

University of Nebraska at Kearney

## OpenSPACES@UNK: Scholarship, Preservation, and Creative Endeavors

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Faculty Senate Packets

Faculty Senate

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12-1-2016

### December 2016 Faculty Senate Packet

University of Nebraska at Kearney Faculty Senate

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# UNK FACULTY SENATE MEETING AGENDA

7 PM – December 1, 2016

**Health Science Education Complex, Room 100**

Faculty Senate Website: [http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

I. Call to order

II. Roll Call

III. Approval of Agenda

IV. Action on Faculty Senate Minutes: **3NOV2016**

V. Special Presentations

Special Presentation: Jon Watts - Vice Chancellor for Business & Finance: Budget Update

VI. Reports of Faculty Senate Standing Committees

A. Oversight Committee:

B. Executive Committee: **21NOV16**

C. President's Report: **22NOV16**

D. Academic Affairs: **17NOV16**

E. Academic Freedom and Tenure Committee:

F. Academic Information and Technology Committee:

G. Artists and Lecturers Committee: **21OCT16**

H. Athletic Committee:

I. E-campus Committee: **08NOV16**

J. Faculty Welfare Committee:

K. Grievance Committee:

L. Library Committee:

M. Professional Conduct Committee:

N. Student Affairs Committee: **25SEPT16, 10NOV16**

VII. Reports of Senate Representatives to Non-Senate Committees

A. Assessment Committee:

B. Ethnic Studies Advisory Committee:

C. Women & Gender Studies Advisory Committee: **19OCT16, 21SEPT16**

D. International Studies Advisory Council: **13OCT16**

E. Parking:

F. Safety Committee:

G. World Affairs Conference Committee:

VIII. Reports from Academic Councils

A. Graduate Council: **10NOV16**

B. General Studies Council: **03NOV16**

C. Council on Undergraduate Education:

D. Student Success Council:

IX. New Business

A. Oversight Committee

B. Dining Services Provider RFP: Faculty Senate nominee

X. Unfinished Business

A. Faculty Senate Scholarship Fund

XI. General Faculty Comments

*This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community. **All faculty members are specifically invited to attend Faculty Senate meetings.***

XI. Adjournment

# UNK FACULTY SENATE MEETING MINUTES

November 3, 2016

## Health Science Education Complex, Room 101

Faculty Senate Website: [http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

### I. Call to order

### II. Roll Call: **3NOV2016**

**At Large Senators:** *Present:* Kelley  
*Absent:*

**CBT Senators:** *Present:* Konecny, Moore, Agrawal, Trewin, Porter,  
*Absent:*

**COE Senators:** *Present:* Gaskill, Hoener, Loeb, Hoehner  
*Absent:* Mims, Abbey

**CFAH Senators:** *Present:* May, Rogoff, Van Renen, Clark  
*Absent:* Dettman

**CNSS Senators:** *Present:* Harms, Sogar, Strain, Reichart, Weiss, Reece, Dillon, Thomas,  
Davis, Louishomme  
*Absent:* Wulf-Ludden

**Library Senator:** *Present:* Weisse

### III. Approval of Agenda

**Sen. Kelley ( Moore). The agenda was approved.**

### IV. Action on the Faculty Senate Minutes: **6OCTAPR2016**

Sen. Dillon asked that it be noted that he was present in the October minutes.

Sen. Moore asked that a correction be made in regards to her comments to the Vice Chancellor Scantling. Let it be noted that: private colleges are sharing physical space with our public community colleges and recruiting community college students to their advanced programs. There should be a seamless line of support by public tax payers, who also fund public colleges and universities. There seems to be a conflict of interest for taxpayers.

Minutes were approved as amended.

### V. Special Presentations:

**Richard Mocarski:** Director of Sponsored Programs and Research Development-Diversity

Briefed faculty Senate on results of a discussion in regards to diversity at UNK at a recent research café forum.

Three topics discussed: Diversity in Faculty (recruitment and retention in specific fields), Recognition for work in Diversity (general feeling that diversity in scholarship, research, and classes were not being recognized), Diversity in Curriculum-specifically “the lack of a systematic way to include diversity.”) The purpose of the meeting was to discuss diversity in research but the meeting evolved into the discussion which Director Mocarski reported to faculty as he outlined above.

Sen. Louishomme asked Mocarski to report specific topics which stood out at the meeting.

Mocarski stated that the most lively discussion was the lack of diversity in curriculum, and faculty, and the difficulties faced when recruiting students who feel this lack of diversity. This is also detrimental to their efforts to retain the ones that come.

Sen. Davis asked Mocarski for information. Was it his feeling of the group at the meeting was mostly anecdotal in nature, or was there some data to support the discussion. It was Davis’ observation that though the anecdotal evidence of the lack of diversity across campus may bear out to be true, and feelings of the faculty present at the meeting be justified, he questioned actual evidence.

Sen. Louishomme speaking as a former director of the ethnic studies program noted as an example of the lack of diversity at UNK the only program which featured diversity as a cornerstone was the Women, Gender and Ethnic Studies program.

Sen. Davis countered that many programs may not have specific classes that are directly addressing diversity as a main topic, but it may be an important component to classes. He pointed to the department of history classes as an example of this, where it is required that it is a student’s obligation to write about diversity related topics every semester in every history class. Davis reiterated, if there is no empirical evidence across campus to note that diversity is not being taught or featured then how might one come to the conclusion that there is a real problem.

Mocarski replied that the Equity, Access, and Diversity committee is talking about a university audit.

Sen. Louishomme, after a direct question from Mocarski, added that the committee on Equity, Access and Diversity was not anywhere near coming up with an action plan on how to document possible deficiencies, or what it would entail.

Sen. Dillon asked if there is a concern, he would also like to see a study of hiring practices citing a number of possibilities why that might be true.

Mocarski explained that a preliminary study of the College of Natural and Social Sciences performed 2 years ago by himself and the Dean of that College found that there was parity

between the sexes in leadership and within the school faculty but it was under 5% of diversity measured against other criteria such as ethnicity.

Rogoff asked if there were any studies in diversity regarding staff.

Mocarski did not know.

Sen. Harms asked if there was a recommendation to form a committee to discuss the lack of diversity and a way to document it.

Sen. Moore reported as a representative of the current EAD committee for UNK she knows there was a new hire for a Director of Diversity who will oversee all four campuses and that she will be performing an audit which will cover staff, faculty, and students. She also noted that a study was performed 7 to 8 years ago which reported that the UNK environment and attitude towards sexual orientation at that time was problematic, and in regards to the new contract for Chick-Fil-A we might still have some issues.

Pres. Rogoff asked that Sen. Moore report on EAD findings as soon as she received any info in regards to this. Moore agreed. Faculty Senate members were in general agreement that the issue was important and thanked Mocarski for his report.

#### **VI. Jon C Watts: Vice Chancellor for Business and Finance-Food Service Contracts**

V.C. Watts received approval by Chancellor and Cabinet to send out an RFP for a new foodservice provider, even though Chartwells,' contract is not ready to expire for 5 years.

