

University of Nebraska at Kearney

OpenSPACES@UNK: Scholarship, Preservation, and Creative Endeavors

Academic Affairs Committee Minutes

Faculty Senate

11-19-2009

November 2009 Academic Affairs Minutes

University of Nebraska at Kearney Academic Affairs Committee

Follow this and additional works at: <https://openspaces.unk.edu/acaffairs>

Faculty Senate Academic Affairs Committee

Minutes

Thursday, November 19, 2009

Academic Affairs Conference Room, FDHL

Present: Bill Wozniak, Roger Davis, Cliff Summar, Greg Anderson, Debbie Bridges, Kim Schipporeit, Martha Kruse, Joel Kosch, Sylvia Asay, George Lawson, Jane Ziebarth-Bovill.

Absent: Janet Lear, Derrick Burbul, John Lawless

Meeting began at 3:30pm.

1. International Studies Bachelor of Arts and Minor.

The chair circulated two documents from International Studies. The first is a change to the IS Bachelor of Arts. The second proposal is for a change to the IS Minor. These will be considered at the January meeting pending receipt of the complete program proposal.

2. #14: Physics 115.

Chair reported that Physics and ITEC chairs have discussed this course and ITEC 118 and feel their separate courses are significantly distinct due to discipline methodology. So, no problems with this item. (Appendix C list)
Lawson/Ziebarth-Bovill move approval.

Motion to approve passed.

3. #27: Family Studies Program Alteration.

Family Studies request to change to add three more hours of required courses to major. This would make a 39 hour major, exceeding the 36 hour rule. Sylvia Asay circulated a letter from accrediting agency, National Council on Family Relations explaining need to incorporate all courses and hours inside the program. (Appendix A). Much discussion about need to adhere to the 36 hour rule and whether rule should bend to agency guideline, or agency should bend to university guideline.

Anderson/Summer moved to postpone further consideration pending the UNK Registrar checking to see how many UNK majors are over the 36 hours and the agency be asked by the program to respond to a request for flexibility to comply with the 36 hour rule.

Motion to postpone passed.

4. #34, 35, 41, 47: Brewing Science Courses.

Bridges reported that the Chancellor's cabinet had reviewed the courses and was

appreciative of the initiative of the committee requesting the review and the work done by the faculty to address risk concerns. The Chancellor's position is that curriculum is the purview of the faculty. The review of the risk indicates that all reasonable precautions have been met, (Appendix B) Chancellor wishes only that committee be cognizant of perception of the course by internal and external communities.

Wozniak/Anderson moved approval of Brewing Science Courses.

Motion to approve passed.

5. #58: Theater 402: Drama Therapy.

Psychology Department was contacted and adjustments made for course to discuss and observe therapy but no training or practice will be part of course.

Still some concern over no psychology pre-requisites, but no opposition to re-designed course. Schipporeit/Anderson move approval.

Motion approved with one abstention.

6. #81: Sociology 340 on the Holocaust.

In response to committee request that Sociology notify departments of History, Political Science, and Economics of change of course from Sociology of Holocaust to The Holocaust, the Sociology program chair sent a letter indicating that the course had been an existing course and the changes were only slight modifications of the course description. The chair letter noted that, "Given the request to notify other department chairs of the creation of SOC 340 as a new course was not required, please reconsider the requirement (of October 25, 2009) that, 'the form should bear indications of awareness from the departments of History, Political Science, and Economics.' " In discussion it was noted that key factor is that the course is more than just renamed but moves from a Sociological study of the Holocaust - using that unique discipline lens - to a course with "several disciplinary perspectives." Consequently it continued to appear reasonable to the committee that the other departments now be made aware.

Wozniak/Summar move to postpone action on course until notification to other departments is made.

Motion to postpone is approved.

7. #84-93; 95-102;104;107;110-113;115-118;120;122-125;127-132.

The committee reviewed these courses and no questions or issues.

Lawson/Anderson moved approval of all of above.

Motion to approve passed.

8. #82,83,86,94,103,105,106, 108,109,114,119,121,126.

