Dawn Mollenkopf
  - i. We will now move forward and create a committee with membership and charge based on suggestions from the senators and the executive committee.
- D. Hopefully, this language will be preventative as well as having punitive implications

- E. Jeff Kritzer –
  - i. What might be an example of bullying among the students/faculty at the college level?
    - 1. Louishomme – there was a faculty member whose colleagues berated her work to such a degree that she felt unwelcome in her department.
  - ii. Follow up: were there underlying factors?
    - 1. Louishomme – the faculty member thought that her ethnicity might have played a part
- F. Dawn Mollenkopf
  - i. Bullying might have underlying reasons which would be illegal if they could be proven, but the bullying and harassment can take place through proxy issues that are not technically illegal.
- G. Martonia Gaskill
  - i. This language can hopefully address some of this
- H. Ben Malczyk
  - i. Student representation on this committee should be welcomed since this will be in effect over the whole university
  - ii. Dawn Mollenkopf – We agree that student input is important and will try to incorporate them in the process
- X. New Business
- XI. General Faculty Comments
  - A. Martonia Gaskill – How is the semester going with mask wearing/social distancing/etc.?
    - i. Ford Clark – So far, his students have been great about wearing it
    - ii. Claude Louishomme – also students have been great about it
    - iii. Nick Hobbs – Sometimes students in the halls/tables have the masks slipped down, they are reminded their noses are connected to their lungs
  - B. Claude Louishomme – What is the supply situation about sanitation wipes and other supplies for the Covid 19 plan?
    - i. Dawn Mollenkopf – her department secretary has the wipes and information about getting more. The secretaries might be a good place to start.
  - C. Ben Malczyk –
    - i. Need more information about the 3 week ‘J-term’? How are courses being chosen? Compensation? What does it mean for the faculty? Etc.
      - 1. Teaching is optional.
      - 2. Faculty have some flexibility in which courses are offered
      - 3. Possibly negotiations to switch some course loads from fall or spring to j-term
      - 4. Trial this year

5. Meet again in spring after the J-term to determine if things will move forward for future years
- ii. Nick Hobbs – Clarify that this is only approved by Board of Regents for this year, future years will need to be approved
- iii. Louishomme – will there be pressure to use this to help students graduate
- iv. Jeff Kritzer – If faculty are allowed to switch workloads between fall/spring and j-term this defeats the purpose of helping students graduate on time
- v. Ben Malczyk – if students fail a prerequisite these j-term classes could help them catch back up to the proper graduation schedule
- vi. Jon Dettman – What happens if they set the expectation to students that j-term courses will happen, but faculty only come forward with minimal numbers of courses? Will deans mandate departments offer classes?
  1. UNKEA negotiations at this point have not allowed mandated courses. That can change. We will ask the cabinet more about this.
    - a. Dawn Mollenkopf – there may be demand that faculty cannot/will not fill, the deans could ask adjuncts to teach these. J-terms can and have worked at other universities. Many experiential learning, study abroad, etc. type classes work well in a j-term. Not all courses will make sense, just like there are some courses that do not work in the summer.
      - i. Jeff Kritzer – we should not allow these courses to be given to adjuncts.
- vii. Ford Clark – Will we permanently lose spring break if the j-term becomes permanent?
  1. We feel it is important to have a break and hope that is not the case.
  2. Jeff Kritzer – why can't we extend the spring term a week further to have a spring break?
    - i. That would interfere with the summer term
- viii. Kurt Borchard – is this something other universities are trying this year?
  1. Derek Boeckner – It is not exclusively a Covid effort. There is interest from President Carter in exploring alternative calendars compared to long fall and spring and short summer terms.
- D. Jeff Kritzer – are the openings in standing committees published?
  1. Yes, they will be sent out via email soon as well.
- E. Claude Louishomme – Thank you to Martonia, UNKEA, others for putting forth the letter to the administration prior to the semester addressing a need for more communication about the beginning of the semester regarding the Covid Plan.

## XII. Adjournment:

- A. Motion: Nick Hobbs; Second: Dawn Mollenkopf;
- B. Vote Unanimous 7:54pm



## FS Presidents' Report

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### **Faculty Senate Executive Committee**

Martonia Gaskill, President

Jon Dettman, President Elect

Derek Boeckner, Secretary (note taker)

Ford Clark, Representative

Dawn Mollenkopf, Parliamentarian

Agenda – September 16th, 2020 – 12:00-1:00 p.m

### **Discussion Items:**

- Dr. Darveau's request regarding Syllabus Statement (see email)
- FS Standing Committees elections update
  - Oversight committee is working on general elections
  - Waiting for nominations for FS reps
  - Waiting on contact from Grad college and Student Senate
- Procedures/timeline to convene the FS standing committees
  - Convene committees that we belong to, then divide the others.
  - Make sure committees have a chair and secretary and regular meeting times.
- Items to include in the agenda for the meeting with the Cabinet.
  - Update Anti-Bullying
  - J-term clarification
  - COVID-19
    - Campus communication
    - Accuracy of Reports
    - Cleaning supplies
  - General faculty inquiry regarding the future of eCampus
- Minutes recorder designator for the meetings with the administration
- Other items? Please bring items you want to discuss.
  - Procedures about bringing forward a resolution

Adjourn: 1:05 pm

# UNK Administration and FS Executive Committee Meeting

Sept. 22, 2020, 1:15pm (Zoom)

## In attendance

### *UNK Administration*

Doug Kristensen  
Charles Bicak  
Jon Watts  
Dean Hinga  
John Falconer  
Kelly Bartling

### *FS Executive Committee*

Martonia Gaskill, President  
Jon Dettman, President Elect  
Derek Boeckner, Secretary  
Ford Clark, Representative  
Dawn Mollenkopf, Parliamentarian

## Discussion Topics

### *Discussion about J-Term*

Executive committee asked about minimum enrollment, workload calculation

Bicak: this is a pilot, the J-term may not continue beyond 2021 or may not exist in its current form; we are thinking beyond 15-week semester model; first question to answer is timing; four important dates: 9 Oct (submission of proposals to Dr. Longo), 14 Oct (announcement of available courses), 21 Oct (advising begins), 26 Oct (early registration); suggestions for types of classes include: special focus, problem-oriented classes, service engagement, prerequisites, modular courses, etc. "In-load," i.e. J-term classes will be calculated as part of spring workload.

