

University of Nebraska at Kearney

## OpenSPACES@UNK: Scholarship, Preservation, and Creative Endeavors

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Faculty Senate Packets

Faculty Senate

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4-28-2022

### Second April 2022 Faculty Senate Packet

University of Nebraska at Kearney Faculty Senate

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7:00PM – April 28, 2022

Antelope Room – Nebraskan Student Union

Zoom:

<https://unk.zoom.us/j/93715211584?from=addon>

Faculty Senate Website:

[http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

- I. Call to order
- II. Roll Call
- III. Approval of Agenda
- IV. Action on Faculty Senate Minutes: **07April2022**
- V. Special Presentations
  - A. Chancellor Doug Kristensen
  - B. SVCAA Charles Bicak
  - C. VCBF Jon Watts
- VI. Reports of Faculty Senate Standing Committees
  - A. Oversight Committee:
    - Faculty Senate Executive Committee Elections
  - B. Executive Committee: **19April2022;20April2022**
  - C. President's Report: **28April2022**
    - Annual Faculty Senate Status Report
  - D. Academic Affairs: **21April2022**
  - E. Academic Freedom and Tenure Committee:
  - F. Academic Information and Technology Committee:
  - G. Artists and Lecturers Committee:
  - H. Athletic Committee:
  - I. UNK Online Committee:
  - J. Faculty Welfare Committee:
  - K. Grievance Committee:
  - L. Library Committee: **08March2022;12April2022**
  - M. Professional Conduct Committee:
  - N. Student Affairs Committee:
- VII. Reports of Senate Representatives to Non-Senate Committees
  - A. Assessment Committee:
  - B. Women, Gender and Ethnic Studies Advisory Committee:
  - C. International Studies Advisory Council:
  - D. Parking:
  - E. Safety Committee:

- F. World Affairs Conference Committee:
- VIII. Reports from Academic Councils
  - A. Graduate Council:
  - B. General Studies Council: **07April2022**
  - C. Council on Undergraduate Education:
  - D. Student Success Council:
  - E. Equity, Access, and Diversity Committee
- IX. Unfinished/Old Business
  - A. Bullying Prevention Ad Hoc Committee Report
- X. New Business
  - A. Resolution of Commendation – SVCAA Bicak
  - B. Discussion of Plan of Action for AY 2022-23
  - C. FS Distinguished Service Award – request for nominations
- XI. General Faculty Comments
- XII. Adjournment:



7:00PM – April 7, 2022  
Antelope Room – Nebraskan Student Union

Zoom:

<https://unk.zoom.us/j/91035554270?from=addon>

Faculty Senate Website:

[http://www.unk.edu/committees/faculty\\_senate/index.php](http://www.unk.edu/committees/faculty_senate/index.php)

- I. Call to order Time 7:00
- II. Roll Call
  - a) **Senators Present:** Martonia Gaskill, Miechelle McKelvey, Bryce Abbey, Megan Strain, Sam Rapien, Jeremy Armstrong, Nicholas Hobbs, Mike Moxley, Chris Steinke, Chuck Rowling, Anthony Donofrio, Ford Clark, Dawn Mollenkopf, David Vail, Daniel Chaffin, Alejandro Cahis, Ngan Chau, Dereck Boeckner, Christina Sogar, Timothy Johnson, John Bauer, Bobbi Jean Ludwig
  - b) **Senators Absent:** Marissa Davala, Pat Hoener, Kurt Borchard, Timbre Wulf, Liaquat Hossain, Karl Borden, Denys Van Renen
- III. Approval of Agenda: Miechelle McKelvey moves, David Vail seconds, no discussion all in favor, no one opposes. Approved.
- IV. Action on Faculty Senate Minutes: **03March2022** Miechelle McKelvey moves, Nicholas Hobbs seconds, no discussion, all in favor, no one opposes. Approved.
- V. Special Presentations
  - a. Andrea Childress - Assistant Vice President for ITS and UNK CIO  
Jane Petersen talked about YuJa. Vidrgrid will no longer be the video content management system to be used.  
Moving away because the company has changed the contract language, security settings and simply couldn't come to an agreement with VidGrid. The company is moving away from higher education, deadline of June 2023 to move away from Vidgrid, by the company. RFP started, needed to meet the same functionality. Similar user experience as current solution, migration of existing video content, minimal impact to users (for both faculty and students) one academic tech director and rep from each of the NU campuses were part of the search. We have had 2 demos from January shown to the faculty. Decision was made and the input from the faculty was very important during the decision making process.  
What is the expected benefit we are looking for from Yuja, streamline user experience, efficiency, accessibility, assessment/quizzing capabilities, analytics.
    - i. Pilot began on April first. Runs from April first through may 19<sup>th</sup>.  
Timeline shown. Migration will start this summer (June 2022, training and deployment into our canvas will begin toward ends of July 2022. Contract

with vidgrid ends on June 2023. Machine captioning, every video recorded there is machine captioning behind it. Make sure to hit the CC and it will be there. User will have viewing options. Human captioning, is not a part of the pilot, it will be coming.

Every Wednesday of the month there is a Whats up hour, for training purposes.

Q: Comment, very impressed with the functionality and how easy it is to use the features available, they do pretty much the same thing as VidGrid but has higher capabilities. It is very intuitive.

It does have more features and faculty are going to be excited, it is a little bit different, but they are exciting. Yuja has a 24hrs support that will be available for the user at any time, which is a very exciting service that canvas also provides.

Q: Summer classes, starts in June, during the migration, is there anything that I need to do during the planned class that could be affected by the migration?

- ii. A: No, we will continue to communicate with you about any steps you might need to take during this process, but be sure that communication will be done.

Q: How does it sync up with canvas? Is it a good sort of experience? Is there something that you would like to see that is not in the system?

A: Probably the one thing that is going to excite a lot of people, but could be intimidating for others, is the editing capability of videos. This option is more robust if you want to do editing. Hiccup, she couldn't find help, because she was looking for the word "help", need to look for the "help support" and there is where all the help is at.

Q: For our videos on Vidrgid, would tech support want us to clean those up before the migration?

A: It would be helpful but is not required. In your vidgrid, if you have videos, you know you are not going to be using, get rid of them, remove the trash instead of moving it to your new home.

C: It would move the videos into the course where it was, that is their understanding (jane), no need to create a new link to connect the new video.

UNK faculty best in the world (compliment by Jane Petersen)

Andrea: Another change to be implemented, IT security policies.

This is a system wide policy. Executive memorandum 16. Cyber security insurance is also taking a big price hike next year, we are looking at a big increase in the deductible of our insurance.

Policy last update was in 2001. Exception process; research enterprise, partner with NU legal, campus leaders, cyber liability risk. They are not trying to be a barrier for research.

Major changes: Official use of university email and no automated forwarding. We have already been doing this at UNK, but no in Lincoln, huge change for them. Doesn't apply to students, only faculty and staff.

Managed endpoints, requires of NU ITS enterprise tools to manage security updates, including use of already licensed next generation security tools. Servers required to meet minimum security standards to use university network.

Required use of university supported enterprise-wide systems, such as email and file storage (no personal dropbox, etc) Annual security awareness training.

Can we put documents or classes in our personal cloud? We need to use SharePoint and one drive for that data, if its university business, need to use the university provided service. Even though our classes are our intellectual property, we cant have them in our own backup system? As long as legal has visual to those materials, for subpoena purposes.

- iii. Q: If I create a class with my own computer, put it on my own flash drive, present it to students, would I be in violation of the policy? Intellectual property created off campus and used temporarily on campus, is it a violation? Clarity on this is being asked for.

A: Will consult to legal. Clarity will need to be provided.

- iv. Questions? None

## VI. Reports of Faculty Senate Standing Committees

- a. Oversight Committee:

Briefly, time of the year when the OC replaces outgoing department senators, and new ones voted by the department. Need to be in place by April 15. Every senator has already been voted in. Great job committee.

New senators will show up on that last Thursday of the month.

Thanked people going out

- b. Executive Committee:24March2022;30March2022

Q: Vail, Curious about setting up a ad-hoc committee to expand those relationships between students and faculty senate. Open to set up an ad-hoc committee to work in tandem with them directly.

A: We already have a student affairs committee and students reps in several of existing committees.