Chair noted all of requested notifications either completed or in process.

Questions raised concerning what category #83: BFIN: Psychology of Investing would occupy in the GS Distribution but determined that GS has yet to address Distribution issues and

proposals.

Wozniak/Anderson moved approval of all of above.

Motion to approve passed.

9. UNK Faculty Senate Academic Affairs Committee Operating Guidelines

General acceptance of proposed "Operating Procedures" document, with friendly amendment to replace "Procedures" with word "Guidelines". The recommended change accepted.

Wozniak/Summar move approval of amended document with recommendation that it be distributed to all chairs and college ed policy committees.

Motion to approve and distribute AAC "Operating Guidelines" passed.

10. Next meeting of FS Academic Affairs Committee

Thursday, January 21, 2010 3:30pm in FDHL meeting room.

Committee adjourned at 4:50pm

Respectfully submitted

Roger Davis, Secretary

Appendix A



November 12, 2009

Sylvia Asay, Ph.D., CFLE
University of Nebraska – Kearney
905 West 25th Street
Otto Olsen 205 A
Kearney NE 68849-0002

Dear Dr. Asay:

I was pleased to hear that the Family Studies department at the University of Nebraska-Kearney is in the process of reorganizing the program to incorporate all of the Certified Family Life Educator (CFLE)-required coursework into the department rather than offering three of the courses through the Social Work department. As you are aware, these changes were recommended last fall following the site visit conducted by Nancy Gonzalez, Project Director, National Council on Family Relations.

While NCFR will approve programs that include coursework from more than one department, the preference is that the CFLE-related coursework be offered from within one department. We have found that there are several advantages to this approach. Students will usually receive a more comprehensive and cohesive coverage of CFLE-related content through courses offered through a family department as opposed to social work, psychology etc. In addition family students can sometimes have difficulty getting into classes offered through other departments as space can be reserved for students within that major. Your proposal to move all CFLE coursework within your department will avoid these issues and increase the likelihood that more of your students will complete the required CFLE coursework and go on to apply for the CFLE designation through the Abbreviated process.

We look forward to working with the University of Nebraska-Kearney in promoting family life education as a viable and important profession. Please let me know if there is anything NCFR can do to help you in this effort.

3989 Central Avenue NE
Suite 550
Minneapolis, MN 55421
Tollfree: 888-781-9331
Phone: 763-781-9331
FAX: 763-781-9348
info@ncfr.org
www.ncfr.org

Sincerely,

A handwritten signature in cursive script that reads "Dawn Cassidy".

Dawn Cassidy, M.Ed., CFLE
Certified Family Life Educator
Director of Education

National Council on Family Relations

Appendix B

Martha and Committee Members,

Dr. Bicak will also be providing the committee with feedback from the Chancellor's cabinet regarding the Brewing Science course. Dr. Bicak has promised me that the information will be provided in time for the full committee meeting on November 19.

Deb

Deborah Bridges
Faculty Assistant to SVCASA
Founders Hall 2104
(308) 865 - 8934

Professor, Agribusiness
Department of Economics
WSTC 253W
(308) 865-8044

From: Martha Kruse/english/UNK/UNEBr
To: AA Committee
Date:
Subject: Fw: Proposed Brewing Science Course

Dear Academic Affairs committee--Here is the information over the Brewing Science GS capstone course.
--MK

----- Forwarded by Martha Kruse/english/UNK/UNEBr on 11/10/2009 02:11 PM -----

From: Kimra Schipporeit/REG/UNK/UNEBr
To: Martha Kruse/english/UNK/UNEBr@University of Nebraska
Date: 11/03/2009 03:00 PM
Subject: Fw: Proposed Brewing Science Course

Martha,

This information should be sufficient for the AA committee to reconsider the Brewing Science classes at our Nov meeting. Let me know if you have any questions.

