

University of Nebraska at Kearney

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Faculty Senate Packets

Faculty Senate

11-4-2021

November 2021 Faculty Senate Packet

University of Nebraska at Kearney Faculty Senate

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7pm – November 4, 2021

Antelope Room

Zoom:

<https://unk.zoom.us/j/99816711510?from=addon>

Faculty Senate Website:

http://www.unk.edu/committees/faculty_senate/index.php

- I. Call to order
- II. Roll Call
- III. Approval of Agenda
- IV. Action on Faculty Senate Minutes:
- V. Special Presentations
 - A. Dr. Charlie Bicak
 - B. Dean Ellis and Associate Dean Bice
- VI. Reports of Faculty Senate Standing Committees
 - A. Oversight Committee:
 - B. Executive Committee:**20October2021**
 - C. President's Report:**01November2021**
 - D. Academic Affairs:**21October2021**
 - E. Academic Freedom and Tenure Committee:**20October2021**
 - F. Academic Information and Technology Committee:
 - G. Artists and Lecturers Committee:
 - H. Athletic Committee:
 - I. E-campus Committee:**26October2021**
 - J. Faculty Welfare Committee:**27October2021**
 - K. Grievance Committee:**01November2021**
 - L. Library Committee:
 - M. Professional Conduct:
 - N. Student Affairs:**26October2021**
- VII. Reports of Senate Representatives to Non-Senate Committees
 - A. Assessment Committee:
 - B. Women, Gender and Ethnic Studies Advisory Committee:
 - C. International Studies Advisory Council:**07September2021, 05October2021**
 - D. Parking:
 - E. Safety Committee:
 - F. World Affairs Conference Committee:
- VIII. Reports from Academic Councils
 - A. Graduate Council:**14October2021**

- B. General Studies Council:
- C. Council on Undergraduate Education:
- D. Student Success Council:
- E. Equity, Access, and Diversity Committee
- IX. Unfinished/Old Business
 - A. Report from ad-hoc Covid 19 Committee: 21October2021**
- X. New Business
 - A. Ex officio General studies representative
 - B. FS Constitution updates
- XI. General Faculty Comments
- XII. Adjournment:



7pm – October 7, 2021
Antelope Room & Zoom

Zoom Link:

<https://unk.zoom.us/j/91930797823?from=addon>

Faculty Senate Website:

http://www.unk.edu/committees/faculty_senate/index.php

- I. Call to order 19:04
- II. Roll Call
 - a) **Senators Present:** Martonia Gaskill, Pat Hoehner, Miechelle McKelvey, Bryce Abbey, Kurt Borchard, Megan Strain, Sam Rapien, Jeremy Armstrong, Nicholas Hobbs, Mike Moxley, Chris Steinke, Anthony Donofrio, Ford Clarke, Dawn Mollenkopf, David Vail, Daniel Chaffin, Alejandro Cahis, Ngan Chau, Denys Van Renen, Ben Malczyk, John Bauer, Bobbi Jean Ludwig
 - b) **Absent:** Marissa Davala, Timbre Wulf, Claude Louishomme, Liaquat Hossain, Karl Borden, Dereck Boeckner, Timothy Johnson
- III. Approval of Agenda

The October 7th agenda was moved by Dawn Mollenkopf and seconded by Nicholas Hobbs for approval. All in favor, Motion Carried.
- IV. Action on Faculty Senate Minutes: **02September2021**

David Vail received some concerns from faculty in his department about the e-Campus section on the minutes from last meeting. There is concern on what it as brought up in a meeting between Martonia and Dean Ellis and they are looking for clarification on what the conversation was during that meeting. A motion was set for a correction on the minutes correcting and clarifying the wording.

Clarify and correct the wording of the minutes on the issue with e-Campus. Name change, constitution, etc. Change/fix the minutes on the section about e-Campus where Dean Ellis presents the changes are being made. Motion to approve the minutes with the correction. Ben Malczyk moves, Kurt Borchard seconds. All in favor, no one opposes. Motion to approve the minutes with the correction by Ben, all in favor, moved.
- V. Special Presentations
 - a. Kelly Bartling
 - Kelly introduced herself and thanked everybody for having her here, thanked us for our time and attention.
 - We are up 15% in first time freshmen for this fall over last year, breaking a 10 year decline. 125 first time freshmen over last year.

- Number of non-residents (140) increased 70%
- 14.6% of FTF are from out of state – Highest in 10 years
- Hispanic FTF is a record – 139 – up 29% over last year
- 54 international FTF – up 107%
- Transfer up 3.6%
- CBT +67% - 234 – highest ever
 - Up in all majors
 - MGT= 120 – up 103%
 - Cyber= 39 – up 62.5%
 - MKT/Ag= 12 – up 100%
 - ITEC= 63 – up 43%
- COE + 12 to 173
 - KSS up 12.7% (to 62)
- CAS + 12 to 462
 - Comm – 62= up 12.7%
 - Social Work +38.8% - at 25 (highest new student number ever)
 - Health Sci= 153= up 7.74%
- Results for fall 2021:
 - Total enrollment:
 - Colorado – 167 – up 31.5%
 - Kansas – 110 – highest ever up 7%
 - Iowa – highest ever – 60 – up 33%
 - Minnesota – 31 - highest ever
 - Wyoming – 23 – up 92%
- What is driving students to UNK? Why are they coming here?
 - Availability, Athletics, New Nebraskan and Nebraska Promise, RNL Yield Campaign, International, Marketing, Admissions Staff and focused energy
- 2020-21 Advertising: Invested in promoting Discovery Hall, talking about affordability, quality, and opportunities.
- Ad investment New Nebraskan (\$65,000):
 - Adwords (search and display), Targeted digital (Denver, KC, Des Moines, Wichita, Stillwater, Rapid City), Content Marketing (Des Moines, KC, Sioux Falls), Paid Social, Spotify, YouTube pre-roll, Billboards (KC, Denver, Des Moines, S Falls), Mailers (Kansas, Colorado), Web landing page video.
- Nebraska Career Scholarships, \$10,000 annual for STEM majors
 - Awarded for Spring 2022
 - 14 awarded total for fall 21
 - 20 available for fall 2022
 - Requires tracking internships
- Initiatives for fall 2022 new enroll
 - Continue aggressive New Nebraskan Scholarship promotion, Merit scholarship offered on GPA 3.7-4.0, Nebraska Career Scholarship – Strategic to influence yield, Transfer focus, diversity recruitment team/plan, Military and Veterans

Student Center WSTC 217E, Enrollment, Outreach, Campus, Yield Events, RNL Search and Yield programs, Free Application promos (in state and out of state), First generation, New CRM. (Military and Veterans served = 148)

- What can you do to help? Meet with students, follow up in a personal way, help focus on yield, celebrate/show FG and Diversity success, Do outreach to your out of state friends and family, work with marketing and admissions.

VI. Reports of Faculty Senate Standing Committees

a. Oversight Committee: Update on Elections

Looking to fill out 3 open slots

Taking nominations/volunteers:

- Athletics: Nick Hobbs nominates himself
- Arts & Lectures: John Bauer volunteers
- Academic Freedom & Tenure: Martonia Gaskill volunteers

Everyone is in favor of approving the slate. Motion to approve, Miehelle McKelvey approves, Megan Strain seconds, all agrees, no opposes.

Dawn explains what comes next with the new elected members.