### *D. Anti-bullying initiative*

Mollenkopf: Last year, we had anecdotal information from faculty regarding the topic of bullying prevention and whether an anti-bullying policy and/or bullying -prevention plan could be of use to UNK. I sent the charge to Faculty Welfare and they agreed that we should look into it more fully this year and convene an ad-hoc committee to do so. They also gave suggestions for the make-up of that committee. We will be working on convening this committee this month so we can roll out the committee in October.

### *E. COVID-19*

Gaskill: Fall appears to be going well (better than expected).

Comments from administration?

Kristensen: by and large, the campus has done well. We care about one another. Other institutions have real battles and higher infection rates. Praises John Falconer and Wendy Schardt, Director of Student Health. for their efforts and hard work.

Questions about accuracy, constancy of testing information.

Falconer: classrooms are working well, due to departments examining individual sections and tailoring the environment. Expectations are clear and students have complied with policies. Regular testing is being done; some students don't come because they fear quarantine (loss of

two weeks). NYT reports total cases over time, more useful to know active cases, new cases, etc. What Todd Gottula is sending is accurate.

No dashboard. Why don't we have one?

Falconer: cost in staff time; email announcements are snapshots, could be misleading due to people thinking dashboard is a "live scoreboard."

Will classes end at Thanksgiving?

Bicak: I'll ask deans to remind faculty that their post-Thanksgiving plans should be clearly stated. Syllabi should include plan.

Watts: \$700k spent on classroom tech and sanitizing supplies. CARES funding went to repay room and board. Used \$400k of institutional cash reserves. Continued investment for spring and beyond, if needed.

Gaskill: Thanks to John Falconer for all his work to help prepare the campus for resumption of face-to-face classes. I think we teamed up and things are working the way they're supposed to.

#### *F. Future of eCampus*

Where is the unit headed? What is the plan for leadership? Updates?

Bicak: Alyssa Wyant has been in interim capacity since March 2020 and her interim term runs through 1 Nov. We will run a national search. There will be structural and operational changes, bringing eCampus into the fold of Graduate Studies. This provides a more logical home within Academic Affairs. Greater integration of Instructional Designers, recruitment coordinators, etc. Name change needed. Today, "eCampus" sounds dated and appears to designate a separate campus or entity.

What is the faculty role in supporting the process of search and reorganization?

Bicak: faculty from the three colleges will be represented on search committee and will have a role in determining the path of integration and restructuring.

## **Reports**

Chancellor Kristensen:

UNK will play four football games and a scrimmage. Desire to have some normal student activity on campus. They proved event safety by hosting the Shrine Bowl. Other members of the conference are relieved by cancellations and want to cut sports. Athletics will act responsibly. We reserve the right to limit crowds and respond to behavioral concerns. Modified homecoming activities. Carter has been a good advocate so far. He will be on campus for the opening of Discovery Hall. He's excited about UNK's US News and World Report ranking.

Bartling:

<http://unknews.unk.edu/2020/09/22/unk-football-to-play-four-game-schedule-this-fall/>

Bicak:

Greg Brown has accepted the role of GS director. Program development continues, e.g. M.A. in communications, M.S. in Health Sciences, upcoming M.S. in Cybersecurity. Renewing relationship with College Park in Grand Island, focusing on degree completion. Expansion of relationship with UNMC.

Watts:

Working on projects and initiatives unrelated to Covid, which has been nice. Utility work near CoE looks bad, but won't last long. I'm involved in conversations about long-term investment in IT. 43% of campus power will come from solar.

Kristensen: infrastructure projects (sewer, fiber) were needed to go forward with HSEC and Discovery Hall.

Hinga:

Conversations with students: student orgs (initiated by Chancellor) sent reps to connect with administrators; this is ongoing, students are hard to schedule meetings with; encourage FS to invite students to talk at meetings. Homecoming scheduled; result of conversations with events committee, Wendy Schardt. Other associated events: lipsync, Covid style; Saturday scrimmage; Spirit March (short walk, not a parade) with homecoming royalty.

Bartling: Webpage about the opening of Discovery Hall. Landing spot for content marketing and promotions that drive students to the Discovery Hall page. OWH had story about DH showcasing the building and grand opening events. Oct. 5 (Monday of Homecoming Week) will feature building tours. Signups will be sent to campus. Ribbon cutting outdoors. Enrollment down 54 students in fall. Not a lot. Many institutions did a lot worse. It's disappointing to be down, but it was a decent showing for our strategic enrollment plan.

Executive Committee: Would we be up if it hadn't been a drop in int'l students?

Bartling: We would be up if it hadn't been for the int'l drop. Admissions team has lofty goals for upcoming year. 2012: 7200 students. 2020: 6200 students. National search for new Admissions director. Eager to embark on looking for someone new, energetic and cutting edge. Hope faculty will join me in the search. Brad Green is interim director. Doing a tremendous job. Dean Jares will lead search committee, which will work with Academic Search (firm used for recent dean searches). Other staffing changes: new unit for enrollment strategies (Talisma), will track and target prospective students. Specialist search is wrapping up. Dean Hinga will take over the first-year program. Event and outreach person will replace Brette Ensz, who has taken a job in the private sector. New Nebraskan scholarship implementation plan is complete. Concept: Nebraska Affordable will target certain groups. The New Nebraskan scholarship applies to online classes but not fully online *programs*. International students will receive a 33% discount. SEM is continuing to focus on diversity recruitment and first-generation recruitment. November 8 is National First Generation College Student Day. New campus visit experience (new tour). Prospective students are greeted and met at the NSU, one on one guides, led to where they want to go. Safer than large group during Covid, but also more personal and authentic. When

families come to visit, they get an \$8 gift card to eat on campus. Faculty have opportunities to meet students face-to-face during tour or later.

Hinga: group feedback reports that tours ending in the NSU allows visitors to enter the Antelope Bookstore and purchase items.

Falconer: Phase 2 will be announced shortly. This are UNK's phases (stricter than community phases).

Minutes prepared by Jonathan Dettman

**Faculty Senate Academic Affairs Committee  
Minutes from Meeting  
Thursday, September 17, 2020  
Meeting held via Zoom**

**Present:** Debbie Bridges (CBT), Steve Hall (CBT), Bailey Koch (COE), Kate Heelan (COE), Ralph Hanson (CAS), Derek Boeckner (FS), Joel Cardenas (AA), Lisa Neal (REG), , Lindsay Brownfield (LIB), Mark Ellis (AA),

**Absent:** Julie Shaffer (CAS), Truman Lauck (Student Senate), Trevor Daubert (Student Senate)

**Guest:**

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Bridges called the meeting to order at 3:32 pm.