Q: Vail; Money for building, related to COVID funds? The new health science expansion, on the appropriation bill, they approved the budget to build it but no money for make it run.

Can we afford to wait to discuss that until the 28<sup>th</sup>?

Accounting for staff turnover? We can't keep the staff we have been keeping in the past with local companies paying more than what we are currently offering.

- c. President's Report:07April2022

Board or regents meeting tomorrow, kudos to Jodi Holt, presentation to the board on the KHOP program, vote of approval on the acquisition of the property across the street (old Buckle screen printing building), looking at the academic calendar of 22-23. Thank you for the quick votes on the FSAA minutes got accepted and moved forward through the registrars. Calendar committee dissolved on march 18, and will be reformed to include student representatives. Different rep from campus, student affairs and students presidents will be the representatives.

Continuing discussing the continuation of the J term. Pot luck went well, hopefully we could be able to do it again in the fall. Syllabus statement has been approved to be a link that will include the statements to be included in the syllabus. Asking for what policies we want to have in there and some people might have different policies. We get to choose if we want to include the attendance policy and academic integrity. Senators support to have all of them in there.

Martonia asked to include a link containing the dead week and final weeks policy.

- d. Amy discussion on the 6 policies being linked to the syllabus?  
Ask for clarification: what is the minimum required? The five as a minimum. Keeping it to the minimum required will be keeping to the scope instead. All in favor of the addendum, ammendment is on that we will have all 6, discussion on the motion? No.
    - i. All in favor on the motion to include the 6 policies? In favor: enough to pass, passes.  
Richard Mocarski's spot, we need someone to replace him, someone to fill that position. Should that search be a national or internal?  
Anthony; the search for this position needs to be a national search and it needs to have someone in the committee that understand the arts, scholarship in the arts as they are as important as the sciences.
  - e. Academic Affairs:**17March2022**  
No discussion.
  - f. Academic Freedom and Tenure Committee:**02March2022;10March2022**  
No discussion.
  - g. Academic Information and Technology Committee:**02March2022**  
No discussion
  - h. Artists and Lecturers Committee:
  - i. Athletic Committee:
  - j. UNK Online Committee:**07March2022**  
Still looking for a FS rep to replace Martonia Gaskill, any volunteer please reach out to any member of the FS Exec. Comm.
  - k. Faculty Welfare Committee:
  - l. Grievance Committee:
  - m. Library Committee:**08February2022**  
No discussion
  - n. Professional Conduct Committee:
  - o. Student Affairs Committee:
- VII. Reports of Senate Representatives to Non-Senate Committees
- a. Assessment Committee:
  - b. Women, Gender and Ethnic Studies Advisory Committee:
  - c. International Studies Advisory Council:
  - d. Parking:
  - e. Safety Committee:
  - f. World Affairs Conference Committee:
- VIII. Reports from Academic Councils

- a. Graduate Council: **17February2022;10March2022**  
MBA introducing 2 new 8 weeks new courses.  
Training on the CRM system for those who are going to be using it. It's a big concern.
  - b. General Studies Council: **03March2022**  
No discussion
  - c. Council on Undergraduate Education:
  - d. Student Success Council:
  - e. Equity, Access, and Diversity Committee
- IX. Unfinished/Old Business
- a. Attendance Policy Ad Hoc Committee – Creation and Charge  
Thoughts, one from each of the division from the colleges, students representatives and administrative representatives. Thought on the make up of the committee?  
Can we have some non traditional students? Also encourage to have some online students. On the faculty side of things? No thoughts. Taking nominations.  
Hobbs nominates himself for one of the spots. If you want to be in the committee, please send Derek an email. Charge in the sense of right now the issue is we want an equivalent credit of some sort but we don't have an equivalent.  
Chaffin: who is responsible to enforce the policy? The professor? The student? Who should initiate the replacement? That's one of the questions we should have in there. What sort of language should be looking at in the attendance policy?  
the plan is to look at other campuses policies and see what would fit here at UNK. How are faculty seeing student health in the classroom? Seeing a lot of disengagement and disconnection in the classroom. Seeing it in the lower-level classes. The 400-level student missed regular class, so no problem engaging there, is with the lower level students who are not present.  
seeing a lot of students missing class and then wanting to meet one on one with the instructor to go over what they missed. Noticing an uptake on if one missing assignment its collapse.  
want to reach out to the students and work with the new student body president and work on these issues, also with student affairs and student success council. If you think of something we can do at the beginning of the fall semester to work on this anymore?  
Megan: I think we have to be careful on how you frame it with the student. It would be a smart move thinking of multiple ways of delivering it.  
Ford: Maybe it start with as far back as NSE, when we start taking to the students about what the expectations are.  
Daniel: very tough to get the students to show to something extra.
  - b. Syllabus Statements
- X. New Business
- Hire more mental health specialists
  - Budgeting mechanism for marketing for online programs:
  - Rumors of NU online let go their marketing staff.
  - What is UNK online doing in the meantime for marketing budget for their online



program

- a. What is the marketing budgeting process and where is that budget going? What is the MKT strategy if UN online is not doing it.

What has changed from this year in terms of marketing budget from the previous years?

What percentage of marketing is related to UNK online? About 50% of what e-campus was doing was MKT. growing sense of anxiety in some faculty around campus.

XI. General Faculty Comments

XII. Adjournment:

Motion to adjourn: Bryce Abbey moves, Anthony Donofrio seconds, all in favor.

Meeting Adjourns. Time 9:06



## FS Executive Committee Meeting April 19, 2022 – 2:00 pm

### Faculty Senate Executive Committee

Derek Boeckner, President  
 Martonia Gaskill, Past President  
 Alejandro Cahis, Secretary (notetaker)  
 Ngan Chau, Representative  
 Dawn Mollenkopf, Parliamentarian

### Old Business

- Ad Hoc committee to draft Attendance Policy language  
 Taking nominations from the floor, Derek will contact the deans to see if they have got some suggestions from the different colleges. Asked Emily for some student nominations. We are also taking nominations for people from the student health services. Will reach out to the deans for nominations too.
- Checking the language update to the Finals Week Policy (See March 2020 FS Packet)
  - **Finals Week Policy**  
 Final examinations for full semester classes are to be given ONLY at the regularly scheduled time as listed on the [Final Exam Schedule](#) website or at another time DURING FINALS WEEK mutually agreeable to all concerned, i.e., the professor(s)/instructor(s) for a give course/course section as well as all students enrolled in that course/course section. If a student has three or more final exams scheduled in one day, they may take all three exams or reschedule the last exam in the day for Thursday at 3:30 p.m. of Finals Week. It is up to the student to notify the faculty of such intent by the twelfth week of class. The only examinations allowed during the last week of classes are laboratory practical examinations, make-up or repeat examinations, and self-paced examinations. However, the following must be applied: Projects, papers, and speeches scheduled for the last week (15th week) of classes must have been assigned by the end of the 5th week of class.
  - Syllabus Statement (needs made non-class specific)  
 This class complies with the UNK Finals Week policy. This means that projects, papers, and speeches scheduled for the last week of classes have been assigned by the end of the 5th week of class. Furthermore, the only examinations allowed during the last week of classes are laboratory practical examinations, make-up or repeat examinations, and self-paced examinations. If a student has three or more final exams scheduled in one day, they may take all three exams or reschedule the last exam in the day for Thursday at 3:30 p.m. of Finals Week. It is up to the student to notify the faculty of such intent by the twelfth week of class. Students are encouraged to read the complete Finals Week Policy at: [https://www.unk.edu/offices/registrar/academic\\_policies\\_handbook/Final\\_Exa](https://www.unk.edu/offices/registrar/academic_policies_handbook/Final_Exa)

[m\\_Schedules.php](#)

First sentence is the one that needs to change. Will work this thru the FSAA. Needs to be done by the Spring of 2023.