Executive committee will meet and we will find ways to meet with all of the committees and get the their charge for the year and make sure they have a chair and a secretary.

b. Executive Committee: **22September2021; 29September2021**

No comments, no concerns,

c. President's Report: **1October2021**

No Comments

d. Academic Affairs: **16September2021**

No Comments

e. Academic Freedom and Tenure Committee:

f. Academic Information and Technology Committee:

g. Artists and Lecturers Committee:

h. Athletic Committee:

i. E-campus Committee:

j. Faculty Welfare Committee:

k. Grievance Committee:

l. Library Committee:

m. Professional Conduct:

n. Student Affairs:

VII. Reports of Senate Representatives to Non-Senate Committees

a. Assessment Committee:

b. Women, Gender and Ethnic Studies Advisory Committee:

c. International Studies Advisory Council:

d. Parking:

e. Safety Committee:

f. World Affairs Conference Committee:

VIII. Reports from Academic Councils

a. Graduate Council:

b. General Studies Council: **02September2021**

No comments on that report

- c. Council on Undergraduate Education:
 - d. Student Success Council:
 - e. Equity, Access, and Diversity Committee
- IX. Unfinished/Old Business
- a. Report from ad-hoc Covid 19 Committee
 Reported: they sent the letter, they had a response, they met and John Falconer answer some of the questions they had regarding to COVID, and they will see how it goes from there (no more details were shared, no specifics on the questions or on what was discussed during the meeting)
 Motion to have a member of the executive committee present during the ad-hoc committee meetings present every time they meet (in addition to Ben).
 No additional comment or questions for discussion
 Motion on the table, Megan Waples, Kurt Borchard second, all in favor, no one opposes. Motion approved.
- X. New Business
- a. Incomplete Contracts
 Issue is discrepancy in Incomplete contracts, between the one found in the UNK website and the one from the registrars' websites. Discrepancy is the following sentence: *"An "I" is only an option for students currently passing the course"*
 Motion to move to get the last sentence removed to make the documents consistent. Gives the faculty and department discretion, all in favor, no opposes.
 - b. Syllabus statements
 Motion passed last year by the CAS for the faculty senate to work with the registrars to find a way to either have a link or something shorter on the syllabus to have the most recent version of the policy statements. Registrars is in favor SVCASA is in favor, all is left is to talk to the different offices issuing the policies and statements and see if they are in favor as well.
 Ideas to do this: Have a link with the most current information, making it easier to find and access. Another idea, add it to CANVAS. When students check out of their cart on MyBlue, they are sent to a page with all to the statements and have them click "I have read this", in order to complete the registration.
 - c. Immigrants and refugees and BA requirements
 Language requirement for international students getting a BA.
 Take English credits instead of a foreign language (6 credits).
- XI. General Faculty Comments
- In conversation with the registrar, setting when grades are due. Example, grades for summer classes, make them due before or by graduation, instead of on a random date. Why different due dates?
- Dawn gave the example of educators, they need to have their grades before specific due dates, for promotions, raises, tenure, etc.
- David Vail, e-Campus and UNK online: Dean Ellis and Matt Bice not here, so he want them to be in attendance to answer some questions, Ben clarifies they will be here in November
- Question, he has a curiosity about the role e-Campus committee plays and the advisory council, that UNK online has established.

He is curious about how the whole committee will “roll”
The advisory should have conversation with the dean.
Who is in the advisory committee? Is it separate from the faculty senate?

XII. Adjournment:

Motion to adjourn Megan Waples move, David Vail seconds, all in favor no one opposes.
Meeting Adjourns 20:42



FS Executive Committee Meeting Minutes

Wednesday 10/20/21 COE 155 and Zoom

Members, FS Exec Committee

Ben Malczyk, President (Notetaker)
 Derek Boeckner, President Elect
 Alejandro Cahis, Secretary
 Ngan Chau, Representative
 Dawn Mollenkopf, Parliamentarian- Absent
 Martonia Gaskill, Past President

Discussion Items:

- Ad -Hoc Covid Committee
 - 1st meeting with John Falconer—see email sent by Dr. Strain for detail
 - 2nd meeting this week
 - Did request we bring potential policy proposals, good faith effort for shared governance
- Follow up on faculty senate Meeting
 - Institutional goals—taking action on comments from the previous faculty senate meeting about the fear we are becoming years 3 and 4 of community college
 - Will discuss with the administration in next week's meeting and then identify next steps
 - Transitioning to GPA based scholarships instead of ACT—should this be discussed among faculty? Various high schools calculate GPA differently which can impact scholarship decisions—for example, a scholarship could be awarded to a student with a 4.0 and a 12 ACT instead of a student with a 3.99, and a 29ACT who has taken more challenging courses and is frankly more prepared for college
 - Faculty involvement with UNK Online
 - Major changes taking place, appears to be pushing services back to a focus on serving faculty, need to discuss the role of faculty in making important decisions that will impact curriculum
- Committee charges update
 - Each committee member was issued the task to call 2 standing committees—should be done by the end of the month
 - eCampus—important discussions about the role of faculty and the major changes there
- BOR update
 - Certificate approved

- Buildings update—approved—see BOR minutes
- Plan for cabinet meeting next week
 - COVID
 - Updates on mandatory vaccinations
 - RIF—updates
 - UNK Online—the role of faculty and its future
 - Reviewing the decision by administration toward no ACT requirement; scholarships
 - Discussion on general studies, liberal arts cores, mission drift or focus
 - FS sit on stand at commencement?
- 2 searches—would like to see search plans— Assistant Vice Chancellor for Research; Senior Vice Chancellor
- Safety Committee—still need to identify reps
- Other items
 - Need to fill slot on Athletic Committee
 - Dawn will reach out to faculty filling in this semester to address this
 - Discussed potential modifications/clarifications to the constitution; example--Library and student affairs committees as outlined in the constitution-should we modify the constitutions so that we have a senator on these committees? No senator specifically included in these committees-seems like we should have at least one senator on there if it is called a faculty senate standing committee
 - Another constitution change? expectation that each senator will additionally serve on at least 1 committee during their 3 year turn?
 - Hard to enforce; third drop off each semester; too hard to monitor; primary concern—how to get more senators involved? -- Encourage in orientation that everyone helps with at least 1 committee; specific invitations
 - Decision—begin collecting various updates that are needed to the constitution—it is a lengthy process so collect them all and work through them all at one time
 - Have been encouraged to have a faculty senator serve as an ex officio member of the General Studies Council—invitation still stands
 - Concern about student athletes—students just giving “business card” instead of doctors note; have to go to athletic trainer first—is this Covid related? For interest of team or the student?—Alejandro will write up notes and discuss with Ben who will then work with the athletic department to discuss this concern
- Upcoming “guests”
 - November—Dean Ellis; Dr. Bicap;
 - December—John Watts



FS President's Report

Summary of work tasks completed from October 2-November 1, 2021

- Work with Ad Hoc Faculty Senate Covid Committee (see packet)
- Prepare for upcoming meetings—FS executive committee, Meeting with the administration; work with Secretary Cahis to prepare the packet
- Syllabus statement update—additional meetings with the Office of Equity and Compliance and Dr. Bicap's office—plan is to have a prototype of an alternate way to convey the syllabus statements in place before next semester
- Advocate for faculty on Covid accommodations—some faculty have had complications gaining approval and, on their behalf, worked with administration and the Office of Equity and Compliance to resolve potential issues
- Board of Regents Meeting
 - Participated in the meeting; key topics relevant to UNK included reports on Covid and Mental Health, particularly of students
 - UNK buildings were approved – see full Board of Regents packet for those details
 - UNK Certificate in Spanish for the Helping Professions was approved and will now move on to the Coordinating Commission
- Faculty Senate Engagement Council
 - This is a meeting with the faculty senate presidents from each campus and multiple individuals from the President's office
 - Focus was on potential state and federal legislation that may impact the University as a whole—for instance, President Biden's vaccine mandate
- Facilitated the calling of committees
 - As outlined in the constitution, the executive committee is charged with convening the faculty senate standing committees

Ben Malczyk, Faculty Senate President

**Faculty Senate Academic Affairs Committee
Minutes from Meeting
Thursday, October 21, 2021
Meeting held via Zoom**

Present: Debbie Bridges (CBT), Steve Hall (CBT), Julie Shaffer (CAS), Ted Rupnow (CAS), Bailey Koch (COE), Kate Heelan (COE), Lindsay Brownfield (LIB), Anthony Donofrio (FS), Joel Cardenas (AA), Lisa Neal (REG), Mark Ellis (AA), Jackson Miller (Student Senate); Aidan Weidner (Student Senate)

Absent:

Guests: Liaquat Hossain (CYBR); Heather Meyer (MKT); Ben Malczyk (Faculty Senate)

Bridges called the meeting to order at 3:32 p.m.

Bridges welcomed Committee members and introduced Malczyk (FS).

Ben Malczyk, FS President and Member, Faculty Senate Executive Committee, presented the charge to the FSAA committee and oversaw election of Chair and Secretary. Heelan (Rupnow) nominated Bridges as Chair. Motion carried (voice vote). Bridges (Heelan) nominated Koch as Secretary. Motion carried (voice vote).

Shaffer (Heelan) moved to approve the agenda. Motion carried (voice vote).