Watts feels that the current managers, Chartwells, are underperforming. He emphasized the importance of foodservice in terms of the financial rewards it provides to the university. In terms of the students' satisfaction and retention rates were concerned, foodservice always ranks as one of their top priorities, so the importance of a good provider is essential to the well being of the university.

Sen. Konecny asked what the buyout on the current contract is?

Watts reported 2.1 million dollars, but in his search for new providers he is letting them know that they will have to accept that liability as part of their contract. There might be less capital available for building improvements if the new provider amortizes this added cost over the life of the contract, but Watts assured the Senate that he believed there is enough revenue from bonds, to provide capital for any possible improvements necessary in the facilities. (14 million dollars was estimated.)

Sen. Harms asked if contingencies would be included in the contract for new providers in the case that their obligations were not being met so that the new provider would respond without the need for another buyout.

Watts explained that such provisions currently exist, but many times it is impractical to implement enforcement, but with a good partner, such as the relationship the university has with Len Fangmeyer at the University Bookstore, such a requirement to force them to do as required is not necessary. In fact, they are pro-active in ways to provide better service.

Pres. Rogoff asked if there was any discussion into the possibility of in an in-house service provider.

Watts explained that there were a number of factors that made it problematic:

- 1) Volume buying power puts UNK at an economic disadvantage in purchasing.
- 2) In regards to managing the work force, he would have to lay off employees every summer which means added stress to the employee, the personnel office, and to his office to manage...there might be other risks involved.
- 3) He noted that food service is a challenging industry requiring a great deal of investment in time and energy from their managers, and that supervising the facilities would be a difficult task.

#### Reports of Faculty Senate Standing Committees

A. Oversight Committee

B. Executive Committee: **6OCT2016 (no comments)**

Sen. Harms asked Sen. Davis if there was anything to report in regards to the 75% Faculty Developmental Leave Fellowship. Davis had nothing to report.

C. President's Report: **20OCT2016 (no comments)**

Faculty Senate Scholarship Fund Draft was added at the Faculty Senate Meeting

D. Academic Affairs: **20OCT2016 (no comments)**

E. Academic Information and Technology Committee

F. Artists and Lecturers Committee **21OCT2016 (no comments)**

Pres. Rogoff noted that the Artists and Lecturers committee should be commended for the committee on their recent work with reporting, and documenting their process.

H. Athletic Committee:

I. E-campus Committee:

J. Faculty Welfare Committee: **24OCT2016 (no comments)**

K. Grievance Committee:

L. Library Committee:

M. Professional Conduct Committee:

N. Student Affairs Committee

O. Student Evaluations Ad Hoc Committee Report:

Sen. Clark: Reported that the communications department fervently asks, and strongly suggests that we do not go to on line evaluations.

Pres. Rogoff recommended that the existing committee look further into issues such as the issue brought up by Sen. Clark but in addition: advising the senate towards the best practices for assessing student evaluations in terms of impact on tenure and promotion, and to address the concerns of the communication department that it not be exclusively on line, and other topics previously discussed, as the best way to go forward.

**President Rogoff moved that the current ad-hoc committee on student evaluations have their charge extended by which they would assess the ramifications of going to an on-line evaluation process, and advising the Senate on the best practices in regards to whether that process is better if it is on-line or in some other form. (Trewin)**

Sen Konecny asked if the paper evaluations were currently the property of the faculty and if the same would hold true for the online evaluations?

Sen. Davis answered affirmatively that on line evaluations would eventually become the sole property of the faculty, but it was not given directly to the faculty, but further explained, it was a stepped process to insure their validity before giving evaluations to them by their respective Chairs.

Sen. Dillon asked where the online evaluations would be placed?

Sen. Davis said that this would be one of the first questions addressed. Sen. Trewen added that it would be her wish that the evaluations be deleted from all other locations if they are property of the faculty.

Further discussion that there be a timeline defined was deferred to a later date.

## VII. Reports of Senate Representatives to Non-Senate Committees

A. International Studies Advisory Committee: **8SEP2016 (no comments)**



B . Women & Gender Studies Advisory Committee:

C. World Affairs Conference Committee:

#### VIII. Reports from Academic Councils

A. Graduate Council:

B. General Studies Council:

C. Council on Undergraduate Education:

#### IX. New Business

Looking for 2 new faculty to work on the Campus Safety Committee.  
Pres. Rogoff submitted his name as one who will be on the committee.  
No others were submitted.

Oversight committee report by Sen. Davis that the vacant seat for the at large Senator needed to be filled and asked for nominations from the floor.

**Sen. Davis nominated Dawn Mollenkopf.** (Rogoff) Unanimous vote for Dawn Mollenkopf.  
Dawn Mollenkopf was elected as new At-large Senator.

Sen. Davis asked for a new nomination for Academic Tenure, and Freedom Committee as there was one vacancy. Pres. Rogoff offered himself as a nominee. Sen. Miller was also nominated but removed himself due to tenure requirements.

**Sen. Davis Motioned unanimous approval of Pres. Rogoff . The Motion was carried. Pres. Rogoff was elected.**

Pres. Rogoff reported the survey for 'Eclipse Day' was complete and the plurality of faculty who had responded voted that classes be cancelled. The administration is leaning towards the same conclusion. Sen. Weiss asked if the semester's calendar would be extended. Pres. Rogoff did not expect this.

Pres. Rogoff reported that the distributed draft contract agreement for Faculty Senate Scholarship was not finalized, and apologized that it was not included in the packet for Senators to look at the document effectively, but that he would like to move forward as quickly as possible. Assuring the body that this was a standard contract, and there was not any reason for concern he asked for input. None was forthcoming. At the earliest, the contract's wording would not be finalized until next week, but to assure implementation, he reiterated that if anyone had comments or suggestions that they make them as soon as possible, so that the scholarship could move forward to obtaining matching funds in an expeditious manner.

#### X. Unfinished Business

Pres. Rogoff asked for continued faculty input on promoting the idea of service being a stronger component of the tenure and promotion process. He also reported that Faculty executive committee is indeed working on the Faculty Development leave compensation being increased. This was in keeping with having parity with other institutions. He has been asking that the leave be increased to 75% of salary.

Parking slots, their quantity, and distribution has been verified as a part of the Parking Committee's charge. Discussions are in process with the administration addressing current faculty concerns for the lack of parking, and the removal of slots without consultation.

#### XI. General Faculty Comments

*This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community.*

Sen. Harms was concerned about the lack of reports from existing committees, and was also concerned about some committees that were being listed in the minutes that did not exist.

Pres. Rogoff asked that Secretary May discuss this with the former Sec. Mueller to get an updated list.

Sen. Louishomme announced there would be items collected for the area's first free health care clinic, as a community service. There will be an email announcing this but asked that the Senate relay the message to their respective constituents.