Kim

----- Forwarded by Kimra Schipporeit/REG/UNK/UNEBr on 11/03/2009 02:59 PM -----

From: John Lakey/ADMIN/UNK/UNEBr
To: Kimra Schipporeit/REG/UNK/UNEBr@University of Nebraska
Cc: Barbara L Johnson/ADMIN/UNK/UNEBr@University of Nebraska, Charlie J Bicak/ADMIN/UNK/UNEBr@University of Nebraska
Date: 10/28/2009 10:49 AM
Subject: Proposed Brewing Science Course

Kim:

You contacted me to review for risk management issues a proposal for a brewing science course (the process of brewing beer). This course is being proposed as a general studies capstone course and involves the departments of physics, chemistry, biology and geography. Students taking this course will

need to prove that they are at least 21 years of age. There will be 20 students in the class divided up into ten groups. Each group will brew 1/2 batch of beer resulting in 2 1/2 gallons per group or a total of 25 gallons. Some of it will be wasted through testing during the process, with each group ending up with 6 bottles of beer. Their preference is to use the physics lab for the brewing process. The beer will be stored in a locked unmarked storage cabinet. The students will be monitored closely for appropriate behavior in a lab setting.

Part of the course in the lab will involve the tasting of the beer using taste scoring cards. Another part of the course will be visiting a local microbrewery to assist/watch the preparation of a batch of beer and to do taste tests. In the tasting, the student is to spit out the beer and not swallow the beer. An industrial type breath analyzer will be used before and after tasting to determine that beer was not swallowed. If the breath analyzer detects that beer was swallowed, the student will be detained until the reading reaches an acceptable level.

After the visit to the microbrewery for a lab setting, the students should be asked to leave the building to indicate that the lab has ended. Although there is no way to prevent the student from going back into the building and drinking beer, leaving the building gives a clear indication that the student is no longer in class and under the supervision of the University. I would advise that a waiver form be signed by the student that states that they have been informed of all policies and procedures for the course and they agree to abide by them. I can assist in drafting the waiver form.

From a risk management analysis of this program, I find that risks have been identified and as long as the rules and procedures that have been established are followed the risk exposure to the University is minimal. Board of Regents policy 6.4.1.3 addresses beverage tasting as part of an academic course:

Beverage Tasting as Part of an Academic Course

a. Authority is hereby delegated to the President and the Chancellors or their respective designees to act on behalf of the Board of Regents under Neb. Rev. Stat., § 53-186 in authorizing the dispensing and consumption of alcoholic beverages for beverage tasting purposes as an integral part of an academic course where such activity has been approved by the responsible dean or director to be part of the curriculum for the course; provided the Nebraska Liquor Control Act (Neb. Rev. Stat., § 53-101 et seq.) will be observed in every respect, and under no circumstances will alcoholic beverages be dispensed to or consumed by any person who is under 21 years of age.

There should also be some discussion on how to deal with any media reaction to brewing beer on campus and to counteract the reputation that UNK is a "party school".

John L. Lakey
Assistant Vice Chancellor for Business & Finance
University of Nebraska at Kearney
Kearney, NE 68849
Telephone: (308) 865-8427
FAX: (308) 865-8630

The information in this email and any files attached are intended only for the addressee and may contain confidential or privileged material or work product. Any interception, review, retransmission, dissemination, or other use of this information by persons or entities other than the intended recipient is expressly prohibited absent permission from the sender or original owner. If you believe you have received this communication in error, please notify the sender by return email or notify the sender at the above telephone number.

2009-10 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Full Committee 11/19/09

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

#14, Create, Course, PHYS 115, Energy, You, and the Modern World, PHYS, NSS, This is a new class to UNK. General studies category: PORTAL.

#27, Alter, Program, BS, Family Studies, FSID, B&T, These changes will allow the Family Studies Program to fully align with the degree requirements for the Certified Family Life Education certification of the National Council on Family Relations. FSID 280 is not required and is being fulfilled in other minors. FSID 362 Families and Social Policy is required (previously only optional) and FSID 404 is adding an ethics component with additional hours. These are both required courses for our certification.

#34, Create, Course, BIOL 385, Brewing Science, BIOL, NSS, Creation of General Studies Capstone.