Bridges reminded the Committee that the wording of the Drop/Withdraw Policy had been distributed to Department Chairs and College Ed Policy / Academic Affairs Committees for input, feedback used to make clarifications / revisions. Final wording of the policy now reads:

A class can be dropped from your schedule using MyBLUE up until the last day to withdraw. After the first week through the end of the twelfth week of the semester, dropping a full fall or spring semester course will be awarded a "W." The last day to withdraw from a full fall or spring semester course can be found on the academic calendar.

For courses of duration other than a full fall or spring semester (e.g., three-week, 8-week, and all summer courses), students may drop and receive a "W" after the first day of the class through three-fourths of the class meeting duration (e.g., the end of the sixth week of an eight-week course). Classes cannot be dropped after three-fourths of the course duration.

Discussion moved to agenda items. Committee members requested clarification of agenda items #16, #18, #21, #23, and #25. Taylor and Hossain provided clarification. No further discussion on agenda items.

Shaffer (Donofrio) moved to approve agenda items #11 - #48. Motion carried (voice vote).

Hall (Heelan) moved to adjourn. Motion carried.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Debbie Bridges (temporary scribe)

Approved via email, October 25, 2021

2021-2022 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 10/13/2021

Academic Affairs Full Committee 10/21/2021

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

#11, Create, Minor, Cybersecurity, CYSY, CBT, The creation of cybersecurity minor will allow students from business, social sciences, and health sciences to gain relevant cybersecurity education.

#12, Create, Minor, Data Science, CYSY, CBT, This will allow students from business, social sciences, arts and humanities, health sciences to gain expertise to apply data science and data driven analysis and decision making in their profession. This will also add value to students' employability.

#13, Alter, Course, Prerequisites, Catalog Description, CHEM 145, Introduction Chemistry, CHEM, CASC, Students need a basic level of algebra to be successful in CHEM 145; Change prerequisites, Old Value: None, New Value: MATH 101 or completion of or concurrent enrollment in MATH 102 or Math ACT subscore of 20 or above or SAT Math subscore of 560 or above; Change catalog description, Old Value: Introductory course in the fundamental laws and principles of chemistry including a study of the properties of elements and their compounds. Three lectures, one laboratory each week. Credit for this course may be obtained by examination, New Value: Introductory course in the fundamental laws and principles of chemistry including a study of the properties of elements and their compounds. It is recommended that MATH 102 be completed or taken concurrently with CHEM 145. Three lectures, one laboratory each week. Credit for this course may be obtained by examination.

#14, Alter, Course, Prerequisites, CHEM 430, Inorganic Chemistry, CHEM, CASC, Changing prerequisite to better reflect the knowledge needed to be successful in the course; Change in prerequisites, Old Value: Grade of C or above in CHEM 161 and CHEM 161L and MATH 115 and either PHYS 205 and PHYS 205L or PHYS 275 and PHYS 275L, New Value: Grade of C or above in CHEM 250 OR Grade of C or above in CHEM 360.

#15, Alter, Program, Chemistry Comprehensive, B.S., CHEM, CASC, Removing second semester physics lecture and lab from Health Sciences Pharmacy Track.

#16, Alter, Course, Credits, CYBR 101, Computer Science I: Python for Analytics, CYSY, CBT, Request for change in credit hours from 4 to 3 will not change the assignments and associated learning outcomes, see attached the revised description. To support student learning and progression, we also created informal senior student led programming clinic and peer based programming practice lab which we strongly encourage students to attend. The setup of these two informal peer supported programming logic design and programming practice lab are accommodating change in credit hours from 4 to 3 without changing the assignments and associated learning outcomes; Change credit hours, Old Value: 4, New Value: 3.

#17, Create, Course, CYBR 151, Cyber Programming Environment: Linux, CYSY, CBT, New course for program level changes.

#18, Alter, Course, Prerequisites, Course Description, CYBR 190, Data Analytics Mathematical Modeling, Changes to prerequisites; Old Value: MATH 102 and CYBR 182, New Value: None; Change course description, Old Value: This course is designed to cover fundamental IT enabled models and their application in data analytics. Some areas to be covered include: systems of equations and inequalities; sequences, inductions, and the binomial theorem; counting and probability; basic statistics; simulation; data tables and what-if analysis; and enhancing decision-making using Solver, New Value: This course is designed to cover fundamental IT enabled models and their application in data analytics. Some areas to be covered include: systems of equations and inequalities; sequences, inductions, and the binomial theorem; counting and probability; basic statistics; simulation; data tables and what-if analysis; and

enhancing decision-making using Solver. Prior completion of LOPER 4 - Mathematics, Statistics and Quantitative Reasoning course is highly recommended.

#19, Inactivate, Course, CYBR 251, Linux Programming Environment, CYSY, CBT, Change to the Cyber Systems Department. Move to 151.

#20, Inactivate, Course, CYBR 252, Cloud Computing and Containerization, CYSY, CBT, Changes to CYBR curriculum and program level changes.

#21, Alter, Course, Prerequisites, Catalog Description, CYBR 306, Introduction to Predictive Modeling, CYSY, CBT, Changes to prerequisites; Old Value: MGT 233 or STAT 241 or STAT 345 or BIOL 305 or PSY 250, New Value: None; Change catalog description, Old Value: Data Analytics uses real-time processing of sentiment, buzz, social networks, context and/or other data of interest to improve performance and impact. This course will expand on basic statistical and analytical tools for developing an understanding of advanced methods for data analysis and modeling to support decision making. Students learn how to develop, explore, model, and answer questions using analytical processes to examine datasets, including "big data". Predictive modeling is introduced to show how to use these concepts, and others, to support more informed decisions and to drive business strategy using current and rapidly changing technologies. The course covers the fundamentals of databases, data analysis, data visualization, inferential statistics, and reporting; all supporting predictive and prescriptive analytics. Two hours lecture, two hours lab per week, New Value: Data Analytics uses real-time processing of sentiment, buzz, social networks, context and/or other data of interest to improve performance and impact. This course will expand on basic statistical and analytical tools for developing an understanding of advanced methods for data analysis and modeling to support decision making. Students learn how to develop, explore, model, and answer questions using analytical processes to examine datasets, including "big data". Predictive modeling is introduced to show how to use these concepts, and others, to support more informed decisions and to drive business strategy using current and rapidly changing technologies. The course covers the fundamentals of databases, data analysis, data visualization, inferential statistics, and reporting; all supporting predictive and prescriptive analytics. Two hours lecture, two hours lab per week. Prior completion of LOPER 4 - Mathematics, Statistics and Quantitative Reasoning course is highly recommended.

#22, Create, Course, CYBR 325, Database Systems, CYSY, CBT, New course for the program level changes.

#23, Alter, Course, Prerequisites, CYBR 410, Big Data Visualization, CYSY, CBT, Cyber Systems Department overall curriculum changes, changes to prerequisite; Change to prerequisites, Old Value: CYBR 350, New Value: CYBR 306.

#24, Create, Course, CYBR 412, Fundamentals and Security of Mobile Networks, CYSY, CBT, New course for CSO Comp to meet the mandatory NSA accreditation requirement.

#25, Alter, Course, Title, Prerequisites, Catalog Description, CYBR 425, Applied Database Management Systems, CYSY, CBT, Program level changes; Change to course title, Old Value: Database Systems, New Value: Applied Database Management Systems; Change prerequisites, Old Value: CYBR 101 or CYBR 102 or CYBR 103 or CYBR 434, New Value: None; Change catalog description, Old Value: This course is a comprehensive study of multi-user database concepts. The relational model and relational database management systems along with proper database design will be emphasized. The normalization process and the various normal forms will be covered. Internet database applications are introduced. SQL will serve as the standard language for database manipulation. Several current database management systems will be introduced and will serve as the sample DBMSs for implementation of the course material, New Value: This is an interdisciplinary course designed for non-technical majors. This course is a comprehensive study of database concepts. The relational database along with proper database design will be emphasized. However, all types of databases will be studied. Additional concepts covered will be the normalization process and forms; structured query language (SQL); and various database management systems.