Sen. Harms reported that there was a proposal from the College of Natural and Social Sciences about the composition of the Tenure and Promotion Committees. They asked that committees be comprised of faculty and not have any faculty chairs on them. She asked if any other colleges had any feedback or their composition. Business and Technology representatives mentioned that chairs are not allowed to serve on their committees, and College of Education representatives concurred that this was also the case for them.

Questions were raised about Academic Affairs passing the faculty pass/fail 8 week requirement to put them in compliance with the rest of the UNK campuses. Though there seemed to be discomfort with this, it was explained that it could be taken back to the Academic Affairs committee to get clarification, or another vote. Though it was explained that the Pass/fail component cannot be used for majors or minors but only for electives, and GS classes, there still was some concerns by faculty senators. Sen. Harms explained that the pass/fail process is used to protect students that are on scholarships that might take classes outside their major that might otherwise adversely affect their GPA. Pres. Rogoff said that this should be taken back to Academic Affairs, and revisited to get a new ruling based on the discussion in the Senate. Secretary May said he would do so.

Sen. Miller asked that it be included in the minutes that a current concentration the Cyber Security Operations Program which was under consideration, and was passed by Academic Affairs had an error in regards to where the program would be housed. Pres. Rogoff assured Sen. Miller that the error would not adversely affect its passage.

Pres. Rogoff extended congratulations on behalf of the Faculty Senate to Sen. Wulf-Ludden for research on inmate populations in Nebraska. Her work has also received recognition for excellence by her peers.

#### **Motion for adjournment; Dillon (Harms)**

*All faculty members are specifically invited to attend Faculty Senate meetings*

XI. Meeting was adjourned

Respectfully submitted,

Dan May  
Secretary

UNK FACULTY SENATE  
PRESIDENT'S REPORT  
Noah Rogoff  
Tuesday, November 22, 2016

#### FACULTY SENATE MEETING

The November 3 meeting was productive. Faculty Senate committees will continue to examine student evaluations and develop a report outlining recommendations and best practices. Vice Chancellor Jon Watts gave an update on the dining services contract. Richard Mocarski (Director of Sponsored Programs & Research) discussed faculty diversity at UNK.

#### NU BOARD OF REGENTS

I attended the NU Board of Regents meeting on November 18 at Varner Hall. Highlights from the meeting included:

- Kayla James, UNK Internal Auditor, received a KUDOS Award
- Board of Regents Chairman Kent Schroeder (District 6) was named the first Regent Emeritus in recognition of his 18 years of service on the Board

Following the meeting, NU President Bounds met with the Faculty Senate Presidents of all four campuses. He gave an update on the budget.

#### MEETING OF THE EXECUTIVE COMMITTEE AND CHANCELLOR'S CABINET

The Executive Committee met with the Chancellor's Cabinet on the November 21. The minutes of this meeting will be found in the February packet, however I can report that the Conflict of Interest Policy, which covers consensual relationships, is currently under a 30-day comment period and will become finalized at the end of period barring any substantial objections. Chancellor Kristensen's current plan for "Eclipse Day" (August 21, 2017), is for classes to be canceled between 11 AM and 3 PM.

**Faculty Senate Academic Affairs Committee**  
**Minutes from Meeting**  
**Thursday, November 17, 2016**  
**FNDH 2147**

**Present:** Debbie Bridges (CBT), Joel Cardenas (Academic Affairs), Valerie Cisler (FAH), Kay Hodge (CBT, Rochelle Krueger (Library), Dan May (Faculty Senate, FAH), Grace Mims (COE, CSP), Sam Rapien (FAH), Kim Schipporeit (Registrar), Jacob Stallbaumer (Student Senator), Camie West (COE)

**Absent:** Anna Hain (NSS), Kurt Siedschlaw (NSS)

**Guest:** Peggy Abels (NSS, Health Sciences)

Schipporeit (temp. chair) called the meeting to order at 3:28 (she said this was “close enough”). Committee elections were conducted.

Debbie Bridges (May/Hodge) was unanimously elected chair. Kim merrily handed the virtual gavel to Dr. Bridges.(really she just hit Bridges in the left arm as a sign).

Kay Hodge (Bridges/May) was unanimously chosen secretary.

With officers in place, the agenda was approved as printed (Schipporeit/Cisler).

Schipporeit pointed out that everything on the agenda was pretty straight forward. Peggy Abels attended the meeting to discuss the proposals for changes in the Health Care Program and answer any questions the Committee might have. Discussion was light. Items #7-#17 were approved.

Schipporeit told the Committee to expect significant changes from the Biology department. She also enlightened the Committee on the feedback she has received regarding the credit/no credit policy. NSS has questions, and Faculty Senate has questions and issues. Discussion was relaxed, but there was discussion.

There will be no meeting of this Committee in December. The next meeting will be January 19, 2017 at 3:30 in FNDH 2147. Reminder, the subcommittee meeting will be Wednesday, January 11, 2017 in FNDH 2147.

Cisler/May moved adjournment at 4:00.

Respectfully submitted,

Kay Hodge

Minutes approved via e-mail:

## 2016-2017 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 11/09/2016

Academic Affairs Full Committee 11/17/2016

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

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# 7, Alter, Program, BS, Business Administration Comprehensive – Management Emphasis, MGT, CBT, Add courses to expand elective options.

#8, Alter, Program, Minor, Entrepreneurship, MGT, CBT, Add course to provide another option to SPCH 445.

#9, Alter, Program, Minor, Health Care Management, MGT, CBT, Add courses to expand elective options.

#10, Alter Program, BS, Health Sciences, HSCI, NSS, We are requesting the name of this degree to be changed to Applied Health Sciences. Students typically receive this degree after leaving UNK and completing clinical training in a health science profession. Therefore “Applied” Health Sciences more accurately describes the nature of the degree. The name of this degree also needs to be changed because a new degree titled “Health Sciences” has been proposed and is going through the process of approval at the Board of Regents/Coordinating Commission level. This new degree will be a traditional bachelor’s degree and at a national level, similar degrees are being titled “Health Sciences”. Therefore, in order to use the Health Sciences name on the new degree, we are changing the name of the original degree to Applied Health Sciences.

#11, Alter, Pre-Professional Program, Pre-Clinical Laboratory Science, HSCI, NSS, This alteration is simply to change the name of the Pre-Clinical Laboratory Science Program to Pre-Medical Laboratory Science. The name of this program was changed by UNMC last year to Medical Laboratory Science. Since we work exclusively with UNMC for students interested in this profession, the name of our pre-professional program at UNK needs to match the name of the program at UNMC.

#12, Alter, Pre-Professional Program, Pre Medical, HSCI, NSS, This request is to add recommended electives in psychology and sociology to the pre-med program. The Medical College Admissions Test (MCAT) recently added a section of psychology and sociology. Medical schools are not officially requiring these courses for admission but do strongly suggest that students take classes in these areas to prepare for the MCAT. The four classes being recommended cover the guidelines for MCAT preparation in these subjects.