#35, Create, Course, CHEM 385, Brewing Science, CHEM, NSS, New course as a GS Capstone course.

#41, Create, Course, GEOG 385, Brewing Science, GEOG, NSS, New course as GS Capstone course.

#47, Create, Course, PHYS 385, Brewing Science, PHYS, NSS, CAPSTONE.

#58, Create, Course, THEA 402, Healing Through Drama Therapy, Music and Performing Arts, FAH, This course is designed as a General Studies Capstone Course; disciplines addressed are Theatre and Psychology.

#81, Alter, Course, Title, Prerequisite, and Course Description, SOC 340, Sociology of the Holocaust, SOC, NSS, New title more appropriate for multidisciplinary capstone course. New Title: The Holocaust. Changing prerequisite from "none" to "Open to juniors, seniors and students within 6 hours of completion of their General Studies program."

#82, Create, Course, BFIN 116, Philosophy of Business and Market Economics, Accounting and Finance, B&T, New General Studies portal course.

#83, Create, Course, BFIN 250, Psychology of Investing, Accounting and Finance, B&T, New Course developed for new General Studies program.

#84, Create, Course, BMGT 130, Globalization: Understanding Business in a Global Context, Management, B&T, This course will be offered as a portal course in the new general studies program. It will also be offered as an elective in the Management Emphasis.

#85, Create, Course, BMIS 195, Life is a game, Marketing and Management Information Systems, B&T, First time submission of this course.

#86, Alter, Course, BSED 295, Business Communications, Economics, B&T, This is a Business Administration core class and should have a BSAD prefix to represent that it is a Business Administration class. Currently it has a Business Education prefix which does not represent the true nature of the class.

#87, Create, Course, ITEC 494, Special Topics in Industrial Distribution, ITEC, B&T, Each program in the Industrial Technology Department has intermittent needs to offer a special topics course as changes in the industry occur.

#88, Create, Course, ITEC 495, Special Topics in Construction Management, ITEC, B&T, Each program in the Industrial Technology Department has intermittent needs to offer a special topics course as changes in the industry occur.

#89, Create, Course, ITEC 496, Special Topics in Telecommunications Management, ITEC, B&T, Each program in the Industrial Technology Department has intermittent needs to offer a special topics course as changes in the industry occur.

#90, Create, Course, CDIS 150, Human Communication Processes: Development and Disorders, CDIS, EDU, This course is being offered as a new General Studies Portal Course.

#91, Create, Course, TE 180, Schooling Across the World, TE, EDU, This course is proposed as a portal course in the general studies program which will be implemented beginning Fall 2010.

#92, Create, Course, TE 181, Diversity, Democracy, & the American Dream, TE, EDU, We are excited to propose a PORTAL course for the new General Studies program.

#93, Create, Course, TE 182, Leadership for Today and Tomorrow, TE, EDU, We are excited to submit this course as a portal course for the new general studies program.

#94, Create, Course, ART 128, Photography and Cultural Change, ART, FAH, New course.

#95, Create, Course, ENG 151, What We Talk about When We Talk about War, ENG, FAH, Submitted for approval as a new portal course in the revised GS program.

#96, Create, Course, ENG 152, Revenge in the Western World, ENG, FAH, Submitting ENG 152GS as a new portal course in the renewed GS program.

#97, Create, Course, ENG 153, Democratic Vistas, ENG, FAH, This is a request for a new portal course to be offered in the renewed GS program.

#98, Create, Course, ENG 154, The Dead Who Will Not Die: Inventing the Holocaust, ENG, FAH, This is a proposal for a new portal course to be added to the renewed GS program.

#99, Alter, Course, Title, MUS 100, Introduction to Music, Music and Performing Arts, FAH, Only change in title to better describe course content. New Title: Music Appreciation.

#100, Create, Course, MUS 132G, Amadeus: The Legendary Wolfgang Amadeus Mozart, Music and Performing Arts, FAH, GS Portal.