Bridges welcomed Committee members and, recognizing that the meeting was being held using Zoom, requested everyone's patience.

Bridges reminded the Committee that the Credit / No Credit policy had been distributed to Department Chairs and College Ed Policy / Academic Affairs Committees as an information item. Bridges noted that revised wording had been received and turned discussion over to Neal. Neal informed the Committee that the language had been slightly revised based on feedback from College-level committees. Decision to distribute the revised version of the language to interested parties after the meeting and take up approval of that item at the next meeting was made.

Brownfield (Hanson) moved approval of the agenda. Motion carried.

Discussion moved to items discussed during FSAA Subcommittee meeting. Bridges noted that the agenda items were fairly routine, and no issues / concerns were raised at the Sub-committee meeting. Hanson asked for clarification of agenda item #6, clarification provided.

Heelan (Boeckner) moved approval of agenda items #1 through #11. Motion carried.

Boeckner informed the Committee that this was his last meeting. Committee thanked him for serving and wished him well (and to find a good replacement).

Bridges thanked everyone for a great meeting and hoped to see everyone next month after FS elections.

Heelan (Boeckner) moved to adjourn at 3:43 pm.

Respectfully submitted,

Bailey Koch, Scribe

Approved via email (September 21, 2020)

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2020-2021 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 9/9/2020

Academic Affairs Full Committee 9/17/2020

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NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE,  
TITLE, DEPT, COL, REASON

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### Credit/No Credit

A student may elect one course each semester (a summer session is considered a semester) for which he/she chooses to be graded on the basis of credit/no credit. A student must declare the grading option by the ~~end of the 4th week of the semester~~ **midpoint of the course (Spring or Fall)** or by the end of the first class day ~~in the (Summer or Intersession)~~. Credit/no credit refers only to a final grade in the course, as recorded by the Registrar. Nothing will change in the content of the course or the course examinations. When a student completes the course, he/she will receive a letter grade. If that grade is at least a "C" the student will receive credit for the course. If the letter grade is "C-" or lower, the student will receive no credit for the course. In either case, the student's GPA will not be affected. Students may elect this grading option, subject to the following restrictions:

- ~~1. The credit/no credit option is available only to students who have completed 28 semester hours and are in good academic standing.~~
2. The student must have met all of the prerequisites required for enrollment in the course chosen.
3. The CR/NC grading option cannot be designated for courses required in a major, comprehensive major, minor, or endorsement area of study.
4. The student may choose only one course per semester, unless it is an established function of the course, to be taken on a credit/no credit basis.
5. A maximum of ~~18~~ **24** credit hours may be taken on a credit/no credit basis.
6. Students wishing to declare a course CR/NC must do so ~~at the Registrar's Office by the end of the 4th week of the semester~~ **by the midpoint of the course (Spring or Fall) or by the end of the first class day (Summer)**.
7. The CR/NC grading option cannot be changed after the ~~first week~~ **midpoint of the semester** course (Fall and Spring) or end of the first class day (Summer **or Intersession**).
  - Graduate Students: At the graduate level, credit/no-credit grading must be a function of the course and may not be the choice of the student.

*The responsibility for assuring that the student satisfies the above restrictions lies with the student and his/her advisor. ~~The actual granting or withholding of credit is the responsibility of the Registrar's Office.~~*

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#1, Alter, Course, Course Type, ACCT 251, Principles of Accounting II, ACCT/FIN/ECON, CBT, The Department of Accounting, Finance, and Economics administers a compulsory spreadsheet skills exam for all students in ACCT 251, FIN 308, and FIN 490. The exam is pass/fail, and failure to successfully complete it results in failure in the associated course. In practice, the process for managing this has fallen to the exam administrator. The administrator gets a list of students from each ACCT 251, FIN 308, and FIN 490 instructor, and inputs them manually in a course shell created by the Academic Support Services. If a student drops an individual course, the administrator isn't notified, because he or she is not

the instructor of record in many of these associated courses. Thus, he or she is required to get updates of the entire rosters from instructors periodically, then compares them with the roster in Canvas created for the exam. The process is very labor-intensive and, it seems, not necessarily the best for protecting student data. Creating a 0-credit lab that is attached to all sections of ACCT 251 for the affected students to enroll in concurrently will show up as students in ACCT 251 Lab, and thus automatically create the needed roster for the spreadsheet exam. It should also provide a mechanism to automatically remove them from the 0-credit lab if they drop an associated course.; Change to course type, Old Value: Lecture, New Value: Lecture, Laboratory.

#2, Alter, Program, Computer Science Applied, B.S., CYSY, CBT, Moving the word “Applied” to the end of the major name will allow students seeking to study computer science an easier opportunity to find the program when looking through an alphabetic program listing.

#3, Alter, Course, Course Title, Course Type, Prerequisites, Catalog Description, ART 304, Computer Animation & 3D Modeling I, ART, CAS, Updating the Course Name, description and syllabus to the current technology use and applications; Change in course title, Old Value: Computer Animation I, New Value: Computer Animation & 3D Modeling I; Change in course type, Old Value: Lecture, New Value: Studio; Change in prerequisites, Old Value: ART 305, New Value: ART 305 or ART 305M; Change in catalog description, Old Value: Introduces the art of making inanimate objects appear to be alive through the technique of sequential drawings presented on film/video. Includes creating a unique character and preparing it for copyright, animating the character and constructing a storyboard using the character, New Value: Introduction of art images and motion graphics through techniques of sequential drawings, graphic images, and design applications as it relates to current computer technology for animation and 3D modeling.

#4, Create, Course, ART 445, Web Design and Motion Graphics II, ART, CAS, The Department of Art & Design will be developing a Design Animation and Motion Graphics Minor to offer students an opportunities and additional skills set for web design; social media; motion graphic advertisement, digital animation, and elements of game design.