#13, Alter, Pre-Professional Program, Pre-Radiologic Technology, HSCI, NSS, Previously, UNK offered both a Pre-Radiologic Technology program and a Radiography Major. The Radiography Major is being discontinued and therefore, requirements for that program are being added to the Pre-Radiologic Technology program to create one single program for students interested in this profession. These changes will provide clarification and flexibility for students. The changes will also ensure that students have completed the requirements necessary to apply to a variety of radiography programs, including UNMC and our affiliated hospital sites. Students completing training at one of our affiliated hospitals may receive a Bachelor’s Degree from UNK.

#14, Discontinue, Program, BS, Radiography Comprehensive Major, HSCI, NSS, Previously, UNK offered both a Pre-Radiologic Technology program and a Radiography Major. In an effort to streamline our programs and create more clarification and flexibility for students, the Radiography Major is being discontinued. Requirements for that program are being added to the Pre-Radiologic Technology program to create one single program for students interested in this profession. The new Pre-Radiologic Technology program will ensure that students have completed the requirements necessary to apply to a variety of radiography programs, including UNMC and our affiliated hospital sites. Students completing training at one of our affiliated hospitals will still receive a health science degree from UNK so there will be no loss of graduates and few changes to the credit hours taken.

#15, Inactivate, Course, BIOL 201, Fundamental Tools for Biological Studies, BIOL, NSS, Class is being discontinued and a new course (BIOL 231) will become the first research class.

#16, Inactivate, Course, BIOL 375, Scientific Communication, BIOL, NSS, Class is being inactivated because it is being combined with BIOL 231.

#17, Inactivate, Course, BIOL 420, Biology Research, BIOL, NSS, Class is being discontinued and a new course (BIOL 431) will become the second research class.

University of Nebraska at Kearney  
Faculty Senate: Artists/Lecturers Committee

October 21, 2016

Chair: Sharon Campbell, FAH

Secretary: Michelle Fleig-Palmer, CBT

Members (alphabetical by last name):

Mary Beth Ailes, NSS	Jessa Schultis, Student Representative, LPAC
Sharon Campbell, FAH	Glenn Tracy, COE
Michelle Fleig-Palmer, CBT	
Dan May, Faculty Senate	Marrissa Nutter, Student Representative, Student Senate

Members Present (alphabetical by last name):

Mary Beth Ailes, NSS  
Sharon Campbell, FAH  
Michelle Fleig-Palmer, CBT  
Dan May, Faculty Senate  
Marrissa Nutter, Student Representative, Student Senate

Call to Order: The meeting was called to order by Chair Campbell.

New Business:

1. Previous minutes were approved by committee members via email.
2. Dr. Noah Rogoff, Faculty Senate President, opened the meeting by giving the charge for the committee and conducting the nomination process for committee chair.
3. Mr. May nominated Dr. Campbell for Chair. She was elected chair by a unanimous vote.
4. Dr. Campbell nominated Dr. Fleig-Palmer for Secretary. She was elected secretary by a unanimous vote.
5. Members reviewed the second round of grant funding requests for the 2016/2017 academic year. Discussion ensued.
6. Eleven grant proposals were reviewed, of which ten were new and one was an additional request for funds for an event that already received funds in the spring 2016 round of funding.
7. Of the \$16,561 funding available for the 2016-2017 academic year, \$13,503 was originally allocated during the spring 2016 round of funding. Due to a guest artist's illness, funding for an event was decreased by \$750 resulting in \$12,753 allocated in the first round of funding. This left a balance of \$3,808 to be allocated in the second round of funding instead of the amount of \$3,058 reported in the April, 2016 minutes.
8. Of the remaining \$3,808 funding available, \$3,808 was allocated leaving a balance of \$0.00.
9. Meeting was adjourned by unanimous vote.

The next meeting for this committee will be in the spring semester.



## **eCampus Faculty Senate Advisory Committee Meeting November 8, 2016**

**Present:** Gloria Vavricka, Steve McGahan, Doug Biggs, Mark Ellis, Phu Vu, Janice Fronczak, David Luker, Rochelle Krueger, Julie Saalfeld

**Absent:** Noel Palmer, Roger Davis,

The group got underway and Gloria explained we would finish up with the agenda from the October 25<sup>th</sup> meeting. Gloria expressed her appreciation regarding the changes made on the campus strategic plan in reference to online education. It now gives a more accurate reflection of how important online education is for UNK. Gloria then turned the meeting over to Steve to discuss two things:

- Dr. Tom Tobin's visit
- The Ad Hoc Committee on Student Evaluations Report update

### **Dr. Thomas Tobin's Campus Conversation Presentation:**

Steve was instrumental in lining up Dr. Tobin as our speaker for the Campus Conversation visit on October 6. Some of you met Dr. Tobin before when he was here doing our APR last spring. We decided to bring him back to do some workshops and since one of his areas of expertise is the evaluation of online teaching, it tied in strongly with what this committee is working on this year.

### **Ad Hoc Committee on Student Evaluation Report:**

Roger Davis and Noel Palmer were both on this committee, but unfortunately neither one could be here today, so Steve will give a brief summary of their findings. The report is basically an accounting of what we do here on campus right now. There are no recommendations to the report, it just talks about the instruments and current process used for evaluation in each of the four colleges...revealing that each of the four colleges are different. The instruments are different, the evaluative process is different, and there is no retention of the data for courses beyond that which is used for rank and tenure. The question then becomes what is the next step in this committee's charge – do we make recommendations to Faculty Senate or move on to something else. A lengthy discussion followed with pros and cons of whether this is really an issue or squeaky wheel – are there that many faculty with low response rates on their student evaluations? It was decided to create a small subgroup committee that will come up with a document (white paper) of best practices and return that to Faculty Senate along with the Ad Hoc Committee report. Steve, Doug and Noel (once we have Noel's acceptance to be on the committee) would form this committee and Steve would chair the group.

+

Julie will send out a Doodle to determine the next meeting date and time in January.

Respectfully submitted,  
Julie Saalfeld

**Faculty Senate Student Affairs Committee**  
**Curriculum Meeting Room, Library**  
**October 25, 2016**

Members present: Dr. Gilbert Hinga, Jude Matyo-Cepero, Janice Fronczak, Taylor Janicek, and Rochelle Krueger

Absent: Greg Benson, Annette Moser, Janet Wilke, Dallas Doering, Page Whalen, Austin Buckley, and Logan Krejdl

Faculty Senate President, Noah Rogoff, called the meeting to order at 3:07pm and gave the committee its charge.

The committee has two charges at this time:

1. Old business: Finals Week Policy. The updated policy was rejected by Faculty Senate last Spring 2016. They ask us to look at collecting data (on the student side) concerning faculty compliance. Dr. Bicak will send a reminder to faculty to comply with the finals week policy.
2. New business: UNK Counseling & Health Services has increased their fees instituted for students using their services. The committee is to investigate this and report back to Faculty Senate.