#26, Alter, Course, Title, Prerequisites, CYBR 430, Defending & Protecting Cyber Systems, CYSY, CBT, Changes in prerequisites due to program level changes; Change course title, Old Value: Protecting & Defending Networks & Systems, New Value: Defending & Protecting Cyber Systems; Change prerequisites, Old Value: CYBR 335 and CYBR 101 or CYBR 102 or CYBR 103; New Value: CYBR 235 and CYBR 101.

#27, Create, Course, CYBR 478, Cybersecurity for Managers & Leaders, CYSY, CBT, New course proposal for the program level changes.

#28, Create, Course, CYBR 479, Cyber Risk and Threat Modeling, CYSY, CBT, New course for program level changes.

#29, Create, Course, CYBR 493, Social Dynamics of Cybercrime, CYSY, CBT, New course for program level changes.

#30, Alter, Program, Pre-Dietetics, HSCI, CASC, The program is being changed because BIOL 106 is now a prerequisite for CHEM 351 - Biochemistry. Therefore, we are removing BIOL 103 as an option and just requiring BIOL 106.

#31, Alter, Course, Course Number, GEOG 409, Cartography, GEOG, CASC, Changing to course from GEOG 310 to GEOG 409/809p. A graduate component has been added to the course; Change course number, Old Value: 310, New Value: 409.

#32, Create, Course, MKT 350, Marketing Dashboards and Data Visualization, MASCM, CBT, Advances in big data research have created new opportunities for marketers. A wealth of information can now be tapped for insights into consumer behavior that will lead to more effective strategic decisions. This has led to increased demand from marketing employers for grads with data visualization skills.

#33, Alter, Program, Pre-Optometry, HSCI, CASC, The program is being changed for the following reasons: 1. BIOL 103 and 215 are being removed as options because the majority of optometry schools now require 2 semesters of A & P (BIOL 225 & 226). 2. BIOL 106 is being added as a required course because it is now a prerequisite for CHEM 351 - Biochemistry, which is a required course for optometry. 3. ENG 250-254 are being removed because optometry school no longer specifically require a literature course. 4. FAMS 110 needs to be changed to PE 108 to reflect the departmental/course number change for Introduction to Nutrition.

#34, Alter, Course, Title, Credit Hours, Catalog Description, PEREC, COE, PE 100, Principles of Physical Education and Health, Change from 2 to 3 credits: The course description is void of all introduction to health education, which should be included. In addition, the course is designed to be an introductory course for careers in health, physical education and/or coaching. Athletic Training should be taken out of the program description for the course is not a requirement for a degree in AT. The addition of the extra credit hour is needed to allow time in the course to include the introduction to health careers. Students will also complete experiential learning by completing class observations in the course, which add to the credit hours needed for the course; Change course title, Old Value: Principles of Physical Education, New Value: Principles of Physical Education and Health; Change credit hours, Old Value: 2, New Value: 3; Change catalog description, Old Value: Introductory course for students interested in careers in health, physical education, athletic training or coaching, New Value: This introductory course is geared towards students interested in pursuing a career in the teaching of Health, and/or Physical Education subject areas or within the extracurricular area of Coaching. The course includes a field experience in PK-12 school sites and explores teacher education through the lens of the Health and/or Physical Education teacher.

#35, Alter, Course, Title, Credit Hours, Catalog Description, PEREC, COE, PE 121, Foundations of Instructing Sport and Recreation Concepts, The content of the course is robust to fit into only a 2 hour course. By adding an additional hour to the course, additional activities can be taught to students

improving content knowledge and development in a variety of sport and lifetime activities; Change course title, Old Value: Sports Skills for Physical Education, New Value: Foundations of Instructing Sport and Recreation Concepts; Change credit hours, Old Value: 2, New Value: 3; Change catalog description, Old Value: Understanding, analysis and performance of team, racquet and lifetime sports, New Value: The focus of this course is to learn the basic foundations of sport and leisure activities, and introduce practical techniques for teaching to Preschool to adults.

#36, Alter, Course, Title, Credit Hours, Catalog Description, PE 200, Physical Education and Health Methods I, PEREC, COE, The change in name allows for beginning teaching in health as well as physical education to be covered in the course. The course has transitioned into preparing pre-professional teachers in beginning lesson planning and teaching, rather than learning about games and activities; Change course title, Old Value: Teaching Sport Skills and Non-Rhythmic Activities, New Value: Physical Education and Health Methods I; Change credit hours, Old Value: 2-3, New Value: 3; Change catalog description, Old Value: The course will provide pre-service K-12 physical education teachers with theoretical knowledge and opportunities to apply content knowledge in the development of sport and non-rhythmic activities and lessons, New Value: The course will introduce pre-service students to the characteristics of developing a quality health and/or physical education program, and teacher by learning about health and/or physical education school policies/environment, curriculum planning, methods of instruction for teaching, and student assessment for the elementary and secondary level.

#37, Create, Course, PE 203, Technology Literacy in Health and Physical Education, PEREC, COE, Current trends in Health and Physical Education reflect the need to add a specific technology course designed specifically for our majors. This is needed due to the difference in technology application between the classroom and the gymnasium, changes in how technology is being used to assist in student learning.

#38, Create, Course, PE 205, Foundations of Health Education, PEREC, COE, The current Health courses offered in the HPE PK-12 degree, and Health 7-12 degree were not preparing our students adequately. The following courses are being proposed to develop a well-rounded degree program. The health courses assist in aligning with Health Rule 24 as well.

#39, Alter, Course, Title, Credit Hours, Prerequisites, Catalog Description, PE 241, Foundations of Fitness and Rhythm in Physical Education, PEREC, COE, HPE will no longer offer PE 220- 1 hour course. Information taught in PE 220 will be integrated into PE 241 which is why the additional credit hour is needed to accommodate adding additional material to the course; Change in title, Old Value: Rhythmic Activities for Physical Education Teachers, New Value: Foundations of Fitness and Rhythm in Physical Education; Change in credit hours, Old Value: 2, New Value: 3; Change prerequisites, Old Value: None, New Value: PE 100 and PE 121; Change catalog description, Old Value: Techniques of teaching fundamental rhythms, creative dance, singing games, rhythm band, square and folk dance, social mixers and ballroom dance, New Value: This course focuses on teaching practical techniques of teaching to integrate fundamental movements, simple and complex rhythmic patterns, and fitness choreography into a PK-12 Physical Education program. Inclusive strategies, individual, group choreography, and creative movement patterns connecting cultural histories will also be explored. Students are encouraged to complete PE 200 prior to this course.

#40, Create, Course, PE 301, School Connectedness & Emotional Health, PEREC, COE, The current Health courses offered in the HPE PK-12 degree, and Health 7-12 degree were not preparing our students adequately. The following courses are being proposed to develop a well-rounded degree program. The health courses assist in aligning with Health Rule 24 as well.

#41, Create, Course, PE 306, Promoting Healthy Youth Behaviors, PEREC, COE, The current Health courses offered in the HPE PK-12 degree, and Health 7-12 degree were not preparing our students adequately. The following courses are being proposed to develop a well-rounded degree program. The health courses assist in aligning with Health Rule 24 as well.

#42, Create, Course, PE 412, Social Media Management in Sport, PEREC, COE, New course has been

developed as social media has become a widely used vehicle in management of sport.

#43, Alter, Course, Title, Catalog Description, PE 428, Secondary Physical Education Methods, PEREC, COE, Course Name Change: Secondary education in the United States is the last seven years of statutory formal education grade 6 (age 11–12) through grade 12 (age 17–18). The term secondary is used readily in the educational world and streamlines the title of the course; Change course title, Old Value: Middle School and High School Physical Education Methods, New Value: Secondary Physical Education Methods; Change catalog description, Old Value: Program and techniques for teaching middle and secondary school physical education, New Value: This course is designed to prepare physical education professionals in the teaching and organization of developmentally appropriate physical education lessons, and explores methods for reaching the secondary physical education student.

#44, Alter, Course, Title, Catalog Description, PE 450, Assessment and Evaluation in Health and Physical Education, PEREC, COE, The current course teaches curriculum which is taught in method courses. According to CAEP assessment and evaluation continue to be the lowest in the preparation spectrum and needs to be addressed in our program. Additionally, the course description states the class is only for secondary PhysEd and the course needs to expand to teach for all grade levels as well as add Health; Change course title, Old Value: Curriculum and Assessment for Physical Education, New Value: Assessment and Evaluation in Health and Physical Education; Change catalog description, Old Value: Curriculum organization and administrative procedures for a secondary school physical education program. Student should have completed basic sports requirement prior to enrollment, New Value: This course focuses on developing the skills and knowledge necessary to effectively create, administer, and report various forms of authentic assessment and conduct evaluations allowing educators to assess standards-based practices in a PK-12 Physical Education and/or Health settings. Candidates will gain the knowledge of elementary statistical procedures, acquire the dispositions, knowledge, and performance competencies related to appropriate measurement and evaluation of school aged children.