#5, Alter, Course, Course Title, Prerequisites, Catalog Description, ART 454, Computer Animation & 3D Modeling III, ART, CAS, Updating the Course Name, description and syllabus to the current technology use and applications. Also, the Prerequisite will be Art 304 because Art 304 Prerequisites will be Art 305 and/or 305M; Change course title, Old Value: Computer Animation II, New Value: Computer Animation & 3D Modeling III; Change in prerequisites, Old Value: ART 305 or ART 305M, New Value: ART 304; Change in catalog description, Old Value: An advanced animation course for students with previous animation experience desiring to produce a 10-30 second cell animated production with sound, New Value: An advanced animation and 3D modeling course for students with previous animation I experience desiring to produce a 10-30 second animated production using current computer technology and sound systems.

#6, Alter, Course, Course Title, Catalog Description, CYBR 406, Enterprise Application Development, CYSY, CBT, Update to the new Cyber Systems Department; Change to course title, Old Value: Enterprise Web Application Development, New Value: Enterprise Application Development; Change in course description, Old Value: This course is designed to assist students in learning the skills necessary to design and build enterprise-level web applications. Skills and knowledge gained in this course can be applied in the development of interactive web sites, electronic commerce systems, cloud-based applications and

other service-based architectures. Security of internet based information systems will also be covered, New Value: This course is designed to assist students in learning the skills necessary to design and build enterprise-level applications. Skills and knowledge gained in this course can be applied in the development of interactive web sites, electronic commerce systems, cloud-based applications and other service-based architectures. Security of internet based information systems will also be covered.

#7, Alter, Course, Catalog Description, CYBR 407, Introduction to Automata, Formal Languages, and Computability, CYSY, CBT, Updated course content to be in line with ACM/IEEE standards; Change to catalog description, Old Value: A survey of the fundamental concepts and conclusions in the theory of computation. Topics cover regular languages and finite automata, context-free languages and pushdown automata, formal grammars, Chomsky hierarchy, Turing machine and computability, computational complexity, New Value: A study of the fundamental concepts of language definition and translation, including the Chomsky hierarchy, finite automata, computability and Turing machines, grammars, parsing, and lexical analysis.

#8, Alter, Course, Prerequisites, CYBR 490, Information Networking Law and Public Policy, CYSY, CBT, Change to the new Cyber Systems Department. Add a 890P option as well; Change to prerequisites, Old Value: None, New Value: Junior or Senior standing.

#9, Alter, Course, Course Type, FIN 308, Principles of Finance, ACCT/FIN/ECON, CBT, The Department of Accounting, Finance, and Economics administers a compulsory spreadsheet skills exam for all students in ACCT 251, FIN 308, and FIN 490. The exam is pass/fail, and failure to successfully complete it results in failure in the associated course. In practice, the process for managing this has fallen to the exam administrator. The administrator gets a list of students from each ACCT 251, FIN 308, and FIN 490 instructor, and inputs them manually in a course shell created by the Academic Support Services. If a student drops an individual course, the administrator isn't notified, because he or she is not the instructor of record in many of these associated courses. Thus, he or she is required to get updates of the entire rosters from instructors periodically, then compares them with the roster in Canvas created for the exam. The process is very labor-intensive and, it seems, not necessarily the best for protecting student data. Creating a 0-credit lab that is attached to all sections of FIN 308 for the affected students to enroll in concurrently will show up as students in FIN 308 Lab, and thus automatically create the needed roster for the spreadsheet exam. It should also provide a mechanism to automatically remove them from the 0-credit lab if they drop an associated course; Change to course type, Old Value: Lecture, New Value: Lecture, Laboratory.

#10, Alter, Course, Prerequisites, FIN 481, Portfolio Management, ACCT/FIN/ECON, CBT, The current catalog has FIN 309 as the only prerequisite, but the correct prerequisites are FIN 309 and FIN 480; Change in prerequisites, Old Value: FIN 309, New Value: FIN 309 and FIN 480.

#11, Inactivate, Program, Pre-Meteorology, PHYS, CAS, UNK does not partner with any institution that offers a degree in Meteorology, misleading students and parents into thinking this is a formal program. Students may certainly take courses at UNK and transfer to an institution that has a degree in Meteorology but listing this as a formal program is misleading

**International Studies Advisory Council**  
**Meeting Minutes: August 27, 2020**

The International Studies Advisory Council met on August 27, 2020 at 4:00 pm on Zoom. Members present: Michelle Warren, Po Hu, Sylvia Asay, Laurinda Weisse, Megan Hartman, Matt Mims, Satoshi Machida, Amy Rundstrom, Theresa Yaw. Absent: Suzanne Maughan

As the first item of the agenda, Lilly welcomed Theresa Yaw representing the College of B&T from the Dept of Accting/Finance/Economics to ISAC replacing Ye Su. The Council also discussed the recent departures of Diana Jones from the Registrar's office and Ann Marie Park from the Office of International Education and decided not to replace them immediately.

Lilly discussed plans for Assessment of 8 INTS capstone papers this fall and promised to send them out soon. Lilly noted that the issue of the INTS budget/summer stipend appears to be resolved for the time being. She also noted for the fall semester Torsten Homberger in the History Dept is teaching INTS 200 and will also teach it in the spring as a Thompson Scholars course. This is an excellent new development for INTS and has the potential to increase recruitment. Some of the funding from the Thompson Scholars course will be used to pay Ann Mark Park to teach a new INTS class in the spring on Intercultural Development—INTS 400. It could be a great addition to our program, and for the university more broadly as it provides student with skills related to cultural diversity. It will likely also fit into the Experiential Learning requirement. It is particularly welcome now as Study Abroad opportunities are severely curtailed. (More on that later)

Regarding proposed program changes—Lilly sent a request out to all Chairs and faculty last spring requesting feedback on courses that would fit into our new thematic structure. She received some responses and will incorporate them into the new proposal and send it out for review soon so we can move ahead.

The Council then had a lengthy discussion regarding the termination of the position of the Study Abroad coordinator. While fully cognizant of the budgetary crises facing the university and the current difficulties in realizing Study Abroad programs under COVID 19 conditions, we nonetheless see the permanent termination of this program as short sighted and in direct contradiction to the best interests of UNK students. The Council agreed to prepare a statement expressing its concerns on this issue addressed to the VCASA and the Chancellor's Cabinet. The Council then address Dean Ryan's request that all Programs prepare a new recruitment and retention plan by Friday Oct. 2. The Council expressed its concern over the difficulty in recruiting new students to a program dedicated to Globalization under conditions of Covid when many citizens have expressed serious doubts about the validity of even international trade (to say nothing of international political or cultural collaboration) and even more so when international travel and especially study abroad have been severely curtailed. Whatever their long-term plans, most students are drawn to INTS first and foremost because they love to travel. An inability to do so globally, nationally, and especially because UNK no longer has its own qualified Study Abroad personnel, represents a serious impediment to our program.