#101, Create, Course, MUS 133, Spotlight on Bach, Beethoven and Brahms: The Three Bs in Western Classical Music, Music and Performing Arts, FAH, New General Studies Portal Course.

#102, Create, Course, MUS 134, Musical Virtuosi, Music and Performing Arts, FAH, New General Studies Course.

#103, Alter, Course, Credit Hours, MUS 159, Piano Fundamentals, Music and Performing Arts, FAH, Course will meet two hours per week. Credit hours from 1 to 2.

#104, Create, Course, MUS 311, Practicum in Sound Production, Music and Performing Arts, FAH, Student demand for practicum course in sound production.

#105, Create, Course, MUS 405G, Music, Culture and Gender, Music and Performing Arts, FAH, Capstone Course for new GS Program.

#106, Create, Course, PHIL 105, Philosophical Roots of American Democracy, PHIL, FAH, This is a new course for the newly created Democracy in Perspective core category of the new General Studies Program. The course will investigate, analyze, and evaluate the concept of democracy and the ways in which this concept has been worked out and applied in American politics.

#107, Create, Course, PHIL 150, The Meaning of Life, PHIL, FAH, This course is a new course for the Portal category of the new General Studies program. The course will focus on primary readings addressing the questions, "What makes human life worth living?"; "What is the value of individual human life?"; and "What way(s) of living constitute a good life?" Various answers to these questions will be closely analyzed and evaluated. These questions are of universal interest, and would therefore provide a sound basis for a portal course.

#108, Create, Course, SPCH 117, Speeches That Changed The World, Communication, FAH, New portal courses are needed. This course offers students a chance to critically examine speeches from around the world that played significant roles in major historic events throughout history. There are no courses like this in the university at present.

#109, Create, Course, THEA 100, Why We Wear Clothes: The History of European Dress, Music and Performing Arts, FAH, New General Studies Portal Course.

#110, Create, Course, THEA 121, Completing the Look: The Art of Costuming, Music and Performing Arts, FAH, New Aesthetics GS Course Proposal.

#111, Create, Course, CHEM 126, Napoleon's Buttons: How 17 Molecules Changed History, CHEM, NSS, New GS Portal course.

#112, Create, Course, CHEM 127, How do we know things in science?, CHEM, NSS, New GS Portal Course.

#113, Create, Course, CHEM 129, Air is for Atmosphere, CHEM, NSS, New GS Portal Course.

#114, Create, Course, CJUS 102, Crime, Democracy and Justice, CJUS, NSS, This course is being proposed as an addition to the new General Studies Program, under the category Democracy in Perspectives.

#115, Alter, Course, Prerequisite, CSIS 130, Introduction to Computer Science, CSIS, NSS, Fix the prerequisite so students who have completed the appropriate level of math can take the course. Change the learning outcomes slightly to meet the new GS outcomes.

#116, Create, Course, GEOG 124, Everyday People in the Globalized World, GEOG, NSS, New Course in Support of Portal.

#117, Create, Course, HIST 110, The History of Food, HIST, NSS, The History Department is seeking GS Council approval to offer this new course as a portal course in the new GS program.

#118, Create, Course, HIST 111, Environmental History, HIST, NSS, The History Department is seeking GS Council approval to offer this new course as a portal course in the new GS program.

#119, Create, Course, HIST 176, Democratic Debates, HIST, NSS, The History Department is seeking GS Council approval to offer this new course in the "Democracy in Perspective" category in the new GS program.

#120, Create, Course, PHYS 107, Physical Science for Elementary Teachers, PHYS, NSS, New class to fill an niche' for our Ed Majors: An introduction to physics and chemistry designed for Elementary Education majors where basic concepts will be emphasized. The laboratory will focus on experiments that can be used to illustrate the essentials of the disciplines. Laboratory safety, scientific methodology, and problem-solving will also be emphasized.

#121, Create, Course, PHYS 117, History of Science, PHYS, NSS, New portal.