#45, Alter, Course, Credit Hours, Prerequisites, Co-Requisites, Catalog Description, PE 471, Field Experience in Health & Physical Education, PEREC, COE, Move from 2 cr to 3 cr: Student course activities in PE 471 and PE 488 align together and are taken together in the same semester. To assist in streamlining course offerings, and availability in student schedules the two courses will be combined together; Change credit hours, Old Value: 2, New Value: 3; Change in prerequisites, Old Value: Admitted to the Teacher Education program and PE 200 or PE 428 or PE 441 or PE 464 or TE 306 or TE 318, New Value: Admitted to the Teacher Education program and PE 464 or PE 428 or PE 441; Change in co-requisites, Old Value: TE 319, New Value: None; Change catalog description, Old Value: Supervised practical experiences in elementary school physical education, New Value: This course is a supervised field-based experience to induct students into teaching Health and Physical Education and develop an awareness of the many roles of a professional educator. The course will emphasize, preparation for student teaching, teacher certification, and preparation for employment.

#46, Alter, Program, Physics 7-12 Teaching Subject Endorsement, B.S.Ed., PHYS, CASC, remove duplicate class.

#47, Alter, Program, Physics Comprehensive – Engineering Emphasis, B.S., PHYS, CASC, remove duplicated, equivalent class.

#48, Alter, Program, Public Law, PSCI, CASC, We are altering this program to reflect changes in our ability to regularly offer PSCI 372. Due to changes in our staff, we are unable to regularly offer this course. In addition, we are convinced that the new required courses better expose students to the kind of curriculum that they will see during law school.



Faculty Senate Academic Committee

**Freedom & Tenure Standing
October 20th, 2021 @ 4:30 pm.**

Zoom: <https://unk.zoom.us/j/7797586033>

Meeting ID: 779 758 6033

It is the duty of a member of the Faculty Senate Executive Committee to contact standing committees following the conclusion of elections in order to review the committee charge and facilitate the election of **committee chairs** and **secretaries** so that they can be designated on our committee list and **to assist the committee with setting its first meeting** to prepare for the academic year.

Please note below from Faculty Senate Bylaws, the Committee charge and composition.

Article VII.C. Academic Freedom and Tenure Committee

Acts on matters of general policy concerning academic freedom and tenure, pursuant to Section 4.14 of the Bylaws of the Board of Regents. The Committee will have oversight responsibilities to ensure that University-wide rank and tenure standards and procedures are applied uniformly by the undergraduate colleges. The Chair, in conjunction with the Chair of the Grievance Committee, the Chair of the Professional Conduct Committee, and the President of the University of Nebraska at Kearney Education Association, shall receive and review issues relative to academic freedom, tenure, professional conduct, and grievances and decide on the appropriate Faculty Senate Standing Committee to which to refer the issues.

COMPOSITION: One tenured faculty member holding the rank of associate professor or full professor from and elected by each undergraduate college and three tenured faculty members from the Senate holding the rank of associate professor or professor selected by the Faculty Senate.

Total: 6 members.

Academic Freedom & Tenure Faculty Senate Standing Committee

| Name | Year term ends | Representing |
|---------------------------------|----------------|--------------|
| Martonia Gaskill, 22..... | | Senator |
| Kurt Borchard, 22..... | | Senator |
| Michelle Beissel Heath, 23..... | | CAS |
| Miechelle McKelvey, 23 | | Senator |
| Phu Vu, 23..... | | COE |
| Gregory Benson, 23..... | | CBT |

Tasks for Today's Meeting

1. Elect a committee chair
2. Elect a secretary
3. Agree on a day/time for the year monthly meetings

- Committee's Chair Main Roles
 - Prepare monthly meeting agendas
 - Send out meeting agenda and schedule room/zoom meetings
 - Keep meetings focused and members engaged
 - Approve minutes on a timely fashion

- Secretary's Main Roles
 - Take notes and prepare meeting minutes
 - Share minutes with committee chair/members
 - Make sure meeting minutes are prepared and shared with committee members in a timely fashion. Minutes may be approved in person or via email. Upon approval by the majority of members, minutes may be sent to Faculty Senate's Secretary for inclusion in the FS monthly packets. Watch the email request from FS Secretary **Alejandro Cahis** that goes out to the campus community requesting items for inclusion in the packet.

Special Charge from Faculty Senate

No special charge has been assigned to this committee by Faculty Senate charge at this time. However, a charge might be assigned anytime during the academic year as issues that are appropriate for the committee to work on arises.

Should you have questions, please contact the Faculty Senate president, or any member of the Executive Committee. Thank you for your generous commitment of time and attention to this valuable service on behalf of the Faculty Senate. Your service is most appreciated and is essential to our system of shared governance.

Respectfully,

Martonia Gaskill, FS Past President

Member, Faculty Senate Executive Committee

Member, Academic Freedom & Tenure Committee (Senate Rep)

Faculty Senate Academic Freedom & Tenure Standing Committee

October 20th, 2021 @ 4:30 pm. Via Zoom

Meeting Minutes

Present: Michelle Beissel Heath, Kurt Borchard, Greg Benson, Martonia Gaskill

Absent: Miechelle McKelvey, Phu Vu

Discussion Points:

1. Role of the committee
2. Tips for productive conversation with faculty who are thinking about filing a complaint
3. Limitations of the committee
4. Conflict of Interest

The committee approved **Miechelle McKelvey** as chair and **Phu Vu** as **Secretary** of the committee.

Both accepted the role for the 2021-2022 academic year.

Respectfully submitted,
Martonia Gaskill

Faculty Senate Faculty Welfare Committee Meeting
Wednesday, October 27, 2021, 8:30am
Zoom

Present: Will Aviles, Ngan Chau, Miechelle McKelvey, Dawn Mollenkopf, Rochelle Reeves, and Megan Strain

The meeting was called to order by Faculty Senate representative Ngan Chau. The committee does not have a charge at the present time. We have agreed to meet regularly; however, it may not be monthly, depending on the tasks at hand.

Ngan Chau was nominated for Chair and Rochelle Reeves was nominated Secretary. The vote was unanimous for both parties.

There was no further business to be discussed and the meeting was adjourned.

Rochelle Reeves
Secretary



Faculty Senate Grievance

Standing Committee

October 20th @ 3:00 PM
2nd Attempt Nov. 1 @ 11:00 am

Zoom: <https://unk.zoom.us/j/7797586033>

Greetings Members of the Faculty Senate Grievance Committee

It is the duty of a member of the Faculty Senate Executive Committee to contact Faculty Senate standing committees following the conclusion of elections in order to **review the committee charge** and **facilitate the election of committee chairs and secretaries** so that they can be designated on our committee list. We also **assist the committee with setting its first meeting** to prepare for the academic year.

Please note below, from Faculty Senate Bylaws, the Committee charge and composition.

Article VII.I. Grievance Committee

Conducts hearings and makes recommendations in accordance with the grievance procedure stated in the Section 4.13 of the Board of Regents Bylaws and in the negotiated agreement. The Chair, in conjunction with the Chair of the Academic Freedom and Tenure Committee, the Chair of the Professional Conduct Committee, and the President of the UNKEA, shall receive and review issues relative to academic freedom, tenure, professional conduct, and grievances and decide on the appropriate Faculty Senate Standing Committee to which to refer the issues.

COMPOSITION: The Faculty Senate Representative to the Executive Committee and two tenured faculty members from and elected by each undergraduate college who currently have no full or part---time administrative duties (e.g., are not serving as Chair, Director, or Associate Dean, Dean, Provost, Vice---Chancellor or Chancellor). If the Faculty Senate Representative is ineligible to serve because of the aforementioned administrative duties, a replacement shall be appointed by the Executive Committee. **Total:** 9 members.