### New Business

- Discuss topics from Meeting with Student Senate President Emily Saadi  
Their main issue is communication transparency and mental health concerns. Invited her and students to be in attendance in our meetings. How do we engage students in the mental health conversations? They have been doing things on their own social media platforms, faculty senate proposed to look into what we can do to make those more of a university official effort and compliant. They want to do more student organization and department activities, invite students and faculty to increase engagement on campus. Complains of online courses quality dropping in the past couple of years for/due COVID. Look into having standards for online courses revised and get away from those bad habits from COVID rush courses. Derek will talk to Martonia and Mark to see what can be done to increase course quality.  
Asked for feedback on mission statement from the students.
- Faculty Senate support of the University Mission Statement and Strategic Plan
  - <https://www.unk.edu/about/plan/files/2021-strategic-plan.pdf>  
Should we bring this new mission statement to the FS for discussion?  
Yes. FYI this is what we will be getting discussed next semester coming back from the Summer break. It will be brought up for discussion.
- Topics for Discussion with Palacky University Administration

### General Discussion

- Please bring items you wish to discuss, and possible items for the agenda with the cabinet.  
Give them a heads up how the executive committee will look like for the next year.  
Ask for thoughts or comments on the new slate.
- Agenda items for the upcoming meeting with the Cabinet on Wed, April 20 @ 11:00 am
  - RIF/Overstaffing  
What will this look like moving into next fall?
  - Search updates
  - D,F's and W's, we need to ask how administration is planning on using the information they are getting.



UNK Administration & FS Executive Committee  
Meeting Minutes

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April 20, 2022 – 11:00-12:00 p.m. – Warner Hall Conference Room

**Members, UNK Administration**

Chancellor, Doug Kristensen  
SVC Charles Bicak  
VCBF Jon Watts  
VCEMM Bartling  
Dean Hinga  
SACEA Falconer

**Members, FS Exec Committee**

Derek Boeckner, President  
Alejandro Cahis, Secretary  
Ngan Chau, Representative  
Dawn Mollenkopf, Parliamentarian  
Martonia Gaskill, Past President

**Discussion Items:**

- Updates on Searches  
SVCAA will be announced today. Library candidates on campus this week and next.
- Updates on RIF/Overstaffing
  - What will this look like moving into next year?  
Still continuing to look at departments and programs. Other campuses are beginning to look as well and are interested in what we've done. Continue to try for voluntary separation and discussions will be ongoing.
- DFW Information
  - How is administration looking at it? What are the plans for its use/distribution?  
Haven't looked into the data yet. Like in past, looking at using it constructively to start conversations about what pedagogical, curricular, and resource changes could be used to address outliers.
- New Exec Committee nominees

**Reports**

Chancellor Kristensen

Czech Republic folks looking to expand their study abroad opportunities, for us and for their students. They want to have faculty exchanges, not just students. Some agreements will be signed to get the show on the road.

**SCVASA Bicak**

Been spending time with the Czech visitors, looking for areas to keep expanding the exchange. Their new rector is a MD very interested in the research on health science. They have a similar term as our J term which would work great with ours as they use it for experiential learning.

We have 3 dean candidates for the library position, one this week and 2 next week.

Position for vice chancellor of research, we will wait? Considering it to be a national search.

**VCBF Watts**

Performance eval time, starting to submit all the material for 2023 budget.

Audit season is starting. Nebraska auditor will be here next week.

Working on a budget clean up with deans and different cost centers. Lot of work gear toward budget.

**DSA Hinga****VCEMM Bartling**

A new assistant dean started, responsibility is conduct. New admissions counselor, started a couple of weeks ago. Still several positions open in the admissions department. New students success system coordinator, CRM communication to focus on student success.

Counseling and health office, a new positions open and currently looking to fill them up.

Learning strategy position open. Assistant director for Kearney bound scholar also open.

ODI director position is also available and it will be open soon, national search.

Numbers look good and continued to track new student enrollment, our new CRM went live on April 1<sup>st</sup>.

Junior day was yesterday, 75 students attended, big event is this weekend.

**SACEA Falconer**

Nothing to report.

Faculty Senate President's Report  
April 28, 2022

### **Board of Regents -April 8, 2022**

Acquisition of property at 803 W 25<sup>th</sup> Street is on the was approved  
President Carter report: There will be a continued tuition freeze for 22-23. He also has worked with legislators, and other state education groups to outline a goal for Nebraska to have 70% of the population between 25-34 years old to have post-secondary credentials by 2030 (currently at 58%). State Funding through ARPA to provide \$60,000,000 for UNK-UNMC Rural Health Complex was approved.

### **Follow up discussion**

Policy statements are now available to link on your syllabi at [https://www.unk.edu/academic\\_affairs/asa\\_forms/course-policies-and-resources.php](https://www.unk.edu/academic_affairs/asa_forms/course-policies-and-resources.php). This link does not contain the Finals Week Policy yet, because the Finals Week Policy was changed in 2020, but never went through the FSAA committee. Like with the attendance policy, I'm working with the FSAA committee to get the Finals Week Policy changes on their Fall agenda. When that has been done, the linked page will be updated to contain a statement about Finals Week Policy.

I've followed up with Andrea Childress and the concerns we voiced about the new security policies regarding the changes in [Executive Memorandum 16](#). All of your IP can be stored anywhere you like, but when it is being shared in a university class, it should be shared in a University system to reduce the risk to the institution and faculty. There are still questions that need to be addressed and Andrea is very willing to work with us on making these changes as easy and transparent as possible. I'll invite her to talk again with us in the Fall. The current implementation plan runs through 2024, so we do have time to work through these changes together.

NU Online has become decentralized, and Jaci Lindburg will be visiting the campuses to discuss the changes. Mark Ellis has been invited to join us early in the Fall and discuss the changes to UNK Online and the restructuring from E-Campus and a centralized NU Online.

I met with the new Student Body President, Emily Saadi, and discussed what their concerns are for the coming year. Mental Health is their top priority, and strengthening communication, transparency, and the campus community are also concerns.

The quality of online courses coming out of covid was also mentioned by Emily as a concern for students. I've talked briefly with Megan Adkins, and the office of UNK online is aware of the issue and working on it. I'd also like to mention it to you as you prepare for your online summer courses and your fall courses. The rushed courses that were prepared for the Covid semesters might need a second look and a little more quality control if we continue to use them.

## President's Annual Faculty Senate Status Report for AY 2021-22

### Status of Senate Recommendations for Administrative Actions:

- Ad Hoc Covid committee
  - Met with administration to heighten communication with faculty about the decisions made and the process through which they were made
  - Not currently meeting, but could be reconvened if necessary
- Recommended to look at the evaluation process for administrators and administrative units
  - Some Changes have been made (Comprehensive evaluation of deans)
- Recommended to be aware that the changes to increase enrollment though working has created additional challenges to address including maintenance of academic standards and issues pertaining to retention
  - Monitoring data and implementing new CRM software
  - Will continue to watch
- Recommended finding a method for discussion of important topics instead of through the [Announce] email list
  - Continuing to work with Andrea Childress to find a good method for this
- Recommended having a link for syllabus statements that could be used by faculty on their syllabi
  - Link has been created for five of the policy statements: Attendance, Academic Honesty, Disability, Title IX, and Diversity
  - Working on making the Finals week policy official and then that statement will be included as well.

### Status of Senate initiatives

- Updated Faculty Senate website with current policy and guidelines
  - Current policies and guidelines have been collected, will work with the webpage team to get these changes made over the summer.
- Attendance Policy changes
  - The attendance policy change that was proposed last spring did not make it through FSAA
  - Convening an Ad Hoc committee to write a new attendance policy statement is ongoing, plan for initial meetings in the fall
- Finals week policy changes are now with FSAA and will go through the approval process in the fall
- Changes from the E-Campus committee to the UNK Online committee are in process.

**Faculty Senate Academic Affairs Committee  
Minutes from Meeting  
Thursday, April 21, 2022  
Meeting held via Zoom**

**Present:** Debbie Bridges (CBT), Ted Rupnow (CAS), Julie Shaffer (CAS), Kate Heelan (COE), Anthony Donofrio (FS), Joel Cardenas (AA), Lisa Neal (REG), Aidan Weidner (SS)

**Absent:** Steve Hall (CBT), Bailey Koch (COE), Lindsay Brownfield (LIB), Mark Ellis (AA), Jackson Miller (Student Senate)

**Guests:** Ralph Hanson (COMM)

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Bridges called the meeting to order at 3:32 p.m.

Bridges requested a motion to approve the agenda. Shaffer (Heelan) moved to approve the agenda. Motion carried.