Rochelle Krueger nominated Greg Benson for Chairperson. Janice Fronczak seconded the motion. Greg was elected Chair unanimously. In his absence, Jude agreed to serve as chair for this meeting only.

Noah exited and the meeting continued. Rochelle Krueger agreed to serve as Secretary. The meeting resumed.

UNK Counseling & Health Services:

We decided to invite Wendy Schardt or Kiphany Hof (depending on their availability) to our next meeting so that we can have more information. Rochelle will send out a Doodle poll to the entire committee, plus Wendy and Kiphany, with two dates: Thursday, November 10 at 3:30pm and Tuesday, November 15 at 3:00pm.

The committee members are to think of questions ahead of time and e-mail them to Rochelle by **November 7**. She will then share the questions with Wendy and Kiphany.

Finals Week Policy

The committee mulled over the query: What are the questions?

- 1) Are faculty compliant?
- 2) Do students feel faculty are compliant?
- 3) What are the numbers?
- 4) Is there any data on this topic?

Taylor was meeting next with the student government this same day at 5:30pm and he and Dr. Hinga intended to bring these questions up to the student government.

The committee would like to develop a survey; however, we need to develop the appropriate parameters first. Taylor thought the best time to do the survey would be around that week before Finals because the time frame would have more meaning.

The meeting was adjourned at 3:56pm with the next meeting time to be determined.

Respectfully submitted,  
Rochelle Krueger



**Faculty Senate Student Affairs Committee**  
**Curriculum Meeting Room, Library**  
**November 10, 2016**

Members present: Jude Matyo-Cepero, Janice Fronczak, Taylor Janicek, Greg Benson, Annette Moser, Janet Wilke, Logan Krejdl, and Rochelle Krueger

Absent: Dr. Gilbert Hinga, Dallas Doering, Paige Whalen, and Austin Buckley

Guests from the Department of Student Health and Counseling, Cindy Hayes (Associate Director of Student Health), Wendy Schardt (Director of Counseling and Health Care), Kiphany Hof (Associate Director of Counseling), and Lisa Plummer (Business Manager)

The meeting to order at 3:38pm with a welcome to our guests.

Cindy Hayes noted that a notice would be sent out to all students and faculty regarding the changes in counseling and health care fees and policies. The Student Health Care Office will continue to write notes for students if they are actively ill and they recommend that they shouldn't attend class due to the severity of their illness; however, they will no longer be writing notes if they do not see the student actively ill. This process has been misused, so this statement of fact is being eliminated.

Student health fees are assessed \$98/semester for students who are taking 7 credit hours ON CAMPUS. If a student is not taking at least 7 hours, they can opt in to healthcare for the same \$98/semester. These fees include seeing student health, 3 sessions of counseling per semester (includes a 1-1/2 hour intake if the student hasn't been seen before), Peer Health Education services, and Women's Center services. During the summer, the fees are assessed at \$6.50 x the number of credit hours on campus; or students can pay a \$50 fee.

Additional fees are incurred at \$10/session if the student needs more than 3 counseling sessions in a semester. Treatment is assessed after each visit to determine effectiveness. Students needed ownership of their counseling to be more accountable. There is no cap on the number of times a student can be seen in a semester.

Other fees are assessed for lab tests and procedures. Examples include:

Urinary analysis - \$8.00

Sports/study abroad physicals - \$40

Psychiatric physical - \$50 (for a 75-minute intake only. There are no fees for follow-ups).

There is a hardship committee that will meet, if needed, to defray costs for students who are unable to pay these fees.

The committee wondered how UNK compares to the other campus' health care services. For example, UNL students are assessed \$149/semester, with an additional \$30 per counseling session (starting with the 4<sup>th</sup> session). The Kearney area counselors typically cost about \$120 per a 45-minute session. UNK counselors will do referrals if a student needs more services than they can offer. There is generally a 2-3 week waiting period at UNK; whereas the community providers typically have a 5 week waiting time before the student can be seen. They typically refer students to South Central Counseling, which offers a sliding payment scale. UNL has to do "phone triage" to figure out which students have more critical needs because their waiting list is so long.

Students are seen for any variety of needs requiring case management, which include coping skills, bipolar, depression, anxiety, and relationship problems. Support groups for qualifying clients are also regularly offered. Student Blue, a student health insurance plan, is available to students who would like to purchase that plan. It covers 100% of UNK services.

The Counseling Center is short-staffed at this time, with the counseling-student ratio at 1:2500. Thank you to Student Health and Counseling for the services you provide and thank you to Cindy, Wendy, Lisa and Kiphany for the detailed description of the fee and policy changes. It was very informative.

Committee Chair Election: Greg Benson had to decline the nomination for chair of the committee. Jude Matyo-Cepero offered to serve as chair for this year. The vote was unanimous in her favor.

Finals Week Policy: This was tabled until the next meeting. The committee felt that Dr. Hinga's input was needed before continuing.

The meeting was adjourned at 4:33pm with the next meeting time to be determined.

Respectfully submitted,  
Rochelle Krueger

Women's, Gender and Ethnic Studies Advisory Council (WGE)  
MINUTES  
September 21, 2016  
History Conference Room (104-C Copeland Hall)

Present: Julie Campbell, Sandra Loughrin, Megan Strain, Claude Louishomme, Susan Honeyman, Ngan Chau, Laurinda Weisse, Monica Mueller, Richard Mocarski, Wendy Schardt, Tiffany Weekley (student rep), Tiffani Luethke (Preparing Future Faculty Mentoring Program-UNL), Linda Van Ingen (chair)

Absent: Matt Bice, Doug Tillman, Amber Lewis.

Van Ingen called the meeting to order at 4:15pm.

**A. WGSAC Minutes** -- minutes from April 20, 2016 were approved (Strain/Honeyman)

**B. Advisory Board - Governance Document Revisions for WGE:** the subcommittee consisting of Van Ingen, Tillman, Loughrin and Louishomme will recommend changes to the Governance Document. No report at this time.

**C. Budget:** Van Ingen reported that this is a roll-over year and that there will be a combination of WG and ETHS funds in the operating budget for 2016-2017.

**D. Curricular: Updates**

1. New Major: Van Ingen reported that she met with interim CNSS Dean Peter Longo on Wednesday, September 21, 2016, and that she will update the justification narrative, make connections to President Bound's goals, and resubmit the proposal for signatures and Ed Policy review.

2. Intro Courses: Van Ingen reported that the WSTD 220 course is fully enrolled for fall 2016, with Amber Lewis successfully teaching as a GA/Instructor for 2016-2017. The ETHS 101 course, scheduled for spring 2017, is currently unstaffed due to Glazier's retirement. Van Ingen will develop a new curriculum and asked Luethke to research textbook possibilities as part of her PFF program. Van Ingen will likely teach the course in spring, but asked Advisory Council members to think of options for a long-term staffing and funding plan. Louishomme pointed out one option is overload pay, which was possible in the past for previous faculty instructors.