Faculty Senate Grievance Standing Committee

| Name | Year term ends | Representing |
|---------------------------|----------------|---------------------|
| Martonia Gaskill, 22..... | | Exec Com Rep—Senate |
| Larry Carstenson, 22..... | | CBT |
| Greg Brown, 22..... | | COE |
| Jim Rohrer, 22..... | | CAS |
| *Karl Borden, 23 | | CBT |
| Glenn Tracy, 23..... | | COE |
| Rick Schuessler, 23..... | | CAS |

Important: Committee members must be engaged to keep their seat throughout the year. After 3 excused or unexcused absences, the member may be released from committee membership. A new member may be assigned by the department following the standard procedures.

Tasks for Today's Meeting

4. Elect a committee chair

5. Elect a secretary
 6. Agree on a day/time for the year monthly meetings
- Committee's Chair Main Roles
 - Prepare monthly meeting agendas
 - Send out meeting agenda and schedule room/zoom meetings
 - Keep meetings focused and members engaged
 - Approve minutes on a timely fashion
 - Secretary's Main Roles
 - Take notes and prepare meeting minutes
 - Share minutes with committee chair/members
 - Make sure meeting minutes are prepared and shared with committee members in a timely fashion. Minutes may be approved in person or via email. Upon approval by the majority of members, minutes may be sent to Faculty Senate's Secretary for inclusion in the FS monthly packets. Watch the email request from **FS Secretary Alejandro Cahis** that goes out to the campus community requesting items for inclusion in the packet.

Special Charge from Faculty Senate

No special charge has been assigned to this committee by Faculty Senate charge at this time. However, a charge might be assigned anytime during the academic year as issues that are appropriate for the committee to work on arises.

Should you have questions, please contact the Faculty Senate president, or any member of the Executive Committee. **Thank you** for your generous commitment of time and attention to this valuable service on behalf of the Faculty Senate. Your service is most appreciated and is essential to our system of shared governance.

Respectfully,

Martonia Gaskill, FS Past President
Member, FS Executive Committee
Grievance Committee Member, FS Rep

FS Grievance Committee
Nov. 1st @ 11:00 am via Zoom

Present: Karl Borden, Glenn Tracy, Greg Brown, Martonia Gaskill, Rick Schuessler,

Absent: Larry Carstenson (needs replacement), Jim Rohrer

Discussion Points:

5. Role of the committee
6. Tips for productive conversation with faculty who are thinking about filing a grievance
7. Limitations of the committee
8. Conflict of Interest

9. Karl Borden accepted continuing as Chairman of PCC (Professional Conduct Committee) and urged members of Grievance to consider the role of chair to allow more faculty view points and input in these important committees. He has served as chair of Grievance for the past three years.

After much discussion, the committee voted **Rick Schuessler**, as **Vice-Chair** and **Secretary** and **Karl Borden** as **Chair of the Grievance Committee**.

Respectfully Submitted,
Martonia Gaskill



Faculty Senate Student Affairs Committee

Present: Letty Reichart, Bobbi Ludwig, Matthew Mims, Vijay Agrawal, Janet Wilke, Gilbert Hinga,
Absent: Carson Quackenbush, Joseph Hiatt, Tanner Ruda, Ben Malczk

October 26, 2021. <https://unk.zoom.us/j/92779643741>
 Start 3:30 p.m. ended 3:53 p.m.

Agenda:

Welcome and Directives
 Introductions:

Ben Malczyk, Faculty Senate

Election

Chair: Matthew Mims

Secretary: Letty Reichart

Past History

Student Conduct Code, Class meetings on Finals
 Week, Dead Week

Meetings as Necessary
 Topics Discussed Today:

- The Faculty Senate Bylaws illustrate the past organization of the colleges and representatives and this would need to be updated.
- The committee determined to set a meeting time as needed. This would be more productive rather than setting a time and rarely meeting.
- You will be contacted when the committee is called to take action or examine an issue.

Thank you for your service and always feel free to contact me if you have questions,

Matthew Mims
 Chair, mimsmj@unk.edu, (308) 293-6260

Contact Information:

Letty Reichart reichartlm@unk.edu
 Bobbi Ludwig ludwigbj@unk.edu
 Matthew Mims mimsmj@unk.edu
 Vijay Agrawal agrawalvk@unk.edu
 Janet Wilke wilkej@unk.edu

Gilbert Hinga hingag2@unk.edu
Carson Quackenbush quackenbushcw@lopers.unk.edu
Joseph Hiatt hiattj@lopers.unk.edu
Tanner Ruda rudat@lopers.unk.edu

International Studies Advisory Council
Meeting Minutes: September 7, 2021

The International Studies Advisory Council met on September 7, 2021 at 3:30 pm on Zoom. Members present: Michelle Warren, Suzanne Maughan, Laurinda Weisse, Satoshi Machida, Amy Rundstrom, Theresa Yaw. Absent: Megan Hartman, Matt Mims, Po Hu

Lilly updated the Council on plans to collaborate with Lutheran Family Services on refugee resettlement activities in the Lexington area. We will be co-hosting with them a showing of the film *A Home Called Nebraska* at the World Theatre on Nov. 17th as part of International Education Week. We will have food and a panel discussion. This is also an excellent opportunity for students to gain experiential learning or internships. Michelle Warren offered to take the lead in organizing the event.

Lilly noted that the brochures have been revised and she is willing to send them out to any interested members. Although she tried to get the website updated also, that has not yet occurred.

The Council discussed the need for new members from the College of Business and Technology. Theresa Yaw will look into it.

Lilly provided an update on the double-counting rule for students seeking double minors. Ben Malczyk had a productive meeting with the Registrar who stated that she had no objection to further changes in the rule, as long as Faculty take the initiative. As President of Faculty Senate Malczyk will charge the Academic Affairs Committee with investigating the issue and considering whether the rule might not be entirely dropped. Alternatively, it might change the rule from a requirement of 12 hours independent of the first major/minor to 50% of hours in the minor being independent.

Malczyk also received the Registrar's assurance that she was prepared to apply the same rule regarding the foreign language requirement for students in BA programs for International Students to Refugee students. We are not yet clear when this will go into effect.

The Council discussed the Dean's request for diversity and inclusion information. While the strengths of the INTS program in recruiting and retaining diverse students lie in the program's content and faculty who are often themselves diverse and familiar with issues of cultural diversity, there are nonetheless several barriers to the recruitment of a more culturally diverse student body. Currently, 54% of our majors and minors are either international or multicultural. (19 Majors: 4 international, 6 multicultural; 7 Minors: 3 international, 1 multicultural)

1)International Studies is not associated with one clear and reliable career path following graduation. While the program prepares students for a wide variety of careers that require transferrable skills along with intercultural abilities, graduates must be prepared to promote their qualifications to prospective employers. That fact alone makes the major less appealing to underprivileged students who may feel required to adopt majors that seem more "practical". In response, ISAC will seek more diligently to ensure that students of all backgrounds are aware of the many job opportunities and career paths available to those who major in International Studies. We would like to discuss possible options for doing so in coordination with the CAS student/faculty International Student/ minority student group.

2)International Studies is intrinsically associated with the idea of travel and study abroad. While study abroad is not required for the major, students who are unable or unwilling to travel for financial or family reasons may be less willing to adopt this major. ISAC will continue to seek out and publicize options to make study abroad accessible to financially needy students. We will ensure that any available scholarships, such as the Gilman Scholarships for Study Abroad <https://www.iie.org/programs/gilman-scholarship-program>, are posted on our website. We also remain anxious to collaborate with Dean Teten in his desire to find and provide funding so that all CAS students may participate in Study Abroad Programs even if only for a short time.

The meeting adjourned at 4:15

The next meeting will be held on Oct. 5 at 3:30 pm.

International Studies Advisory Council
Meeting Minutes: Oct. 5, 2021

The International Studies Advisory Council met on October 5, 2021 at 3:30 pm on Zoom. Members present: Michelle Warren, Laurinda Weisse, Megan Hartman, Matt Mims, Theresa Yaw. Absent: Po Hu, Suzanne Maughan, Satoshi Machida, Amy Rundstrom, Gbenro Ogunrinde

Guest: Holly Kaffenberger, Lutheran Family Services

Lilly informed the Council that we have a new member from the College of B&T Gbenro Ogunrinde from the Department of Industrial Technology. Unfortunately he was unable to attend today's meeting.