Bridges reminded the Committee that agenda items #248 - #257 were added after the subcommittee meeting but have been reviewed by the Registrar's Office. Discussion moved to agenda items #206 - #257. The subcommittee met last week and did not see any major issues. Bridges noted that the updated syllabi for agenda items #243 - #246 still have not been received. Discussion turned to the Committee's options; Committee determined approving contingent upon receipt of updated syllabi was best option.

Heelan (Shaffer) moved to approve agenda items #206 - #242 and #247 - #257 and to approve agenda items #243 - #246 contingent upon receiving updated syllabi before 5 p.m. on Friday, April 22. Motion carried.

Bridges reminded the Committee that, as always, quick turnaround on approving the minutes is needed to meet Faculty Senate's submission deadline for the April packet – so please watch email and act on the minutes as soon as possible.

Bridges thanked the Committee for all of their hard work this past academic year and wished them all a successful end of the semester (and an even better summer break).

Heelan (Shaffer) moved to adjourn at 3:45 p.m. Motion carried.

Respectfully submitted,

Debbie Bridges (temporary scribe)

Approved via email, April 25, 2022



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**2021-2022 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING**

Academic Affairs Subcommittee 4/13/2022

Academic Affairs Full Committee 4/21/2022

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**NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON**

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#206, Alter, Policy, Student Teaching, TE, COE, The following request came via email from the TE department. COE Ed Policy and Dean Reid approved via email.

**Found at:** <https://catalog.unk.edu/undergraduate/departments-programs/teacher-education/teacher-education-program-information/>

**Student Teaching****Current Statement:**

Arrangements are made for students who qualify to complete their student teaching requirement in schools located in Nebraska and other states. Most pre-student teaching and student teaching field experiences take place in schools that are members of UNK Network of Partner Schools. UNK teacher candidates will complete a minimum of 16 weeks (12 credit hours) of all-day student teaching. Some teacher candidates who pursue more than one endorsement will be required to complete 20 weeks of student teaching (17 credit hours) or more, depending on the endorsements.

Teacher candidates planning to student teach in the fall semester should apply for student teaching by the first Tuesday in February. Teacher candidates planning to student teach in the spring semester should apply by the first Tuesday in September. The first step, participation in a Student Teaching workshop, is mandatory. Student teachers who will student teach in the spring need to attend a workshop in April the year prior to student teaching; student teachers who will student teach in the fall need to attend a workshop in November the year prior to student teaching. This workshop will outline the application and placement process. A number of workshops will be scheduled throughout the fall and spring semesters. Students can contact the Educator Certification Office to request a schedule for the workshops.

**New Statement:**

Arrangements are made for students who qualify to complete their student teaching requirement in schools located in Nebraska and other states. Most pre-student teaching and student teaching field experiences take place in schools that are members of UNK Network of Partner Schools. UNK teacher candidates will complete a minimum of 16 weeks (12 credit hours) of all-day student teaching. Some teacher candidates who pursue more than one endorsement will be required to complete 20 weeks of student teaching (17 credit hours) or more, depending on the endorsements.

Teacher candidates planning to student teach in the fall semester should apply for student teaching by the first Tuesday in February. Teacher candidates planning to student teach in the spring semester should apply by the first Tuesday in September.

#207, Create, Minor, Engineering, PHYS, CASC, new minor program. Some engineering students decide (after completing the "pre-engineering" program at UNK) that engineering is not for them. In this event, the engineering classes would not count toward any graduation requirements. This minor program would give these students a chance to count their UNK engineering classes toward fulfilling a degree. This minor program would also pair well with business or construction management major degrees as an extra, marketable qualification.

#208, Create, Minor, Health Communication, SPCH, CASC, This new minor has been developed in conjunction with the Health Sciences program to provide targeted communication skills for health professionals. It has a core that provides skills all people in the field can use and then a set of four

concentrations that focus on skills connected to more narrow specializations in health professions.

#209, Create, Program, Pre-Public Health, HSCI, CASC, Health Sciences is in the process of restructuring the public health program on campus. There is a significant shortage of professionals with formal training in public health and this is an opportunity to recruit students into this field. The creation of a Pre-Public Health will provide more visibility of public health within the pre-professional options in Health Sciences at UNK. The creation of this program will also ensure appropriate advising and guidance for students interested in pursuing a graduate degree in public health. In correlation with the creation of this program, Health Sciences is working with UNMC to develop a 3+2 program that leads to a Master's Public Health from UNMC in five years. The development of the Pre-Public Health program is the first step in that pipeline and will prepare students to enter that program.

#210, Create, Program, Family Life Education, CSPFS, COE, Family Science is a certified program of the National Council on Family Relations. This new program is designed to provide the approved coursework for degree-seeking students who are pursuing the Certified Family Life Education (CFLE) credential. It is created as an on-line program to meet the needs of local, state, regional, national, international and transfer students.

#211, Alter, Minor, Accounting, We have added a newly created elective, ACCT 425, and removed MATH 102 from the required courses to reduce duplication hours.

#212, Alter, Minor, Strategic Communication, JMC, CASC, Retitling of previous Advertising and Public Relations Minor to match new curriculum. Updates courses to match current offerings and to better meet needs of minors.

#213, Alter, Course, Number, BIOL 359, Evolution, BIOL, CASC, This course is a junior level course and should be numbered as such. The students typically take this course in their junior year before Genetics, which is also during their junior or senior year; Change course number, Old Value: 290, New Value: 359.

#214, Alter, Course, Prerequisites, BIOL 360, Genetics, BIOL, CASC, We are changing the course number of BIOL 290 to BIOL 359. Therefore, this is an update to encompass that change; Change prerequisites, Old Value: BIOL 106 and BIOL 226 or BIOL 290 or BIOL 309, New Value: BIOL 106 and BIOL 226 or BIOL 309 or BIOL 359.

#215, Alter, Course, Prerequisite, BIOL 416, Plant Diversity and Evolution, BIOL, CASC, The Course number for the prerequisite course Evolution is changing from 290 to 359 and we are updating this number; Change prerequisite, Old Value: BIOL 105 and BIOL 290 or permission of instructor, New Value: BIOL 105 and BIOL 359 or permission of instructor.

#216, Alter, Course, Prerequisite, BIOL 418, Plant Taxonomy, BIOL, CASC, We are changing the number of the prerequisite course Evolution from 290 to 359. Therefore, this change is to fix the number for the prereq class; Change prerequisite, Old Value: BIOL 105 and BIOL 290 or permission of instructor, New Value: BIOL 105 and BIOL 359 or permission of instructor.

#217, Alter, Program, Business, Marketing, and Information Technology 6-12 Teaching Field Endorsement, B.A.Ed., MGT, CBT, Modify the IT course offerings to better match NDE Rule of 24 Matrix and new endorsement requirements for teaching specific technology courses at the 7-12 level.

#218, Alter, Program, Business Administration Comprehensive – Accounting Emphasis, B.S., AFE, CBT, We are adding a newly created elective, ACCT 425, to give students more options.

#219, Alter, Certificate, Early Childhood Family Advocate, CSPFS, COE, Changes to the ECI program and courses impacting this dual (TE & FAMS) certificate.

#220, Alter, Program, Pre-Dietetics, HSCI, CASC, The Psychology Department has inactivated PSY 403 and therefore, it is being removed from the program.

#221, Alter, Program, Early Childhood and Family Advocacy Comprehensive, B.S., CSPFS, COE, Changes to ECI program and course impacted this dual (TE & FAMS) degree.

#222, Alter, Minor, Educational Studies, TE, COE, Early Childhood courses have been altered in the ECI program major so the courses here need to be adjusted to meet the catalog changes.

#223, Alter, Program, Secondary English 7-12 Teaching Endorsement, B.A.Ed., ENG, CASC, The department added a course relevant to this program. We also changed the Program Title at the request of the TE program to align with the endorsements that are placed on teaching certificates.

#224, Alter, Minor, Health Science, HSCI, CASC, The Health Science Minor is being altered to make three changes: 1. The Psychology Department has inactivated PSY 192 and therefore, it is being removed from the minor. 2. A newly developed course from the Speech Department is being added to the electives - Introduction to Health Communications (SPCH 435). The content of this course will be very appropriate for all health science students. 3. The Introduction to Nutrition Course has moved from FAMS to PE. The old FAMS 110 is to be replaced with PE 108 to reflect that change.

#225, Alter, Minor, Journalism, JMC, CASC, Revamped to match new curriculum/majors. Has a new stronger focus on reporting skills.