4. New Office: Library 202; The new office in the Library can be used by Advisory Council members by checking out a key from the front circulation desk. Van Ingen will establish office hours. Also, a WGE sign needs to be created for the office door.

5. Brochure/Course list for spring 2017: Van Ingen will put the list of spring 2017 courses for both WGS and ETHS on the on homepages of both programs, and will create a brochure for WGE. Loughrin needs these updated brochures in time for a presentation on October 4. Van Ingen had to use dated materials for Multicultural Scholars Day on Sept 21.

6. APR – The combined program review for both WGS and Ethnic Studies has been postponed until 2017-2018, per a meeting with Kenya Taylor on 9-14-16. APR The first postponement was approved by Kenya Taylor on 1-12-16. The last APR done for WGS was in fall 2010, and for Ethnic Studies in spring 2012.

8. Library Laurinda Weisse reported that ordering is open, and that Council members can send purchase requests directly to her.

9. Scholarship Committee: The Scholarship Committee met on-line and made two awards for 2016-2017. One for \$250 to Autumn Langemeier (History/Psych) from “Associated Women Students Scholarship,” and the other for the same amount to Tiffany Weekley (Sociology) from “UNK Women’s Studies Scholarship.” Strain volunteered to fill a vacancy on the sub-committee, joining Van Ingen and Lewis.

### **E. Co-Curricular:**

No Limits 2017: in Kearney on March 10, 2017 (Friday). Van Ingen reviewed the tentative agenda and asked for volunteers:

**Keynote speaker** is Dr. Abby Ferber, Professor of Women’s & Ethnic Studies, and Sociology at CU Colorado Springs. She is also Associate Director of The Matrix Center for the Advancement of Social Equity and Inclusion, and journal editor of “Understanding and Dismantling Privilege.” She is co-editor with Michael Kimmel of *Privilege: A Reader* and is co-editor with Kimberly Holcomb of *The New Basics: Sex, Gender and Sexuality*. She has been instrumental in organizing the annual conference “White Privilege” and the “Knapsack Institute,” both at CUCS. Her talk is titled “From the Mainstream to the Far Right.”

### **Conference Plans:**

Conference schedule: (up to 16 panels x 3 students each = 48 students + poster session)

8:30-9:40am	Registration (coffee, rolls, fruit)
9:45-11:05	Session #1 (panels 1-2-3 in B-C-D)
11:15-12:15	Keynote Speaker Dr. Faber in Ponderosa E “ “The Politics of Hatred: From the Mainstream to the Far Right”
12:15-12:55	Lunch (complimentary for presenters and pre-registered; in Room A)
1:00-2:20	Session #2 (panels 4-5-6-7 in B-C-D-Sandhills)
2:30-3:50	Session #3 (panels 8-9-10-11 in B-C-D-Sandhills)
3:50-4:10	Poster Session (coffee, cookies, fruit)[tables available in NSU Room E; will need setup]
4:10-5:30	Session #4 (panels 12-13-14-15 in B-C-D-Sandhills)
5:30pm	Closing Refreshments

Things to consider: volunteers?

CFP date: email announce late September/early October; Abstracts due Feb10.

Large middle room:

- Poster session in large middle room.
- Info tables with materials related to WGS? (Triota, QSA, WCtr, SAFE Ctr, PFLAG, Sister-to-Sister, Social Justice, Amnesty Int’l etc.)
- Art work?
- Keynote in large middle room?
- Other ideas for this space?

PR Posters and postcards

Email list

Pre-registration process

Setting up the panels [Louishomme, Loughran, Luethke]

Will need faculty moderators

Hotels – block some rooms for Thurs and Fri nights **[Strain]**

Make/print a program

Help at the conference – registrations, moderators, hosting (students, faculty; Sister-to-Sister)

Chartwells – am coffee/rolls; pm coffee/snack; lunch – complimentary? Vegetarian/GF?!

Budget

Things to do in Kearney – list of restaurants, tourist spots, Sandhill Cranes?

Other ideas – Paper Competition: Loughrin suggested a competition (with prizes) for best papers.

There was some discussion about how to proceed – with the possibility of requesting papers be entered into the competition two weeks before the conference, with assigned faculty reading and narrowing down the entries, then finalizing the winner(s) at the conference itself. There was also some discussion about getting prizes donated from the community. There will be more discussion, but there was general agreement that a competition with prizes is a good idea.

Fall Forum on Civil Society: Van Ingen noted that a fall forum was suggested last year, but no specific plans have been made. She asked if there was interest, and noted the upcoming Presidential Debates as a possible event to organize around. Members pointed out that there are already debate parties and events scheduled by other groups on campus.

Vagina Monologues: Freedman reserved the FAB Recital Hall for Th & Fri February 2 & 3, 2017 @ 7:30pm. No further updates at this point except that there is some consideration of presenting “The Blank Monologues” to allow for a more inclusive show, as the Vagina Monologues does not include trans people or allow changes or adjustments to the show.

Co-sponsors with MONA “Mujeres” – Van Ingen shared information about this art exhibit and discussed the request from MONA to cosponsor the event. The exhibit focuses on “the shared existence of five contemporary artists, all women, all Latina, and all connected to Nebraska.” October 18, 2016 - February 12, 2017. Opening reception Saturday, October 22, 6-8pm. Members agreed to cosponsor (Honeyman/Louishomme). Van Ingen will send out an email with the event information and asked members to let others know.

#### Updates:

- Women’s Center: Members reported that there is a Sexual Assault Support Group and that students said the Edutainment Event was very good. Also, the Women’s Center has received an “Effective Education on Campus” grant.
- Triota: no updates at this time, although students may participate in a special event on Monday, October 3, with visiting scholar John Buchanan speaking on “Expressing Pride Around the World: The Politics of Parades.” Van Ingen will reserve the Fireside Lounge for noon, and WGE may be able to provide snacks or pizza.
- QSA: Tonya Andrews is the new QSA president
- OMA: Mueller reported on several events, including an amateur drag show on October 6. OMA week is November 7-11 and it includes Diversity Training on November 9, as well as events such as a cultural carnival and ice skating.
- Sister-to-Sister: Pink Volleyball Tournament on Oct 20
- CNSS ad-hoc Committee on Community Outreach: Louishomme reported that this group is exploring ways to reach out and participate in the community, including raising memorial funds for several students who have recently died; support for the region’s Free Clinic; and a program to help provide food for kids facing poverty.
- Ethnic Studies groups –Black Student Association; others?



- Bryan Stevenson, author of *Just Mercy*: Louishomme reported that Stevenson will possibly be available to visit UNK in spring 2017, and that college deans have committed funds to help bring him to campus.

Other businesss

- Honeyman announced that she will be teaching ENG 254 “Queer Lit” again in Spring 2017.