That said, we nonetheless have hope for the future and have not given up in despair. Thus, Rundstrom suggested we contact the Rotary club in Kearney and ask them for lists of students who have studied abroad in high school in past years and are thus already committed to an international perspective. Meanwhile, we recognize that our participation in the Thompson Scholar program with INTS 200 and the new course on Intercultural Development will likely help with recruitment on campus. Indeed, our program has traditionally been most successfully by attracting students already attending UNK. We will also continue to revise our program as we anticipate that the newly created themes in our program which are more closely geared toward career development should contributed to greater student recruitment and retention. Finally, the council initiated a discussion about how we might revise the INTS minor program in ways that would make it more attractive, particularly given the now reduced GS program. We will take that up again at the next meeting. However, an important first step will be addressing the restrictions on double-counting currently placed on students in interdisciplinary minors.

The meeting adjourned at 5:00

The next meeting will be held on Sept. 24 at 4:00 pm on Zoom.

**GRADUATE COUNCIL  
MINUTES**

Thursday, September  
10, 2020 Zoom  
Conference – 3:30  
p.m.

**PRESENT:** Kazuma Akehi, John Bauer, Matt Bice, Doug Biggs, Matt Bjornsen, Anne Foradori, Peter Longo, Grace Mims, Noel Palmer, Whitney Schneider-Cline, Janet Steele, Frank Tenkorang, Michelle Warren, Mallory Wetherell, Laurinda Weisse, Erin Anderson, and Gabriela Lopez Lemus

**I. Approval of the April 10, 2020 Minutes – approved via email**

**II. Approval of the 2020 Summer Graduates – approved via email**

**III. Graduate Dean's Report**

*A. New Members*

Dean Ellis welcomed Matt Bjornsen, Anne Foradori, Peter Longo, Grace Mims, and Laurinda Weisse. Michelle Warren has moved to the At-Large/EGC Representative and John Bauer is completing her term. Ron Wirtz has retired and Laurinda is replacing him as the Library Representative. Said Abushamleh has resigned from the council due to leaving UNK. An election will take place soon to replace Said on the council. Appreciation was expressed to the outgoing members: Bree Dority, Dena Harshbarger, Marguerite Tassi, Theresa Wadkins and Ron Wirtz.

*B. Overview of Graduate Council*

Dean Ellis explained that Graduate Council members represent the graduate faculty and graduate programs in their colleges. He urged the council to reach out to their peers and ask for input to bring back to the council. Dean Ellis would like the council to be more visible and active on campus with new programming and initiatives.

*C. New Programs - Update*

- Public Communication – went live this fall.
- MS in Health Sciences – this is an inter-disciplinary program housed in Biology – scheduled to go to the Board of Regents in October.
- English – now offers a 100% online option in addition to the on-campus component, they have seen substantial growth since adding the online option.
- Communication Disorders – will offer an online option in addition to the on-campus program
- The History Department is developing an MA in Public History
- Graduate Studies is in discussion with A&S departments about a possible MS in Social Sciences
- Matt Bice is the point person for all new graduate program development. It was noted that new courses or program changes go through CourseLeaf to Committee II to review.

*D. Thesis Binding*

Linda Johnson addressed the council about thesis binding. The binding company has not been timely in coming to campus to pick up theses for binding. Discussion was held if we could move this process online. Ideas included going online only, having one for the library as a back-up and making it optional to the student. The Dean will take under advisement.

*E. New Graduate Awards*

Dean Ellis stated that we currently have the Faculty Mentor Award and the thesis awards but wanted to receive input on other possible graduate awards. Ideas included faculty and department teaching awards, Graduate Student of the Year, individual awards for graduate faculty, and outstanding conference paper. Possibility to partner with the foundation to provide funding or perhaps an endowment. It was noted that “teaching” can be broadly defined.

*F. Graduate Journal*

The Office of Graduate Studies is working on a graduate journal for publishing research and for students to showcase their work. This will be a student-led peer review journal.

*G. Graduate Student Online Orientation*

Bice reported positive feedback from graduate students on the Graduate Student Online Orientation. This is a one-stop-shop for resources, contact information, and GPC videos. There is also an additional section for Graduate Assistants.

*H. Newsletter*

Bice explained that the graduate newsletter would be a snapshot of faculty and students, important dates, and announcements to be sent out four times per semester to “announce.” The archived newsletters will be housed on the Graduate Studies website. The goal is to send to Graduate Council for input before sending to the campus.

*I. Peer-Review*

Bice reported that graduate students have expressed interest in having a peer-review process for thesis editing, conference presentations, etc. This is in the development stage and will be reported on at the October meeting.

*J. Policies*

Dean Ellis will be charging Committee I with strengthening and creating new policies, specifically, the academic dishonesty policy and the conduct and behavior policy.

*K. Committee Assignments*

Ellis explained the committee responsibilities and assigned everyone to a committee.

#### **IV. Committee Reports**

A. Policy & Planning Committee – no report.

B. Academic Programs Committee – no report.

C. Faculty & Student Affairs Committee – they had two grade appeals over the summer.

#### **V. Other Business**

Dean Ellis informed the council that he and Bice have an open-door policy and encouraged the council to bring ideas and suggestions to them at any time. There being no additional business, the meeting adjourned.

Respectfully  
submitted,  
Janna Shanno

To: Senior Vice Chancellor for Academic and Student Affairs, Charlie Bicak  
Chancellor's Cabinet  
Faculty Senate

Subject: Elimination of Position: Assistant Director, Study Abroad and Exchange Programs

From: International Studies Advisory Council

We, the interdisciplinary faculty on UNK's International Studies Advisory Council express our deep concern regarding the permanent elimination of the position of Assistant Director of International Education responsible for Study Abroad and Exchange Programs, effective September 25, 2020. While fully cognizant of the budgetary constraints facing the university and the current difficulties in realizing Study Abroad programs under COVID 19 conditions, we nonetheless see the permanent elimination of this position as short sighted and in direct contradiction to the best interests of students at the University of Nebraska Kearney.