#226, Alter, Program, English Language Arts 7-12 Teaching Field Endorsement, B.A.Ed., ENG, CASC, We are changing the required communications courses because Communications will no longer be offering SPCH 400 (the new courses were recommended by the Communications Department). We have changed the Program Title at the request of the TE department to align with the endorsements that are placed on teaching certificates. We have added a new course that is relevant to the American Literature section.

#227, Alter, Course, Number, MATH 280, Linear Algebra, MATH, CASC, The course number is being changed to be consistent with current advising practices and course content. Most students take this course in their sophomore year so it should be listed as a 200 level course; Change course number, Old Value: 440, New Value: 280.

#228, Alter, Minor, Media Production, JMC, CASC, Being updated to add additional options and match changes made to our majors.

#229, Alter, Program, Pre-Mortuary Science, HSCI, CASC, The Psychology Department has inactivated PSY 192 and therefore, that course is being removed from the electives. The Personal Money Management course is also being updated from FAMS to FIN.

#230, Alter, Minor, Multimedia, JMC, CASC, Updating minor to match changes in JMC, CYBER and ART offerings. Please note that this minor has long been 25 hours. We now have it down to 24-25 hours.

#231, Alter, Minor, Nutrition, PEREC, COE, Psychology department has made PSY 403 dormant so we are removing it.

#232, Alter, Course, Title, Catalog Description, PE 329, Introduction to Health Promotion, PEREC, COE, Changing the catalog description to more accurately describe the course. Taking the "s" off the title in PROMOTIONS as that was a mistake; Change course title, Old Value: Introduction to Health Promotions, New Value: Introduction to Health Promotion; Change catalog description, Old Value: Concepts of wellness/fitness with emphasis on stress management, smoking cessation, medical self-care, fitness programming for all ages, New Value: This course is designed to provide students exposure to the process of planning, implementing, and evaluating health promotion strategies that enable individuals, groups, and communities to increase control over, and to improve, their health.

#233, Alter, Course, Prerequisites, PE 461, Physiology of Exercise, PEREC, COE, Registration for the

course has been by permission only due to the exercise science acceptance requirements. We are modifying the requirements and therefore the pre-requisites; Change prerequisites, Old Value: Grade of "C" or above in PE 310 or BIOL 215 or BIOL 226 and by permission only, New Value: Grade of "C" or above in PE 310 or BIOL 215 or BIOL 226 or by permission.

#234, Discontinue, Program, Philosophy, B.A., PHIL, CASC, The University of Nebraska Board of Regents voted to eliminate the program on 02/11/2022.

#235, Discontinue, Program, Philosophy, B.S., PHIL, CASC, The University of Nebraska Board of Regents voted to eliminate the program on 02/11/2022.

#236, Alter, Program, Pre-Physician Assistant, HSCI, CASC, UNMC has made changes to the requirements and recommended courses for the Physician Assistant Program. Therefore, our Pre-PA program is being updated to reflect those changes.

#237, Alter, Minor, Professional Communication, SPCH, CASC, Updated to better meet the needs of students given changes to our majors. It makes persuasion a required part of the program and allows a bit more flexibility than the old minor.

#238, Alter, Course, Number, Title, Catalog Description, PSCI 281, Political Analysis, PSCI, CASC, In response to feedback we have received from our students who have expressed support in how PSCI 381 is delivered as well as a need for more 200-level offerings we have decided to make this change; Change course number, Old Value: 381, New Value: 281; Change course title, Old Value: Introduction to Political Inquiry, New Value: Political Analysis; Change catalog description, Old Value: This course introduces students to basic approaches to inquiry and research in the field of Political Science. Recommended for students in their junior year, New Value: How do we know ... what causes wars? Whether public policies are effective? How campaign donations affect legislators? If judges are influenced by ideology? How voters reason? This course introduces students to the basic methods that political scientists use to answer questions like these about how political processes and systems work and how political actors behave. The primary objectives are to develop students' capabilities to read and understand political science scholarship in upper-level courses and to participate in undergraduate research. Topics include: development of questions, preparation of research designs, selection of cases and evidence, and techniques for analysis. This is not a statistics course, and no previous knowledge of statistical methods is necessary. Recommended preparation: PSCI 110, PSCI 140, and PSCI 168; sophomore standing. Spring term only.

#239, Alter, Course, Prerequisites, PSCI 486, Policy Analysis, PSCI, CASC, We needed to change the prerequisite of this course from PSCI 381 to PSCI 281; Change prerequisites, Old Value: PSCI 381 and PSCI 385, New Value: PSCI 281 and PSCI 385.

#240, Alter, Program, Psychology 7-12 Teaching Subject Endorsement, B.A.Ed., PSY, CASC, To remove PSY 250 from the General Studies program but retain in the courses required for the major. To clarify the number of hours students must complete in upper level psychology courses (versus all psychology courses) to get a teaching endorsement from UNK.

#241, Alter, Minor, Public Health, HSCI, CASC, The Public Health Minor is being updated to better reflect the core concentration areas within the discipline of public health and provide students with a more comprehensive overview of public health issues. The structure of minor is being changed to create a solid foundation in the core while also providing a thorough list of electives that allows to students to explore public health concentration area. We are also in the process of re-structuring the public health program at UNK and adding a Pre-Public Health Program to guide students interested in a graduate program in public health. The Pre-PH program will mirror the minor very closely.

#242, Alter, Program, Public Law, PSCI, CASC, Removing dormant course, CJUS 355.

#243, Alter, Course, Prerequisites, TESE 437, Medical Aspects of Individuals with Disabilities, TE, COE,

The content from TE204 is not necessary to be successful in TESE 437. This additionally benefits our transfer students who come in with many credits and need course options; Change prerequisites, Old Value: TE 204, New Value: None.

#244, Alter, Course, Title, Catalog Description, TESE 461, Legal Issues in Special Education and IEP Development, TE, COE, The new name more accurately describes the content of the course; Change course title, Old Value: Legal Issues in Special Education, New Value: Legal Issues in Special Education and IEP Development; Change catalog description, Old Value: This course provides students with the knowledge and understanding of the history and federal regulations in the field of special education. Professional ethics and code of conduct will be emphasized. Students will explore the foundations for various mandated activities such as parents' rights, IEP components and monitoring, special education placement procedures and mandated timelines, New Value: This course provides students with the knowledge and understanding of the history and federal regulations in the field of special education. Professional ethics and code of conduct will be emphasized. Students will explore the foundations for various mandated activities such as parents' rights, IEP components and monitoring, special education placement procedures and mandated timelines. Students will learn to report assessment results using the Multi-disciplinary Team Format (MDT Report). Students will also learn how to use assessment results to develop Individualized Educational Plans (IEP). Both the MDT Report and IEPs will be written on Nebraska Department of Education forms using the online Student Report System (SRS).

#245, Alter, Course, Title, Credit Hours, Prerequisites, Catalog Description, TESE 462, Assessment in Special Education, TE, COE, Individualized Education Plan content, previously introduced in this course, was added to course TESE 461. That content will now be reinforced in TESE 462; this results in a decrease of 1 credit hour of content; Change course title, Old Value: Assessment and IEP Development, New Value: Assessment in Special Education; Change credit hours, Old Value: 4, New Value: 3; Change prerequisites, Old Value: Junior Standing or Above, New Value: TESE 461, Change catalog description, Old Value: This course develops the student's ability to conduct both informal and formal academic assessment in special education. Academic assessment will include administration, scoring, and interpretation of standardized instruments. Academic assessment will also include development and administration, scoring, and interpretation of informal measures to assess needs and growth. Students will learn to report assessment results using the Multi-disciplinary Team Format (M-Team Report). Students will also learn how to use assessment results to develop Individualized Educational Plans (IEP). Both the M-Team Report and IEPs will be written on Nebraska Department of Education forms using the online Student Report System (SRS). New Value: This course develops the student's ability to conduct both informal and formal academic assessment in special education. Academic assessment will include administration, scoring, and interpretation of standardized instruments. Academic assessment will also include development and administration, scoring, and interpretation of informal measures to assess needs and growth. Students will also complete full IEPs on Nebraska Department of Education forms using the online Student Report System (SRS) after each assessment is learned and completed.