The meeting was adjourned at 5:05pm (Honeyman/Chau)

Next meetings: third Wednesday of month would be:

Oct 19

Nov 16

Dec 21 – no meeting?

Jan 18 (first week of classes)

Feb 15

March 15 – no meeting; participate in No Limits on March 10

April 20

Present: Julie Campbell, Sandra Loughrin, Matt Bice, Doug Tillman, Ngan Chau, Laurinda Weisse, Kiphany Hof (Women's Center), Amber Lewis, Tiffany Weekley (student rep), Tiffani Luethke (PFF program), Linda Van Ingen (chair)

Absent: Megan Strain, Claude Louishomme, Monica Mueller, Richard Mocarski,.

Van Ingen called the meeting to order at 4:15pm.

**A. WGSAC Minutes** -- minutes from September 21, 2016 were approved (Loughrin/Chau)

**B. Advisory Board - Governance Document Revisions for WGE:** Members discussed filling several vacancies on the Advisory Board and noted that the subcommittee consisting of Van Ingen, Tillman, Loughrin and Louishomme will meet soon via email to suggest changes to the Governance Document so that it reflects the merger of WGS and Ethnic Studies.

**C. Budget:** Van Ingen applied for an A&L grant for No Limits.

**D. Curricular: Updates**

1. New Major: Van Ingen is working on connecting reasons for the new major to new strategic plans at NU and UNK levels; she will then circulate it for signatures.

2. Spring 2017 classes:

a) Van Ingen distributed the brochure and flyer for Spring courses for both WGS and ETHS. Courses are also listed on the respective web pages.

b) Members discussed the status of instructors for both intro classes

- WSTD 220 – Amber Lewis is in last semester as GA in Spring 2017. (Wednesday night 6:30-9:20pm)
- ETHS 101 – Van Ingen will teach the class for Spring 2017 (Tuesday night 6:30-9:20pm)
- Enrollments have been very strong in WSTD 220; members discussed the possibility of a second section and instructor staffing for these intro classes in the future

3. New Electives for approval: Members reviewed the criteria for course approval for both WGS and ETHS and agreed to revisit these next month. Using current criteria, members approved the following course electives:

- WGS electives: PSCI 374 Modern Political Thought; instructor: Lorna Bracewell. (Campbell/Tillman)
- ETHS electives:
  - HIST 499/4xx: Immigrant Experience; instructor Van Ingen (Hof/Lewis)
  - HIST 485: US Since 1941, instructor Van Ingen (Loughrin/Weisse)

6. Library Weisse reported that a Library facility master plan is in process; changes will be made; faculty input is welcome.

7. Assessment: Van Ingen reported that there is no data for assessment this year due to changes in the minor degrees that no longer require a senior seminar. Those senior seminar papers were assessed in the past; Should a major be approved, there will again be a required research seminar for majors. If the major is not approved, members will have to identify other instruments for assessing the minor degree programs.

**E. Co-Curricular:**

Co-sponsors with MONA “Mujeres” –October 18, 2016 -February 12, 2017. Opening reception Saturday, October 22, 6-8pm.

Updates:

- Women's Center: Hof reported on the following:
  - A “Know No” consent awareness activity and social media campaign will take place on Oct 24 in the NSU and by fountain.

- The film “The Mask You Live In” will be shown to faculty and staff on Oct 21 to launch a men’s leadership program, “The Men’s Project,” to address issues of gender, privilege, and social justice such as sexual assault, suicide, and alcohol abuse.
- QSA and Triota:
  - Weekley reported that QSA is planning events for the year and that the Executive Board of Triota has not been able to meet.
  - There was some discussion of the faculty sponsor for Triota, and members agreed to transfer that role from Van Ingen to Loughrin who is also the faculty sponsor of Sociology Club. Since there is some overlap of student membership and leadership in these two groups, they will work together under Loughrin’s sponsorship (Chau/Hof)
  - A visiting scholar, John Buchanan, spoke on the politics of pride parades on October 3.
- OMA: Weekley reminded members that “OMA Week” begins Nov 7, and that events will focus on privilege and oppression with an educational forum on sexuality, race, and citizenship, held on Nov 9 in the Ponderosa NSU.
- Sister-to-Sister: Pink Volleyball Tournament is on Oct 20.

No Limits 2017: in Kearney on March 10, 2017 (Friday).

Van Ingen said planning for the conference is going well; she will complete the speaker contract process by next meeting. Members briefly reviewed the on-going list of planning assignments:

- Speaker contract in process for Dr. Abby Ferber (CU-Colorado Springs) and her talk is titled “The Politics of Hate: From the Mainstream to the Far Right.” **[Van Ingen]**
- CFP date: send email announce late October; Abstracts due Feb10 **[Van Ingen]**
- Large middle room:
  - Poster session?
  - Info tables with materials related to WGS? (Triota, QSA, WCtr, SAFE Ctr, PFLAG, Sister-to-Sister, Social Justice, Amnesty Int’l etc.)
  - Art work?
- PR Posters and postcards
- Email list
- Pre-registration process
- Setting up the panels **[Louishomme, Loughran, Luethke]**
- Will need faculty moderators
- Hotels – 10 rooms have been blocked at Holiday Inn for Thurs and Fri nights **[Strain]**
- Make/print a program **[Van Ingen]**
- Help at the conference – registrations, moderators, hosting [students, faculty; **Sister-to-Sister**]
- Chartwells order – am coffee/rolls; pm coffee/snack; lunch – complimentary? Vegetarian/GF?!
- Budget –A&L grant proposal has been submitted **[Van Ingen]**
- List of Things to do in Kearney –restaurants, tourist spots, Sandhill Cranes?
- Paper Competition: Request papers for competition two weeks before the conference, with assigned faculty reading and narrowing down the entries, then finalizing the winner(s) at the conference itself. Prizes donated from the community **[Loughrin, Luethke, Hof, Tillman]**
- Other ideas?

The meeting was adjourned at 5:10pm (Campbell/Lewis)

Next meetings: third Wednesday of month:

Nov 16

Dec 21 – no meeting?

Jan 18 (first week of classes)

Feb 15

March 15 – no meeting; participate in No Limits on Friday, March 10

April 20

## ISAC Minutes

A meeting of the International Studies Advisory Council was held on Thursday Oct. 13, 2016 at 3:30 in the Jennings Room of the Library.

Present: Diana Jones, Megan Hartman, Young Do Kim, Laurinda Weisse, Amy Rundstrom, Ann Marie Park: Absent: Matt Mims, Suzanne Maughan, Michael Stopford Sylvia Asay, Will Aviles, Sonja Kropp, Sri Seshadri.

The meeting began by welcoming Laurinda Weisse, our new member from the Library.