#122, Alter, Program, BA, Psychology BA, PSY, NSS, The option to substitute PSY 408F or 475 for 1 lab with department chair permission was originally designed to allow students to conduct an empirical research project as a part of their 408F or 475 course. This has proven to be confusing to students who will, at times, seek department chair permission after having taken one of the courses without knowing that they needed to complete an empirical research project in order to use it for lab credit.

#123, Alter, Program, BS, Psychology BS, PSY, NSS, The option to substitute PSY 408F or 475 for 1 lab with department chair permission was originally designed to allow students to conduct an empirical research project as a part of their 408F or 475 course. This has proven to be confusing to students who will, at times, seek department chair permission after having taken one of the courses without knowing that they needed to complete an empirical research project in order to use it for lab credit.

#124, Alter, Program, BS, Psychology Comprehensive BS, PSY, NSS, Three changes in the program are being proposed: 1. Remove Section F (Psychology Supporting Courses) since this requirement is already described more clearly under the BS Science-related course requirements. This change will make the wording on science related courses for the BS comprehensive the same as for the BS degree. 2. The option to substitute PSY 408F or 475 for 1 lab with department chair permission was originally designed to allow students to conduct an empirical research project as a part of their 408F or 475 course. This has proven to be confusing to students who will, at times, seek department chair permission after having taken one of the courses without knowing that they needed to complete an empirical research project in order to use it for lab credit. 3. Change the requirement to take PHIL 309 to allow students to take any course offered in the Philosophy program. PHIL 309 is not offered frequently enough, which requires the department chair to allow substitutions. This change will simply codify what is already de facto the case.

#125, Create, Course, SOC 101, Knowing Self in the World, SOC, NSS, New course to serve the new GS program.

#126, Create, Course, SOC 210, Participating in a Democratic Society, SOC, NSS, To serve new General Studies Program in Foundational Core.

#127, Alter, Program, Social Work Minor, SOWK, NSS, We are removing and discontinuing SOWK 474, Rural Social Work from the elective requirement list for the minor. We have not offered the course for more than ten years due to declining interest in the topic. Instead, we have elected to integrate the content on rural social work into existing courses.

#128, Alter, Course, Title and Course Description, WSTD 220, Introduction to Women's Studies, Women's Studies Program, NSS, Course title change needed to reflect change in program name from "Women's Studies Program" to "Women's & Gender Studies Program." The course title change also needed to be updated for GS Social Science Category. New Title: Women's & Gender Studies.

Appendix D

UNK Faculty Senate Academic Affairs Committee Operating Guidelines

The charge of the Academic Affairs Committee:

(UNK Faculty Senate ByLaws Article VII:B)

1. Serves as a safeguard against needless curricular duplication of courses and programs by:
 - a. receiving notification of undergraduate courses and programs of study after they have been approved by the curriculum committee of the undergraduate college;
 - b. reviewing course proposals in intercollegiate and multidisciplinary areas within the University;
 - c. making specific policy proposals for curriculum development and coordination to education policy committees of the undergraduate colleges.
2. Proposes policy statements for University-wide academic issues.
3. Maintains liaison with the Graduate College so as to coordinate undergraduate and graduate curricula and programs.
4. Reviews actions taken by the General Studies Council.
5. Considers any other academic questions as directed by the Faculty Senate or the Senior Vice Chancellor for Academic Affairs.

Operating Guidelines:

The Academic Affairs Committee reviews courses submitted to the Committee in terms of the following criteria to insure effective review for curricular duplication.

Procedural Qualifiers:

- a. Understandable action request.
- b. Understandable credit hour information.
- c. Understandable basic course information in context of CAP posting categories.
- d. Evidence of approval by curriculum committee at college level.
- e. Evidence of statements of awareness/notification from other effected departments or programs.

Academic Qualifiers:

- a. Understandable course /program content via description and syllabus
- b. Understandable credit hour relationship to course/program content.
- c. Understandable in terms of applicable University policies and procedures.

(Understandable – Means the material is clear in expressing nature, meaning and significance within the context of the above categories.)

Adopted by FS Academic Affairs Committee – November 19, 2009