*Director: Carol Lilly, Members: Sylvia Asay, Megan Hartman, Po Hu, Satoshi Machida, Suzanne Maughan, Matt Mims, Amy Rundstrom, Michelle Warren, Laurinda Weisse, Theresa Yaw*

Accordingly, we state our position on the following:

- Although the COVID 19 pandemic has restricted not only the movement but vision of many U.S. citizens, make no mistake, it too is a global phenomenon which can only be resolved by the combined and unified efforts of the global community. This crisis, along with others certain to follow will demand that our students have a sense of global awareness, if they are not only to succeed, but even survive, in an inescapably connected world. Those who think otherwise are simply hiding their heads in the sand.
- Indeed, the University of Nebraska's *Strategy for Global Engagement*, makes a strong argument for globalization concluding that our four campuses seek to "prepare students for a global cultural and competitive economic environment, attract the best talent to Nebraska from around the world, provide opportunities for faculty to engage in international collaboration, teaching and research, and enhance Nebraska's economy and our international collaborators' success through research and innovation for mutual benefit." Study Abroad is highlighted as a critical component of this strategy as elaborated in such specific goals as increasing the number of students who study abroad, providing resources for students to engage in study abroad, identifying the best opportunities in the major when students can study abroad, and increasing on-campus advising and programing for study abroad.
- The achievement of global awareness in the future, as in the past then, relies heavily on those students who move beyond their comfort zone by engaging in study abroad programs. However, the intricacies and liability involved in study abroad require robustly trained and qualified individuals who can dedicate themselves completely to the details of planning, recruiting for, carrying out, and following up with a variety of programs in diverse locations across the world. Any attempt to offload such responsibilities to those already overburdened with other tasks or to unqualified and inexperienced staff members threatens the personal safety of students and the legal security of the university.
- At UNK, Study Abroad fulfills yet another critical function within the new Experiential Learning requirement. The EL Program explicitly included Study Abroad as one of the best ways of fulfilling that requirement. While we fully understand that currently COVID 19 is preventing students from engaging in study abroad, we also all firmly believe that such travel restrictions can and will be lifted with the development of a vaccine. At such a time, UNK's Study Abroad Programs MUST be ready to go and under the direction of a fully qualified individual who can ensure that our students will be provided the best instruction, health insurance, and security and that our university will legally be protected.

- UNK's Office of International Education and, in particular the individual responsible for Study Abroad at UNK has worked for decades to present students with programs that are both appealing and financially accessible to UNK's demographic. Only within the last few years have these programs become so successful that students sometimes had to compete for space in them. It is, therefore, imperative that the programs we offer and promote remain within the budgets of our students. To be clear, our students are not identical to those at UNL and UNO. They have different concerns, needs, and finances. If we hope for UNK's students to engage in Study Abroad at the levels we desire, the position of Assistant Director, Study Abroad and Exchange Programs must be reinstated.
- The permanent disappearance of the position of Study Abroad from UNK's Campus would have damaging effects on a wide variety of Departments across campus as well as on the recently instated requirement for Experiential Learning. Obviously, the lack of Study Abroad is a serious problem for students in the International Studies Program nearly all of whom participate in one or more programs before graduating. It is equally serious, however, for students in the Modern Languages Department, particularly for those planning to complete a German or Japanese Minor which require a study abroad component. In addition, many other departments across campus, including History, English, Political Science, Sociology, Social Work, and Marketing/SCM/Ag Business, promote study abroad as a means of enhancing the understanding of their curriculum.
- For all of the above reasons and more, we request that the UNK administration reconsider its decision to permanently eliminate the position of Assistant Director, Study Abroad and Exchange Programs in the Office of International Education.

**The following UNK faculty representing all three Colleges and 20 Departments are in support of the above statement:**

Jerry Fox, Modern Languages, Founder of Office of International Education (Emeritus)  
 Jonathan Dettman, Modern Languages  
 Will Avilés, Political Science  
 Sonja Kropp, Modern Languages  
 Maha Younes, Social Work  
 Chuck Rowling, Political Science  
 Janet Eckerson, Modern Languages  
 Allen Thomas, Chemistry  
 Jake Jacobsen, Communications  
 Ralph Hanson, Communications  
 Doug Waterfield, Art and Art Design  
 Roger Thomsen, Principal, Amherst Public School  
 Rochelle Reeves, Library  
 Julie Schaffer, Biology  
 Mahmoud Shakouri, Industrial Technology  
 Derrick Burbul, Art and Art History  
 Kazuma Akehi, Kinesiology and Sports Sciences  
 Ted Rupnow, Mathematics and Statistics  
 Amanda Sladek, English  
 Sri Seshadri, Marketing/SCM/Ag Business  
 Fletcher Ziwoya, Communications  
 Barton Willis, Mathematics and Statistics  
 Krista Forrest, Psychology  
 Bryan Drew, Biology  
 Anita Hart, Modern Languages (Emeritus)  
 Tiffani Luethke, Communications  
 Michelle Beissel-Heath, English  
 Dawn Simon, Biology

Keith Geluso, Biology  
 Jan Moore, Communication Disorders  
 Ladan Ghazi Saidi, Communication Disorders  
 Kurt Borchard, Sociology  
 Linda Van Ingen, History  
 Wendy McCarty, Teacher Education  
 Victoria Goro-Rapoport, Art and Art Design  
 Roger Davis, History  
 Diego Sevilla Luzuria, Modern Languages  
 Alice Cahill, Teacher Education  
 Akbar Javidi, Communications  
 Teresa Vang-Freeling, Social Work  
 Mary Beth Ailes, History  
 Pradeep Barua, History  
 Stephen Amundson, Industrial Technology (Emeritus)  
 Theresa Wadkins, Psychology  
 Timothy Johnson, Modern Languages  
 Phillip Lai, Communication Disorders  
 John Bauer, Geography  
 Torsten Homberger, History  
 Beth Mattingly, Early Childhood Education  
 Jeff Wells, History  
 Doug Biggs, History  
 Will Stoutamire, History  
 Cole Kruger, History