#246, Alter, Course, Title, Credit Hours, Prerequisites, Catalog Description, TESE 475, Secondary Special Education Strategies and Transition, TE, COE, Looking ahead to program changes, we are increasing TESE 475 to 3 credits and will no longer offer TESE 476; Change course title, Old Value: Curriculum Content for Secondary Students with Disabilities, New Value: Secondary Special Education Strategies and Transition; Change credit hours, Old Value: 2, New Value: 3; Change prerequisites, Old Value: Admission to Teacher Education Program, New Value: Admission to Teacher Education Program and TESE 462; Change catalog description, Old Value: This course is designed to address the instructional needs of secondary students with disabilities. Task analysis, community-based interventions, functional academics, modification of materials, and alternative assessments will be emphasized. Students will apply their knowledge of lesson plan development in the development of age and ability appropriate lessons in reading, math, and writing both in a school and community/life skills setting, New Value: This course is designed to address the instructional needs of secondary students with high-incidence disabilities in the inclusive classroom in order to foster a successful transition to the post-secondary world. Focus areas will include transition planning, implementing accommodations and modifications, co-teaching and inclusive teaching methods, self-advocacy, and evaluation methods and accommodations. Students will apply their knowledge through the development and implementation of

inclusive lessons and assessments.

#247, Alter, Course, Number, THEA 396, Theatre Design Software, As we are planning to correct our design class rotation, it has been discovered that this course needs to be taken before Set Design THEA 420 and Lighting Design THEA 447. It is also the next logical step after our Elements of Design THEA 296, the only prerequisite for the design classes. The new number will help students and faculty follow the course path easier. This course has not been taught yet, so we hope fixing the number at this point will not cause any issues; Change course number, Old Value: 405, New Value: 396.

#248, Alter, Program, Criminal Justice, CJUS, CASC, Need to update the program to reflect that some classes have been made dormant. Also, PSY 250 has been removed from GS so we need to remove it from our program. We also want to have a minimum of C- in all classes included in the core for the Criminal Justice Major.

#249, Alter, Minor, Criminal Justice, Need to update the program to reflect that some classes have been made dormant. Also, PSY 250 has been removed from GS so we need to remove it from our program. We also want to have a minimum of C- in all classes included in the core for the Criminal Justice Major.

#250, Alter, Program, Criminal Justice Comprehensive, CJUS, CASC, Need to update the program to reflect that some classes have been made dormant. Also, PSY 250 has been removed from GS so we need to remove it from our program. We also want to have a minimum of C- in all classes included in the core for the Criminal Justice Major.

#251, Alter, Course, Prerequisites, ENG 102, Special Topics in Academic Writing and Research, ENG, CASC, We are eliminating ACT scores for placement into ENG 102 because the school no longer requires them for admission. We have added an English Placement Survey for our composition courses, which will be a more accurate method of placement. The survey is designed to place students in either ENG 100A or ENG 101, but it offers an option for how students can seek permission to go directly into ENG 102; Change prerequisites, Old Value: ENG 101 or equivalent or English ACT score of 29 or above, New Value: ENG 101 or Department Permission.

#252, Alter, Program, International Studies, INTL, CASC, To remove now dormant CJUS 355, CJUS 375, and CJUS 476 courses from the program.

#253, Alter, Minor, International Studies, Remove now dormant CJUS 375 and CJUS 476 from the program.

#254, Alter, Course, Title, Catalog Description, Prerequisites, MGT 450, Population Health Management: Systems and Policies, MGT, CBT, The current HCM 450/850P course provides a strong foundation for examining health care issues and policies within a business and policy framework. This course was primarily created and crafted for business majors. However, the student body interested in this course has changed during the past few years and the current group largely consists of non-business health science majors (i.e., nearly 65% of the enrolled students). As a result, many of these students have not completed a course in accounting or economics or finance. As such, introducing concepts related to payment systems and cost control or financial models of health care are no longer suitable (see below course description). This course is for health sciences students and students interested in health care management. Topics include 1) the organization, delivery, and financing of health care; 2) the business side of health care including workforce issues, payment systems, and cost control; 3) issues in the health care industry including the effect of government policies; and 4) the opportunity for students to critically evaluate current changes in health care policies in the United States and other countries and the effect of such changes on the quality of patient care.

Therefore, a slight modification of the course objective is needed to better align student preparation with student learning. Since many of the current students do not have the necessary business background (i.e., prerequisites such as ACCT 250 or ECON 271), one option may be to require students to take selected courses in accounting and finance. Another option, and one more meaningful given the health science curriculum, would be to modify the course to the following:

This course is for health sciences students and students interested in health care management. Topics include 1) describing the determinants of population health that impact health outcomes in a community and applying this information to design low cost interventions; 2) exploring contemporary health care systems and the role of diverse stakeholders in the organization and delivery of models of care; 3) developing effective communication skills to help policymakers understand relevant health care issues; 4) understanding how concepts from economics and management can be applied to examine local public health agency efforts in assessing health needs, quality of services, and strategies for improving health services delivery. This course also examines issues in the health care industry, including the effect of government policies, and students will have the opportunity to critically evaluate current changes in health care policies in the United States and other countries and the effect of such changes on the quality of patient care.

The course would be titled as HCM 450/850: Population Health Management: Systems and Policies and retain a high percentage of the current content. Students would need to meet the following required prerequisites: Junior standing and STAT 241 or MGT 233 or PSY 250 or BIOL 305. It is also recommended that students should complete PSCI 110 and ECON 270 or ECON 271. Change course title, Old Value: Health Care Delivery: Systems and Policies, New Value: Population Health Management: Systems and Policies; Change catalog description, Old Value: This course is for health sciences students and students interested in health care management. Topics include 1) the organization, delivery, and financing of health care; 2) the business side of health care including workforce issues, payment systems, and cost control; 3) issues in the health care industry including the effect of government policies; and 4) the opportunity for students to critically evaluate current changes in health care policies in the United States and other countries and the effect of such changes on the quality of patient care., New Value: This course is for health sciences students and students interested in health care management. Topics include 1) describing the determinants of population health that impact health outcomes in a community and applying this information to design low cost interventions; 2) exploring contemporary health care systems and the role of diverse stakeholders in the organization and delivery of models of care; 3) developing effective communication skills to help policymakers understand relevant health care issues; 4) understanding how concepts from economics and management can be applied to examine local public health agency efforts in assessing health needs, quality of services, and strategies for improving health services delivery. This course also examines issues in the health care industry, including the effect of government policies, and students will have the opportunity to critically evaluate current changes in health care policies in the United States and other countries and the effect of such changes on the quality of patient care. Recommended Prerequisites: PSCI 110 and ECON 270 or ECON 271; Change prerequisites, Old Value: None, New Value: Junior Standing and STAT 241 or MGT 233 or PSY 250 or BIOL 305.

#255, Alter, Minor, Speech/Theatre (Elementary Education), This update is taking place for two reasons. First of all, we need to remove THEA 222 from the minor because it has been discontinued. Second, while other classes that have been in the minor are technically still on the books, a majority of them have not been taught in some time, and there have been very few students taking this minor over the last decade. So the Department of Communication has revamped this minor to attempt to do several things:

\*We are expanding the appeal of this minor from K-6th grade to K-12.

\*The previous minor was built around a teaching environment from the 20th century. This has been revised to more closely match how media/speech/and theatre are being currently taught.

\*The new minor has six required hours of theatre, nine hours of journalism/media classes and three hours of speech communication.

\*Beyond that is a range of five-to-six hours of electives drawn from Theatre, Journalism, Speech, and Dance.

K-12 teachers would find this minor useful should they be working on theatre or drama, oral performance, and radio or television.

#256, Alter, Minor, Women's and Gender Studies, Remove CJUS 476 from electives; CJUS 476 is going dormant.

#257, Discontinue, Program, Public Administration, B.S., PSCI, CASC, The Nebraska Coordinating Commission for Postsecondary Education (CCPE) concluded that this program was not meeting

"minimum performance standard". In response, our department decided that the program should be inactive for the foreseeable future.



FACULTY SENATE LIBRARY COMMITTEE MEETING  
MINUTES  
8 MARCH 2022  
Via zoom

PRESENT: Judy Henning, Chair; Andrea Childress, Bryan Drew, Heather Meyer, Chris Steinke, Janet Wilke

ABSENT: Zach Zavodny

The meeting convened at 3:02pm. Chair Henning asked if there were any additions to the agenda. None were given.