The meeting began with a discussion of the activities planned around the Film showing of *A Home Called Nebraska* with LFS at the World Theatre on Nov. 17th a part of International Education Week. We will likely zoom a couple from the film to talk and perhaps the film makers, we will have a cocktail reception in advance, we are working on an art exhibit, and a cooking demonstration. Also members from LFS will be available to speak to classes on campus.

Lilly raised the issue of support staff for next year's World Affairs Conference. We need to consider our hiring options with a limited budget of approximately \$13,000 currently and perhaps more available in the fall. Multiple options including work study, graduate study, and part time help were discussed. No conclusions were reached.

Lilly then informed the Council that she will be submitting her resignation as Director of International Studies effective Fall Semester 2022. The Council discussed various time frames for searching a replacement and agreed on Fall 2021. The Council (excluding any who might apply) will serve as the Search Committee.



Faculty Senate eCampus/UNK Online Standing Committee

October 20th, 2021 @ 2:00 pm.

CMCT Room 243 or

Zoom: <https://unk.zoom.us/j/7797586033>

eCampus/UNK Online Faculty Senate Standing Committee present on Wednesday 20 Oct 2022 at 2:00 pm

In person: Ladan Ghazi Saidi, COE representative; Martonia Gaskill, Senator; Matthew R. Bice, UNK Online Admin representative On Zoom: Robert Macy, CBT representative; Will Stoutamire, CAS representative; Bobbi Jean Ludwig, Library representative; Patrick Hargon, Student Aff. Rep Admin representative

7. Introduction
8. Committee members were formally convened
9. Will Stoutamire of CAS was elected as the committee chair
10. Ladan Ghazi Saidi of COE was elected as the committee secretary
11. Members were reminded of the Chair and Secretary's roles (Please see below)
12. Members will agree on a day/time for the year monthly meetings in a follow-up email
13. UNK Online Admin representative provided explanations about eCampus, its vision and summary of where UNK Online is going.
 - a. The decision that eCampus/UNK Online would report to the Office of Graduate Studies and Academic Outreach was an effort to better align the unit within the academic community. UNK Online is to serve faculty and students to enhance online offerings and the online student experience. An example of a change to meet the faculty's needs is decentralizing the UNK Online services by having representatives in the colleges (academic buildings), hiring more instructional designers and creating state-of-the-art classrooms with equipment. UNK Online had over 50 meetings since March 2021 with the Library, Deans, Chairs, faculty and students and has made appropriate changes based on those conversations and feedback from Faculty Senate (FS).
 - b. UNK Online emphasizes that Chairs and Deans will remain the academic communication line, but UNK Online continues to meet with campus constituents. UNK Online has an open-door policy and faculty, staff, and students are encouraged to stop by or schedule a meeting.
 - c. Faculty are encouraged to submit their questions regarding UNK Online to their FS UNK Online representative along with UNK Online administration. These

questions will be asked in future meetings, the UNK Online representative will answer them, and faculty can read the answers in the minutes.

14. The difference between Advisory Council and FS eCampus/UNK Online standing committee:

- a) Advisory Council members were selected based on those who were considered exceptional online instructors.
- b) The UNK Online Advisory Council has 17 committee members including Staff, IT, online coordinators, faculty (3 from each college from COE and CBT and 5 from CAS), & students (undergraduate and graduate).
- c) The goal of the advisory team is to provide suggestions and recommendations to UNK Online. The UNK Online Advisory Team reports to Dean Ellis to provide campus-level recommendations as it relates to online offerings.
- d) FS UNK Online standing committee only represents and supports faculty and makes recommendations on matters related to the curriculum, programs, policies and practices of UNK Online. The standing committee reports to Faculty Senate.
- e) The FS UNK Online standing committee can help with communication between the eCampus/UNK Online and faculty
- f) The two committees may overlap and may work together on certain tasks.

15. eCampus/UNK Online will come to the FS on November the 4th to explain what UNK Online does and how UNK Online's role fits with shared governance.

16. The FS eCampus/UNK Online standing committee chair stated that the FS UNK Online standing committee is committed to making improvements and being an engaged and active voice on behalf of the faculty.

- Committee's Chair Main Roles

- Prepare monthly meeting agendas
- Send out meeting agenda and schedule room/zoom meetings
- Keep meetings focused and members engaged
- Approve minutes on a timely fashion

- Secretary's Main Roles

- Take notes and prepare meeting minutes
- Share minutes with committee chair/members
- Make sure meeting minutes are prepared and shared with committee members in a timely fashion. Minutes may be approved in person or via email. Upon approval by the majority of members, minutes may be sent to Faculty Senate's Secretary for inclusion in the FS monthly packets. Watch the email request from FS Secretary **Alejandro Cahis** that goes out to the campus community requesting items for inclusion in the packet.

Committee Charge by Faculty Senate for the Academic Year 2021-2022

1. Revise the role of this committee in the Faculty Senate Bylaws as a result of the recent changes into the new UNK Online;
2. Clarify the difference between this committee (UNK Online) and the newly formed UNK Online Advisory Team
3. Proposed deadline: Before the Winter Break

GRADUATE COUNCIL MINUTES

Thursday, October 14, 2021 - 3:30 p.m.

CMCT 101

PRESENT: Kazuma Akehi, Matt Bice, Matt Bjornsen, Jeong Hoon Choi, Grace Mims, Austin Nuxoll, Whitney Schneider-Cline, Chris Steinke, Frank Tenkorang, Mallory Wetherell, Laurinda Weisse, Jenny Beans, Asianna Harris and Jada Ruff

ABSENT: Michelle Beissel Heath, Anne Foradori, Peter Longo, Janet Steele, and Michelle Warren

I. Approval of the September 9, 2021 Minutes – approved via email

II. Graduate Dean's Report

A. GA Duties

Dean Ellis passed out a handout on Graduate Assistant (GA) policies. He reminded the council that

GA's are limited to 20 hours per week. This is stated in their contract letter. GAs should primarily be involved in duties related to teaching, research, or relevant administrative tasks. Departments should not be using GAs for general secretarial work such as making copies, working with digital measures, helping faculty with promotion files, or basic office tasks. Ellis emphasized that GAs should be provided with genuine professional development opportunities through their graduate assistantship.

B. Alternative Graduate Faculty Status

Dean Ellis mentioned that there is discussion at the NU-system level of an alternative form of graduate faculty status for programs that rely heavily on practitioners for instruction. Many of the professional programs utilize non-research faculty. This is only in the early phases of discussion. Graduate Council did not have any serious objections. More information will be forthcoming.

C. *Program Update*

- Public History – will go to Provost next and work through the approval process.
- Chemistry certificate – this is an 18-hour certificate attached to STEM Education.
- MBA – adding a Cyber Security track and several others tracks soon.

D. *Graduate Policy Handbook*

The Provost have asked the Graduate Deans to review the Graduate College Policy Handbook and make any necessary revisions / updates. The Policy and Planning Committee will lead this effort.

E. Gonfalonier

Dean Ellis asked the council to send him nominations for a graduate student gonfalonier for December Commencement.

F. New Student Representatives

Dean Ellis welcomed the new student representatives on the council – Jenny Beans and Asianna Harris.

G. Announcements

- The GAs working with UNK Online organized an informal GA get together to meet and interact with other GAs on campus. They plan to continue this in the future. Dean Ellis suggested that this could lead to the reformation of the Graduate Student Association.
- Professional Development Academy is for both undergraduate and graduate students. This is a series of workshops over two years where students will receive a certificate upon completion. Topics revolve around professional development.
- A GPC meeting will be held soon. Carmen Brewer will lead this team, which will meet more frequently to discuss ideas and issues related to graduate education.
- *The Graduate Review* – Bice will be sending out a “save the date” with information on the next publication and deadlines. He asked the council to encourage their students to publish their work in this student-led publication.