**The following UNK students representing all three Colleges and 22 Departments are in support of the above statement:**

Gabriela Lopez Lemur, Spanish Education  
 Regan Miller, Biology  
 Sam Hundstadt, Sociology  
 Marlana Kent, Early Childhood Education  
 Karlee McKelvey, Biology, Health Science Pre Med  
 Lex Milburn, Recreation Management  
 Hannah Walker, Undecided  
 Chloe Barkow, Political Science  
 Ronald Gonzalez, Recreation Management  
 Kate Klute, Spanish Education  
 Katie Goodall, Organizational Communication  
 Jordan Delahunty, Social Science Secondary Education  
 Abbie Esters, Interior and Product Design  
 Emma Krysl, Family Sciences  
 Nicole Mittman, Wildlife Biology  
 Kirsten Unick, Social Work  
 Marissa Borrenpohl, Agribusiness  
 Lindsay Warning, Art Education K-12  
 Logan Johansen, International Studies and Spanish  
 Kira Oberschulte, Pre-Nursing  
 Carlie Runge, Spanish Education  
 Taylor Burghardt, Psychobiology, Premed  
 Ryan Johnson, Music Education

Amber Hallberg, Psychology  
 Joel Kreifels, Criminal Justice  
 Ryan Poggioli, History  
 Emma Porter, Social Work  
 Payton Livengood, Psychology  
 Madeline Medina, Elementary Education  
 Dakota Waddell, Modern Languages and Biology  
 Rebekah Petersen, International Studies  
 Hannah Petersen, Musical Theatre  
 Sam Gustafson, International Studies  
 Ty Eggen, Public Administration  
 Alea Riefenrath, Psychology  
 Claudia Taylor, International Studies  
 Ashly Helfrich, International Studies  
 Jacob Nutter, General Studies  
 Julie Kent, Math  
 River Mefford, International Studies

**Although I did not request it, many of the above listed students (those starred) provided testimonials regarding their study abroad experiences, I have included several below.**

*I am a math education 7-12 major. Study abroad was such an important part of my college experience. Ann Marie Park was also such a help through the whole process and I don't think I would have gone through with it if the university did not make it as easy as it did! If I had to jump through a ton of hoops I would've been discouraged and I don't want to see that happen to other students.*

*Julie Kent*

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*I would love to have my name attached to this. Ann Marie did so much for me while I was abroad during the COVID pandemic, and the position itself is crucial.*

*Thank you,  
 Payton Livengood*

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*I am saddened to hear this news! My name is Emma Porter, social work major, and I totally agree! I really thrived and grew from my experience abroad and would hate for future students to be denied this opportunity. I hope we can see this position return soon!*

*Emma Porter*

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*As a participant in Dr. Bigg's D Day Europe excursion in 2019 I fully appreciate the significance of this program in exposing students like myself to places and cultures they otherwise would have never been exposed to. At times like these the importance of studying abroad should be emphasized all the more vigorously, and I am terribly disappointed to read about the position reduction in such a program. Therefore, please count me in as a public supporter of this statement (i.e., feel free to attach my name and major (HISTORY) to the document). Hopefully such an action will help demonstrate to the University administration the harm being caused by cutting such a critical position*

*Best regards,  
 Ryan Poggioli*

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*My name is Kira Oberschulte. I was a pre-nursing major at UNK and am now in nursing school in Omaha. I studied abroad in spring of 2019 to the Czech Republic. It was 100% the best experience of my life. I still talk about almost every single day. When I heard they were terminating it I was crushed. I would love to have my name on that statement. Thank you so much for your time!*

*Kira Oberschulte*

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*This is Lindsay Hueftle and I studied abroad in 2019 and I heard that you had a Reinstatement of Study Abroad. I would like my name to be added to that as studying abroad was something that I knew I wanted to do going into college and felt so culturally enriched after doing so. I think this is an invaluable experience that should be forever offered at UNK and I would love to help get it back at UNK! Please let me know what I need to do further to help. Again my name is Lindsay Hueftle, I was an art education k-12 major at UNK that graduated December 2019!*

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*My name is Amber Hallberg I graduated this past May. I was fortunate to study abroad in Finland in August of 2018. I am deeply saddened to hear that this position/program was eliminated. Actually, I am angry. Study abroad helped to shape me in so many ways. I was able experience culture and realize that the world is so much bigger than my small town of 2,000 people could ever show me.*

*I loved my experience so much. I learned so much about Finnish culture. How else would I have learned about that? Finland is a country that is so often forgotten, but I was able to see the beauty and learn a history I knew nothing about.*

*I am upset that UNK failed to see the value in this program. I understand that we are living in unprecedented times. I understand that international travel right now is not optimal. But it will resolve soon. Then what? Students for years to come will be cheated out of an experience? It is unfair.*

*Study abroad pushes you out of your comfort zone. It teaches you critical thinking skills, to not rest on your laurels, and to broaden your horizons. I can guarantee you that they will lose enrollment if they take away these options. I worked in the admissions office for a year as a Student Diplomat, and I know that enrollment has been a bit of a concern.*

*As you can tell, I am passionate about this issue. I would love to advocate for this cause. Please keep me in mind for future conversations with leaders such as Chancellor Kristensen and President Carter. I have been told I can be quite persuasive :) But in all seriousness, I don't mind public speaking, talking to people, and advocating for causes I am passionate about.*

*Count me in this fight for the study abroad program. I look forward to hearing from you.*

*Best,*

*Amber Hallberg*

**A proposal for a Faculty Senate Resolution regarding the UNK Strategic Plan and Study Abroad**

As the UNK Strategic Plan asserts that the University of Nebraska at Kearney is an exemplary public university that serves Nebraska by providing quality undergraduate education by means of a culture that supports opportunities for international experiences and studies and so fulfills this commitment to enhance students' global engagement by increasing Study Abroad Programs, therefore

In the spirit of shared governance and a responsibility to support the Strategic Plan, the UNK Faculty Senate hereby asserts that:

Whereas the COVID 19 pandemic is a global phenomenon which can only be resolved by the combined and unified efforts of the global community, thus demanding that our students develop a sense of global awareness, and

Whereas the University of Nebraska's *Strategy for Global Engagement* highlights Study Abroad as a critical component of that strategy, and

Whereas the intricacies and liability involved in study abroad require robustly trained and qualified individuals and shifting such responsibilities to others overburdened with different tasks or to unqualified and inexperienced staff members threatens the personal safety of students and the legal security of the university, and

Whereas the permanent disappearance of the position of Study Abroad from UNK's Campus would have damaging effects on a wide variety of Departments across campus as well as on the recently instated requirement for Experiential Learning, therefore

Be it resolved that The Faculty Senate request the UNK administration to reinstate the position of Assistant Director, Study Abroad and Exchange Programs in the Office of International Education.

Scott Darveau  
 Tue 9/8/2020 9:23 AM  
 Dear Martonia and Debbie,

The CAS Ed policy passed the following statement at its meeting this morning.