The Council then spent some time discussing an issue relating to Assessment. At the previous meeting the Council had agreed that the topic of the Capstone course usually reflects the instructor's area of interest and expertise more than that of the students. This will be difficult to solve as long as we wish to keep the capstone as a "course" and not an "independent study". After considerable thought and discussion, the Council agreed to try aligning the INTS Capstone topic with that of the biannual World Affairs conference. The advantage of this concept is that the WAC committee is always very careful to ensure that the topic of the conference includes panels of relevance to all four colleges on campus. Therefore, with proper advance notice, INTS students can attend those panels in the Fall prior to their Capstone course and begin to think, already a semester in advance, about how they might wish to approach their paper. They can talk to conference speakers about it and begin to gather materials. Lilly will still serve as the main coordinator of the class, but each student may need to select an additional mentor from faculty in their own field. In this way, the course still retains a degree of topical cohesion, allowing students to discuss the material together, but each individual student can direct the focus the research paper to best meet his/her specific interests within International Studies.

The Council also discussed the possibility of adding an "American Studies" geographic option that would be available only to international students within the International Studies Program. After all, international students come to the US to learn about IT, and while they are clearly interested in International Studies more broadly, by preventing them from taking classes on US history and foreign policy, we are not doing them any favors. We would need to have clear criteria for this section—such as making it available only to students who did not graduate from a US high school. Lilly will investigate this option with the Registrar's office and the International Education.

The Council spent considerable time then discussing the International Studies/Study Abroad Fair to be held this year on Friday November 18 from 11-2. Lilly asked all members to contact organizations and clubs in their Colleges who might be interested in participating. She will also send out a flyer soon.

The meeting adjourned at 4:15. The next meeting will be November 10 at 3:30 in the Jennings Room of the Library.

# GRADUATE COUNCIL MINUTES

Thursday, November 10, 2016

E-Meeting

**VOTING:** John Bauer, Greg Brown, Sharon Campbell, Bruce Elder, Mark Ellis, Chris Exstrom, David Hof, Janet Lear, Michelle McKelvey, David Palmer, Chuck Rowling, Janet Steele, Jeanne Stolzer, Mallory Wetherell and Shaun Mewes

## **I. Approval of the October 13, 2016 Minutes – approved via email**

## **II. Graduate Dean's Report**

- A. *Catalog changes approved by Dr. Taylor.*  
MGT 820 – Managerial Communications

## **III. Committee Reports**

- A. Policy & Planning Committee – no report.
- B. Academic Programs Committee moved to approve changes for the following courses:

### For Graduate Council Information

- 1) Approved request from Art & Art History to create a course – ART 830: Glass Fusing.
- 2) Approved request from Teacher Education to alter a course – TE 881: Online Teaching Instructional Design.
- 3) Approved request from Teacher Education to alter a course – TE 884: Online Teaching Methodology.
- 4) Approved request from Teacher Education to alter a course – TE 888: Enhancing Classroom Instruction Using Imaging Tools.
- 5) Approved request from Teacher Education to alter a course – TE 889: Creating Instructional Videos to Enhance Classroom Instruction.
- 6) Approved request from Mathematics & Statistics to create a course – MATH 862: Mathematical Analysis for Teachers.
- 7) Approved request from Kinesiology & Sports Sciences to create a course – PE 809: Rehabilitation Techniques in Athletic Training.
- 8) Approved request from Kinesiology & Sports Sciences to create a course – PE 815P: Athletic Orthopedic Assessment I.
- 9) Approved request from Kinesiology & Sports Sciences to create a course – PE 816P: Athletic Orthopedic Assessment II.
- 10) Approved request from Kinesiology & Sports Sciences to create a course – PE 819P: Pathology of Sports Injury.
- 11) Approved request from Kinesiology & Sports Sciences to create a course – PE 820: General Medical Conditions in Sport and Exercise.
- 12) Approved request from Kinesiology & Sports Sciences to create a course – PE 885: Clinical I.
- 13) Approved request from Kinesiology & Sports Sciences to create a course – PE 886: Clinical II.
- 14) Approved request from Kinesiology & Sports Sciences to create a course – PE 887: Clinical III.
- 15) Approved request from Kinesiology & Sports Sciences to create a course – PE 888: Clinical IV.
- 16) Approved request from Kinesiology & Sports Sciences to create a course – PE 889: Clinical V.
- 17) Approved request from Kinesiology & Sports Sciences to create a course – PE 890: Clinical VI.
- 18) Approved request from Kinesiology & Sports Sciences to create a course – PE 898: Graduate Seminar.

- 19) Approved request from Teacher Education to create a course – TE 829: Implementing Universal Design for Learning in School Settings.

For Graduate Council Action

- 1) Request to Alter the MSED Supplemental Endorsement in Information Technology in Teacher Education – program reduced from 27 to 21 hours; two required courses (TE 886P & 891) to be dropped; one course (TE 877) added as an elective option; course alignment with NDE Rule 24 matrix is provided.

Comes as a seconded motion to the Graduate Council. Motion Carried.

C. Faculty & Student Affairs Committee – no report.

Respectfully submitted,  
Janna Shanno, Recording Secretary

**General Studies Council Minutes**  
**November 3, 2016 – 3:30 p.m.**  
**Founders Hall, Warner Conference Room**  
**\*\*\* Approved via email \*\*\***

**Present:** Julie Agard, Greg Brown, Derrick Burbul, Joel Cardenas, Scott Darveau, Tim Farrell, Steve Hall, Kay Hodge, Martha Kruse, Tami Moore, Amy Rundstrom, Kim Schipporeit, Beth Wiersma, Ron Wirtz

**Absent:** Debbie Bridges, Miechelle McKelvey, Kristi Milks, Hector Palencia, Kenya Taylor

**Guest:** Jeff Kritzer

**I. Call to Order:**

Brown/Darveau moved to approve the agenda. Motion carried.

**1. Approve Agenda:**

Kimra Schipporeit called the meeting to order.

**2. Minutes from the October 6, 2016 meeting were approved via email.**

**II. Old Business (Open Items):**

1. Course Proposals (review for final approval): Nothing pending.

2. Assessment and GS Program:

a. Initial results from spring 2016 Capstone course assessment and draft report.

Hodge/Brown moved to release the Capstone Assessment for spring 2016 for campus review. Motion carried.

3. Issue with GS course offering:

At the October meeting, the Council discussed what actions to take regarding a course that is not being taught in the manner that it was approved. The instructor of the course apologized to the Council and went on to explain the reasoning for the divergence. Vigorous discussion ensued.

**III. New Business:**

1. Course Proposals (new): Nothing submitted.

Brief discussion regarding why no new course proposals were submitted commenced.

2. Draft of Student Survey Report

The Draft report distributed; the Council was asked to read through the report and bring their comments to the December meeting.

3. Faculty Survey –

Council expressed their “anticipation” for seeing the results of the Faculty survey and hopes it will be ready for their viewing pleasure by the next meeting.

**IV.** Other:

**V.** Adjournment:

Darveau/Brown moved to adjourn at 4:33 p.m. Motion carried.

**NEXT REGULAR MEETING:** Thursday, December 1, 2016, at 3:30 p.m., Warner Conference Room.