III. Committee Reports

A. Policy & Planning Committee – the committee will be working on revising the Graduate College Policy Handbook.

B. Academic Programs Committee –

Old Business - Tabled

| Course Name | Nature of Request | Recommendation |
|------------------------------------------------|-----------------------------------------------------------------------------------|----------------|
| TE 816C: Practicum: Reading-Primary K-3 | Course Change - Type change from Practicum to Lecture - Justification is needed | Tabled |
| TE 816D: Practicum: ReadingIntermediate 4-6 | Course Change - Type change from Practicum to Lecture - Justification is needed | Tabled |
| TE 892: Internship in Instructional Technology | Course Change - Type change from Internship to Lecture - Justification is needed. | Tabled |

New Business

For Graduate Council Information - The following courses have been approved by Committee II.

| Course Name | Nature of Request | Comment(s) |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| CYBR 812P - Fundamentals and Security of Mobile Networks | New Course Proposal - Course needs to add specific course information (ie. instructor, office, email, contact information), The course outline needs to be specific in what is going to be taught, more information needs to be added as it pertains to assignments and grades. | Tabled - Revisions needed |
| CYBR 822P - Computer Graphics | Course Change Request - Change prefix from CSIT to CYBR. | Approve |
| CYBR 878P - Cybersecurity for Managers & Leaders | New Course Proposal - Needs to add course information (ie. instructor, office, email, contact information) | Tabled - Revisions needed |
| CYBR 879P - Cyber Risk and Threat Modeling | New Course Proposal - Needs to add course information (ie. instructor, office, email, contact information), include graduate level prerequisites in syllabus (currently only lists undergraduate courses). It is suggested that the font be consistent throughout the syllabus. | Tabled - Revisions needed |
| CYBR 893P - Social Dynamics of Cybercrime | New Course Proposal - Needs to add course information (ie. instructor, office, email, contact information). It needs to be clarified if there a prerequisite for the course. All text/font needs to be the same throughout the syllabi | Tabled - Revisions needed |
| GEOG 809P - Cartography | New Course Proposal - This course is part of a change from GEOG 310 to GEOG 409/809P. Course credits need to be added in the syllabus. | Approve |
| MKT 875 - Marketing Internship | New Course Proposal - Note: Only faculty with Graduate Faculty status can teach the course. The full updated university statement needs to be included. | Approve |
| STEM 888 - STEM Education Capstone | Course Change Request - Request included updating course description. Prerequisites in the CIM need editing to be consistent with syllabi. | Approve |

For Graduate Council Action – This program change comes as a motion to the Graduate Council/Wetherell seconded. Motion carried.

| Program Name | Nature of Request | Suggestion(s) / Comment(s) |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| BUS - MBA: Business Administration, Master of Business Administration | Program Change Request - The program is adding internship opportunities in the Accounting track (ACCT 875), Professional track (MGT 875), the Human Resources track (MGT 875), and the Marketing track (MKT 875). In addition, the program is adding Group Dynamics (PSY 815P) in the Human Resources track as one of the electives. | Approve |

- C. Faculty & Student Affairs Committee – working on thesis awards for the MAGS award submission and thesis awards for Research Day in the spring.

IV. Other Business –

There being no additional business, the meeting adjourned.

Respectfully submitted,
Janna Shanno

**Faculty Senate Ad-hoc COVID Committee
Meeting Notes 10.21.21
Present: John Falconer, Ben Malczyk, Bobbi Ludwig, and Megan Strain**

The first portion of the meeting was devoted to additional discussion on the student vaccination survey and results, as well as asking some of the questions we received from faculty after our last summary. The second portion of the meeting was a discussion of potential policy ideas/changes, with a couple additional questions posed at the end.

Summary of Questions Posed & Answers Provided

Q: Were there specific actions taken against faculty who disregarded the mask mandate when it was in effect, and if so, what did that look like? And as a follow up, will actions be taken against faculty who choose to disregard the removal of the mandate and continue requiring masking in their classroom?

A: Attempts are made in both cases to take a curative approach rather than a punitive one, with severe options (such as involving HR) trying to be avoided. Moving forward, if there is a faculty member who is reported for requiring masks, administration would talk with them about what options they are allowed within the existing policy.

Q: We received several questions about what strategies are being taken to promote vaccination on campus. Can you talk about what efforts have been made thus far?

A: First of all, the administration is open to ideas for how to expand on these efforts. What has been done so far includes a letter that went out to all students this summer from the chancellor (which prompted some negative communications from parents), a video posted at the beginning of the school year talking about the importance of vaccination, two vaccination clinics held on campus by Two Rivers, and conversational outreach when students come into Student Health. A while back there was discussion of using student leaders (e.g., student senate, health sciences students, athletics, sororities and fraternities, etc.) to encourage it among students, but he would do some checking to see to what extent those efforts had been followed through with. John also stated that faculty can bring up the issue of vaccination in their classes in the context of class if they are so inclined, as long as we don't tell students to do it. John also made a suggestion that it could be helpful if faculty senate made an official statement along the lines of those already on the senate website, regarding shared expectations for faculty taking the responsibility of looking out for campus by getting vaccinated. We also discussed the possibility of a survey of faculty and staff in order to estimate vaccination rates.

Q: Can you provide clarification about who is on the EOT (emergency operations team), their role in COVID decisions, and the cabinet's decision-making process, or possibly a flow chart of some kind, or resource we could direct faculty to? Last week we discussed the factors that are considered, but faculty have asked for additional clarification about how the decisions are made, including what recommendations have been made to the cabinet.

A: The EOT serves in an advisory role to the chancellor/cabinet and the cabinet makes the decisions. The EOT recommendations will not be shared. There is a subset of the full EOT that is reviewing Covid related data and making this recommendation to the administration. This subset includes the Director of Policy & Parking Services, the Director of Counseling and Health Care, the Director of Residence Life and a faculty representative.

Q: It seems as though some of the actions taken by the administration (e.g., ending the mask mandate) do not align with the available data and safety recommendations from other sources. Not all faculty, but some (especially those with young children, or who are immunocompromised or have immunocompromised family members), feel that this sends the message that their safety is not being considered, and that it prioritizes students' wants over their needs and concerns. Is there a reason why the medical recommendations are not being followed?

A: The emphasis during COVID has often been on the biological/medically-based natural science recommendations, but it's also important to consider the social science of it. Compliance is not guaranteed and there is a potential for stricter protocols to impact future compliance. The students do not want to mask in the residence halls and having a mandate in the halls is difficult to enforce if no one goes along with it. Additionally, estimates are that fewer than 10% of faculty contracted Covid since it began. Discussions with some faculty who have had Covid shared that it was not contracted in the classroom or in work-related settings.

Our Response: it's understandable that compliance in res halls would be a concern. But prioritizing the students' wants over faculty safety presents a faculty welfare issue because it deprioritizes the safety of our working environment, and sends the message that it isn't important. Further, by not allowing faculty to require masks in their classes, many of us (and even some students) have had to share personal information in an effort to get classes to mask, and we shouldn't have to do that.

This led to a segue into a discussion of possible policies.

Policy Discussion

We requested that the cabinet consider allowing faculty to require (not request) masks in their classes. This way, faculty who want to have students wear them can enforce it, and faculty who do not, don't have to have a policy, and everyone is happy. It would be different across classes, but so are plenty of other aspects of the way faculty conduct their classes.

John wrote the idea down and said he would take it to the cabinet. He did respond to the idea of 'everyone being happy' by pointing out that students would not be, to which we responded that while it's true that students don't want to mask (no one does), we do know from faculty emails we received and from personal experience that many students are complying with those requests, suggesting that they will do it if they have to (and even more so if faculty could enforce it). The suggestion was also made that if a student was unhappy with having to mask, they could be offered the option of live streaming.

Additional Questions & Answers

We also asked whether the administration discussed doing anything along the lines of what UNL has done with incentivizing vaccination for faculty, staff, and students. He responded that UNK administration has decided they would not incentivize vaccinations.

Finally, we asked about the issue of building ventilation and what had been done on that front across campus. John stated that they assessed filters across campus and updated them where necessary. He described that there are different levels of precautions with different buildings based on various circumstances. For instance, in a room where students are playing musical instruments and are in close quarters, higher safeguards and improved ventilation is required. Other rooms or buildings may not need that same level of ventilation/air filtration.

Our next meeting with Dr. Falconer is Thursday, October 28 at 12:30. Topics we plan to discuss include:

- **identifying if/how to engage students in promoting vaccinations**
- **possibility of a faculty/staff survey to estimate vaccination rates in those groups**
- **update on administration's response faculty members setting their own mask policies**

If you have any thoughts about these issues, or questions or ideas you would like us to bring to the meeting, please send them to Ben Malczyk, Megan Strain, David Vail, or Bobbi Ludwig.