Approval of minutes — The minutes of the February 8, 2022 Faculty Senate Library Committee meeting were presented for approval. Meyer moved (Drew) that the minutes be approved as submitted. The motion carried.

### LIBRARY UPDATES

Library building occupancy — Wilke reported that the library has some new residents. The Undergraduate Research and Creative Activity Office relocated to the second floor of the library in January. Lynette Brown, the Administrative Associate, will occupy the office full time. Most recently, the Honors Program relocated to the lower level of the library. Staffing this office are Angela Hollman, Amy Nebesniak, and Eileen Jahn. All will be in the building on a part time basis. The offices are currently on separate levels but it is hoped that in the future the two offices can be relocated closer to each other.

Library renovation project — Wilke reported the library renovation design team will be meeting separately with specific library groups and the Learning Commons to address each group's space needs. The Department of Communications will be impacted by HVAC, so discussions will include them as well. Possible move of any other units to the library will depend on space. Wilke noted that the anticipated start date has been moved back; work is now expected to begin toward the end of fall semester 2022.

UNCL presentation — Wilke described the University of Nebraska Consortium of Libraries (UNCL), and explained the ways in which the libraries of all four NU campuses work together. She gave a presentation on UNCL at a recent Deans' Council meeting. She also announced that tomorrow the UNCL Deans will meet with NU's Chief Academic Officer and Provost Gold. One of the issues to be discussed is continued funding for shared library databases and other resources. Library resources typically see a 4% to 6% inflationary increase each year, which means that flat rate budgets are negatively impacted from year to year.

Current education legislation — Henning reported on a bill that is currently in committee at the Unicameral which would limit access to online databases for high school students. The Nebraska Library Commission provides schools with access to databases free of charge. Henning described why such access is important for the education and development of high school students and urged Library Committee members to pay attention to who gets elected to the State Board of Education. Even if the bill doesn't make it out of committee this year, this issue will continue to be raised in the years ahead.

Library Dean search — Henning reported that the Library Dean Search Committee met in January and February. They will meet again the end of March.

Library Academic Program Review — Wilke reported that librarians are working hard to prepare for this

Spring's Academic Program Review (APR) and are finishing up the APR document. The review is scheduled to be held the first week of May. Wilke will send the list of APR Committee members to the Library Committee members.

The next meeting of the Faculty Senate Library Committee will be held at 3:00pm on Tuesday, April 12, via Zoom. This will be the final Library Committee meeting of the academic year.

There being no further business to discuss, Drew moved (Meyer) to adjourn the meeting. The motion carried and the meeting adjourned at 3:20pm.

Respectfully submitted,

Colleen M. Lewis

Scribe

FACULTY SENATE LIBRARY COMMITTEE MEETING  
MINUTES  
12 APRIL 2022

PRESENT: Judy Henning, Chair; Andrea Childress, Heather Meyer, Chris Steinke, Janet Wilke, Zach Zavodny

ABSENT: Bryan Drew

The meeting convened at 3:03pm

Approval of March minutes — The minutes of the March 8, 2022 Library Committee meeting were presented for approval. Meyer moved (Steinke) that the minutes be approved as presented. The motion carried.

LIBRARY UPDATES:

Library Academic Program Review (APR) — Wilke reported the Library APR document is complete, and has been sent to the Review Team. Kaitlyn (Kai) Pflaster, one of the library's student workers, will serve as the Student Representative on the Review Team. Wilke is developing a schedule for individual and group meetings. She indicated that Dan Daily, the Review Team Chair, may be contacting team members to schedule a Zoom meeting prior to being on campus.

Library renovation project — Wilke reported the project architects met with Library, Learning Commons, and Communications staff as well as numerous stakeholder campus groups to discuss renovation ideas and vision.

The architects are now preparing a draft design which will be reviewed by the renovation steering committee. Actual work on the project remains scheduled for the Fall Semester of 2022.

New library residents — Wilke reported that relocation of the Undergraduate Research and Creative Activities and Honors Program offices to the library is now complete. Major activities for both departments were recently carried out from their new locations with positive results.

Library Dean search — Henning reported that candidates have been interviewed and three finalists will be brought to campus for interviews. The Search Committee hopes to have the search completed by the end of May.

Other comments or questions — Zavodny asked if the renovated library design will include suggestions that were made by students. Wilke responded that the draft design has not yet been submitted by the architects for review. She will share his question with the librarians on the renovation steering committee; Laurinda Weisse, Lindsay Brownfield, and David Arredondo.

There being no further business to discuss, Meyer moved (Steinke) that the meeting adjourn. The motion carried and the meeting adjourned at 3:18pm.

Respectfully submitted,

Colleen M. Lewis

Scribe to the Faculty Senate Library Committee

**General Studies Council**  
**April 7, 2022 @ 3:30 pm**  
**Warner Conference Room or via Zoom**  
**\*\* Approved via Email \*\***

**Present:** Jeong Hoon Choi, Nita Unruh, Rebecca Umland, Jeff Wells, Joan Blauwkamp, Jeremy Dillon, Joel Berrier, Michelle McKelvey, Sri Seshadri, John Hastings, Jessie Bialas, Amy Rundstrom, Greg Brown, Lisa Neal

**Guests:** Ryan Teten, Suzanne Maughan, Nick Hobbs

**Absent:** Joel Cardenas, Mark Ellis, Doug Tillman, Noelle Bohaty, Rochelle Reeves, Beth Hinga

- I. Call to order:
  - **Approve Agenda:** McKelvey/Berrier moved to approve the agenda. **Motion carried.**
  - Minutes from March 3 (approved via email)
- II. Old Business (Open Items):
  - None
- III. New Business:
  - Review of JAPN 200 and 201 for LOPER 6 (Humanities) and LOPER 10 (Respect for Human Diversity)  
 Blauwkamp/Wells moved to send JAPN 200 and JAPN 201 to campus for LOPER 6 & 10. **Yes-10/No-0 Motion carried.**
  - First-Year Seminars
    - Changes to structure / course submission?

There was discussion of the revised course submission instructions document that Director Brown provided to incorporate the changes to course structure that the Council made at the March 3 meeting.

Blauwkamp directed attention to the page 2 statement that “All new first year seminar classes and topics must be reviewed by the Ed Policy Committee in the respective college before submission to the GSC.” In the March 3 meeting, the Council decided that this review should not be required, since new topics for ‘special topics’ classes already approved in the catalog do not require the full Academic Affairs review process, and the requirement would discourage LOPR 126 collaborations across colleges, where a single Ed Policy Committee would not have jurisdiction. McKelvey noted that, since the Council has members from

all the academic colleges, we can review new topics for academic rigor and appropriateness for first year students without the delay of going through Educational Policy Committees as well, and our college colleagues should trust us to do that.

Director Brown explained that the requirement was added because the chair of the CAS Educational Policy Committee insisted that the college committee approve any LOPR 126 seminars offered from CAS. Brown followed up with the CBT and COE committees, and the CBT Ed Policy Committee also wanted approval authority.

There was discussion about whether the Council could say no – unclear, Dr. Bicap would have to weigh in. And further discussion on the length of delay this rule would cause – probably one month. Neal said the University Academic Affairs Committee does not review new topics for ‘special topics’ classes and has no intention to start. There is also no means of entering these new topics into the automated course approval system, so a new third party software would be needed. Without Academic Affairs approval also being required, the college(s) Ed Policy Committee approval probably would only add a month. Wells asked whether there could be simultaneous review, and departments proposing new topics would only need to confirm to the Council that they had also submitted to the relevant college committee(s).

Director Brown suggested a uniform rule across all three colleges, but several Council members thought it would work to have proposing departments document that they had followed the applicable college(s) policy with e-mail(s) from the Ed Policy chair(s).

Blauwkamp noted that the new course submission instructions need to go out to campus as soon as possible, so if resolving this issue requires a compromise with the college Ed Policy Committees, we should do that to get the submission instructions approved today. Wells noticed that the approval checklist still has some of the old language about “all three sections,” and Brown said he would make those revisions as soon as possible and e-mail the new draft of the checklist to the Council for review.

The following change was agreed for the LOPER 1 Course Submission document.