The CAS Ed Policy committee requests that the FS Academic Affairs committee and Faculty Senate consider and adopt a mechanism to redirect the numerous notification statements (disability, sexual harassment, diversity, pregnancy, etc.) currently required to be placed in all syllabi. Rather, we encourage the use of MyBlue as the route for notification with the possibility of a very brief reminder statement using a current single URL in the syllabus.

The committee hopes that either/both FS and FS AA can encourage the transition to a more sustainable method for notifying students on these important issues without filling every syllabus on campus with the same notifications. Another reason to find a mechanism outside of the syllabus is that not all faculty have been timely in updating the statements and therefore are passing along outdated information or even missing new statements.

Yet another reason to use something other than syllabi to make these notifications is the slowing effect that ensuring proper inclusion of them is having on the course approval process at all levels – college committees, FS Academic Affairs, and General Studies. Requested changes to course are all being delayed if the then current statements are not included – even if the submission occurred prior to the statements changing.

The committee thinks MyBlue may be the best option as all students are required to access that site (for advising, bill payment, registration, etc.) whereas, there might be situations where a student may not need to access other sites such as Canvas. However, if another efficient avenue other than syllabi can be found to ensure notification of all students, I am sure the committee would support that as well.

Sincerely,

Scott Darveau  
 Chair, CAS Educational Policy Committee

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## Procedures and Sanctions for Academic Integrity

(with minor revisions suggested by Dr. Scott Darveau)

Under Section 2.9 of the Bylaws of the Board of Regents of the University of Nebraska, the respective colleges of the University have responsibility for addressing student conduct solely affecting the college. Just as the task of inculcating values of academic honesty resides with the faculty, the college faculty are entrusted with the discretionary authority to decide how incidents of academic dishonesty are to be resolved. If a faculty member suspects that a student has intentionally violated Code standards of academic integrity, the faculty member shall initiate the following procedures:

1. The faculty member shall request a meeting with each student involved. At the meeting the faculty member shall:
  - a. Attempt to ascertain the facts pertinent to the incident;
  - b. Explain to the student the basis for the suspicion of academic dishonesty; and
  - c. Give the student an opportunity to explain the matter satisfactorily.
  - d. If the student admits responsibility for the act of dishonesty or if the faculty member determines after hearing the student that the evidence supports a conclusion that the student committed an act of academic dishonesty, the faculty member may impose a penalty. If the faculty determines that imposition of only an academic sanction is appropriate, the faculty member may impose an academic sanction, such as retaking a test or rewriting a paper, or failure for the work involved or failure for the course.
  - e. The faculty member shall make a report in writing of the facts of the case and any academic sanction imposed, giving a copy of the report to the student. The faculty member will forward the report to the Senior Vice Chancellor for Academic Affairs & Student Life, via the Department Chair and Dean.
2. If a graduate student disagrees with the faculty member on either the alleged act of dishonesty and/or the academic sanction, the student may file an appeal according to the approved appeal policies of the University of Nebraska Graduate College. The faculty member will complete a report as indicated in Article III, Section E, 6, below.
3. If an undergraduate student disagrees with the faculty member on either the alleged act of dishonesty and/or the academic sanction, they may request the department chair to serve as a confidential mediator.
4. If an undergraduate student continues to disagree with the faculty member on either the alleged act of dishonesty and/or the academic sanction after mediation with the department chair or if the faculty member is the department chair, they may request the Dean, or Dean's designee to serve as a confidential mediator.
5. If the matter cannot be resolved with an undergraduate student through mediation with the department chair and the Dean or designee, as provided in Article III, Section E, 3 and E, 4, within ten (10) school days, or if after the initial meeting with the student, the faculty member determines with the concurrence of the department chair and the Dean of the college that the

severity of the alleged academic dishonesty is of a nature that, if true, would warrant the imposition both academic and disciplinary sanctions, the Dean shall contact the University's Conduct Officer to convene a Conduct Board to hear and adjudicate the matter of the alleged academic dishonesty.

- a. The Conduct Board will function procedurally as outlined in Code, Article IV., Section E.
- b. If the matter was referred to the Conduct Board as a result of failure of resolution through mediation with the department chair and the Dean, and the Board finds the student in violation of the standards of academic honesty, it may:
  - i. Uphold the faculty member's recommended academic sanction, or
  - ii. Impose any less severe sanction that the Conduct Board determines to be appropriate.

Should the matter come to the Conduct Board because the severity of the alleged violation of standards of academic honesty has been determined to be of a nature that would warrant imposition of both academic and non-academic sanctions, and the Board finds the student in violation of those standards, the Board may impose both disciplinary sanctions as outlined in the Code, Article IV, Section F, and academic sanctions.

6. If the student accepts the determination reached after subsequent mediation with the department chair or Dean, the faculty member shall make a report in writing of the facts of the case and any academic sanction imposed, giving a copy of the report to the student. The faculty member will forward the report to the Senior Vice Chancellor for Academic Affairs & Student Life, via the Department Chair and Dean.

7. If the Conduct Board imposes disciplinary sanctions and/or academic sanctions, a report in writing of the facts of the case and the sanctions imposed will be given to the student and to the Senior Vice Chancellor for Academic Affairs & Student Life.

8. The decision reached by the Conduct Board may be appealed by the student within five (5) University business days of delivery of the decision to the student, according to the appeals process established in the Code, Article IV, Section 11.

#### Interim Action – Removal from Academic Setting

1. If a University faculty or staff member observes conduct which substantially interferes with or disrupts the academic environment within a classroom or other setting, s/he has the authority to remove the student from the environment in which the conduct occurs, up to and including contacting UNK Police to effect the removal.
2. Pending initiation of University Conduct proceedings, the faculty or staff member, may then temporarily suspend a student from that academic environment when that faculty or staff member believes that the presence of the Accused Student in that environment would seriously disrupt the normal operation of that environment.
3. In such cases of removal and/or interim suspension, the faculty or staff member shall forward the complaint to the Conduct Officer within 24 hours for consideration of Conduct proceedings against the Accused Student. The Conduct Officer shall then initiate appropriate conduct proceedings against the Accused Student as promptly as is

reasonably possible.

4. Until the Conduct Officer so directs, the student may not re-enter the academic setting. The student may be eligible for return after a specific period of time, determined by the Conduct Officer, contingent upon meeting specified conditions for re-admittance.