- ~~All new first year seminar classes and topics must be reviewed by the Ed Policy Committees in the respective college before submission to the GSC.~~ All new first year seminar topics must obtain approval from the college Ed Policy Committee (if applicable). Contact your college Ed Policy Committee chair for your college’s policy.

Blauwkamp/Dillon moved to approve the LOPER 1 Course Submission Instructions document with the included revision. **Yes-10/No-0 Motion carried.**

- Update from Registrar's office – Registrar Neal had provided a written update on the implementation of the change to the LOPR 126 first year seminar classes for Fall 2022 in the meeting materials. There was no discussion of the information in that document.
- Which dept chair to sign for late registration in LOPR 126?

Neal asked the Council how the Registrar's Office should handle permissions for late adds for LOPR 126 classes. Week 1 is open enrollment on MyBlue. Week 2 requires instructor permission and Week 3 requires both instructor and department chair permission.

Blauwkamp said her preference was for any department chair to sign if the student has documented permission from all instructors. Neal said her preference was for the seminar's designated 'primary instructor' to give permission in Week 2, and both the 'primary instructor' and their respective department chair for Week 3. It would be the primary instructor's responsibility to consult the other instructors. The Council agreed the primary instructor for LOPR 126 and their respective department chair are authorized to give permission for late enrollments.

Seshadri asked about how late adds would affect a seminar scheduled as three 5-week units with each instructor. Neal and others observed that the primary instructor could just say no to those requests if adding the class late was incompatible with the class's design and schedule.

- The Council discussed and agreed that the next General Studies Council meeting will be held the first Thursday in May (May 5, 2022) instead of the last Thursday in April. The previous schedule of meetings was before the introduction of J-term, when the semester ended earlier. The meeting date also will be changed on the General Studies webpage, and the same schedule will be used going forward as long as the first week in May is a regular week of classes (not Finals Week).
- Thoughts after APR? (still waiting for written comments)

Brown stated the APR report is supposed to be to him 30 days after the site visit, so expected next week. The report will be distributed to the Council as well as posted on the website and on the General Studies for Faculty Canvas organization. Discussion of the written report will be an agenda item at the May 5 meeting.

Additional informational items:

- SVCASA Bicak approved the revised governance document in March 2022. The final document is posted on the website and on the General Studies for Faculty Canvas organization.
- Change to prerequisite on ENG 102; removing the ACT score (29) and adding department permission

Neal explained that the ENG 102 prerequisite will now be either ENG 101 or department permission. The prerequisite will be stated in the catalog so students are made aware of the change.

IV. Other:

V. Adjournment: **McKelvey/Seshadri moved to adjourn the meeting. Meeting adjourned at 4:05 pm.**

**Next meeting: May 5, 2022 @ 3:30 pm-Warner Conference Room, Warner Hall or Zoom.**



University of Nebraska at Kearney  
Faculty Senate Resolution  
In Recognition of Outstanding Service and Leadership  
by  
**Senior Vice Chancellor for Academic and Student Affairs Charles Bicak**

**WHEREAS**, Charlie Bicak joined the University of Nebraska at Kearney in 1992 as a faculty member in the Department of Biology and served Chair of that department from 1997-2004, and

**WHEREAS**, Charlie Bicak served as Assistant to the Dean of the College of Natural and Social Sciences at the University of Nebraska at Kearney from 1993-1995, and

**WHEREAS**, Charlie Bicak returned to the University of Nebraska at Kearney in 2009 and has served as Senior Vice Chancellor of Academic and Student Affairs for 13 years; and

**WHEREAS**, Charlie Bicak has facilitated changes to support the academic structure of the campus, including the merger of the Colleges of Fine Arts and Humanities and Natural and Social Sciences in 2018 to become the College of Arts and Sciences, and the development of the STEM building, Discovery Hall in 2020, and

**WHEREAS**, Charlie Bicak was instrumental in building a strong partnership with the University of Nebraska Medical Center that led to the creation of the Health Sciences Education Complex in 2015 to better prepare those in nursing and allied health professions to serve rural communities, and was subsequently recognized by the College of Allied Health Professions in 2016 for his service in significantly advancing the college and allied health professions, and

**WHEREAS**, Charlie Bicak has expanded the partnership with the University of Nebraska Medical Center and helped to bring to fruition the newly approved Rural Health Education Building, which will expand health care profession options, serve as a hub for health education in rural Nebraska, and support collaborative research initiatives, and

**NOW, THEREFORE, BE IT RESOLVED** that the University of Nebraska at Kearney Faculty Senate herein expresses its heartfelt gratitude to Charlie Bicak for his many years of service, commends him for his legacy of leadership, and extends to him all best wishes for his future endeavors.

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Derek Boeckner, Faculty Senate President

Date: April 28, 2022

Executive Committee Members: Martonia Gaskill, Past-President; Alejandro Cahis, Secretary; Dawn Mollenkopf, Parliamentarian; Ngan Chau, Faculty Representative





## 2022 DAVID STEVENSON FACULTY SENATE DISTINGUISHED SERVICE AWARD

This annual award to a past or current *UNK Faculty Senator* recognizes  
exceptional commitment to the  
**Honor, Integrity, Importance, and Seriousness of Serving as a UNK Faculty Senator**

### Past Award Recipients

1999: *ROBERT YOUNG*, CB&T  
*DALE ZIKMUND*, CB&T  
 2000: *ANN YOUNG*, CNSS  
 2001: *ANNABELL ZIKMUND*, CFHA  
 2002: *KAY HODGE*, CB&T  
*ROGER DAVIS*, CNSS  
 2003: *DARYL KELLEY*, CNSS  
 2005: *RICK MILLER*, CNSS  
 2006: *MARTHA KRUSE*, CFAH  
 2007: *BILL WOZNIAK*, CNSS  
 2008: *SCOTT DARVEAU*, CNSS  
 2009: *LARRY THEYE*, CB&T  
 2010: *DAREN SNIDER*, CFAH  
 2011: *MARK HARTMAN*, CFAH  
 2012: *AARON DIMOCK*, CFAH  
 2013: *SCOTT DARVEAU*, CNSS  
 2014: *STEPHEN AMUNDSON*, CB&T  
 2015: *JEREMY DILLON*, CNSS  
 2016: *LARRY PETERSON*, CFAH  
 2017: *DARYL KELLEY*, CNSS  
 2018: *DAWN MOLLENKOPF*, COE  
*CLAUDE LOUSHOMME*, CAS  
 2019: *ROGER DAVIS*, CAS  
 2020: *WILL AVILES*, CAS;  
*KARL BORDEN*, CBT  
 2021: *MARTONIA GASKILL*, COE  
 2022:  
 2023:

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If you would like to nominate a senator, please fill out the ballot below and return it to the faculty senate secretary.

Nomination Ballot: 2022 David Stevenson UNK Faculty Senate Distinguished Service Award

**Please return/mail ballot to Faculty Senate Secretary Christina Sogar (sogarca@unk.edu) by May 13, 2022**

**Date:**

**NOMINEE (Past or Current UNK Faculty Senator):**

Nominated by Outgoing, Continuing or Incoming Faculty Senator:

Seconded by Outgoing, Continuing, or Incoming Faculty Senator:

**Please provide a brief statement below in support of nomination:**

#### **The David Stevenson Hamster Wheel Award for service to the Faculty Senate**

The Hamster Wheel award was begun by Senator David Clark, following the death of David Stevenson on Jan. 12, 1997. Professor Stevenson was a member of the History Department for 30 years and served as Secretary of the Faculty Senate and chair of the General Studies Committee. He was a spokesperson for the ideals of intellectual discourse, who challenged us to live up to our academic values in a way that demonstrated decency and civility while engaged in rigorous debate. Professor Stevenson was a loyal senate supporter and strong believer in the principle and practice of shared governance which is the core of the Faculty Senate's mission.

Professor Stevenson wrote a satirical review following each Senate meeting called the "Hamster Wheel," where he reviewed the meeting, and also lampooned the foibles of the Senate. His self-deprecating sense of humor reminded us to not take ourselves too seriously. The Stevenson "Hamster Wheel" was a welcome and anticipated read across the campus.

In 2012, the name of the award was changed to the David Stevenson Faculty Senate Distinguished Service Award.

In his memory, we present this award to a senator who has demonstrated honor, integrity, and seriousness while serving on the Faculty Senate.