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Academic Affairs Committee Minutes

Faculty Senate

11-17-2011

November 2011 Academic Affairs Minutes

University of Nebraska at Kearney Academic Affairs Committee

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Faculty Senate Academic Affairs Committee

Minutes

Thursday, November 17th, 2011

Founders Hall, Academic Affairs Conference Room

Present: Bill Wozniak (Faculty Senate rep); Danielle Neal (NSS); Kim Elliot (Academic Affairs); Debbie Bridges (Faculty Assistant); Kim Schipporeit (Registrar); Jan Lear (CBT); Sylvia Asay (CBT); George Lawson (FAH); Janice Fronczak (FAH)

Guests: Kay Hodge (CBT); Nita Unruh (HPERLS); Scott Unruh (HPERLS)

Called to order at 3:30 p.m.

1. Wozniak went over the attached document from the General Studies Committee regarding the role of the Academic Affairs Committee in making decisions on programs overages in General Studies.
2. Agenda Item #15: Schipporeit read the new expanded course description that addressed the AA subcommittee's concerns. The committee felt this sufficiently addressed their original concerns.
3. Agenda Items #14-#38; #40-#42; #44; #48-#51: All Items
No problems or concerns with any of the agenda items.
Lawson/Neal moved approval of all.
Motion to approve passed.
4. Agenda Item #13: Per subcommittee meeting concerns the name of the course was changed to read Professional instead of Technical Writing.
No problems or concerns with name change.
Lawson/Lear moved for approval with name change.
Motion to approve passed.
5. Agenda Item #39: The Department of Geography has asked that action be delayed on this agenda item for further discussion with HPERLS.
Lear/Neal moved for delayed action on item #39.
Motion to delay passed.
6. Agenda Items #45 and #47: The requesting department has asked for action to be delayed on these agenda items.
Lear/Neal moved for delayed action on items #45 and #47.
Motion to delay passed.
7. Agenda Item #46: Withdrawn by requesting department.

8. Agenda Item #45

Discussion: Scott Unruh (HPERLS – Athletic Training) explained that the previous program was at 80 hours and based on their program review and the new university 120 hour requirement they worked to reduce their program to meet their accreditation standards and university standards. There was some discussion as to the overage in General Studies hours at 46 and the major at 74 hours however, this is a reflection of accreditation standards. Nita Unruh also explained that they cut out 6 hours to try to give students more choices and have also reduced the number of lab classes required. Fronczak asked if this should set a precedent for other programs, and Bridges explained that each program must do its due diligence to fall within the hours set forth by Academic Affairs and the university, but also reflect the standards of their program. Wozniak explained that this decision would not set a precedent for other programs, rather that the Academic Affairs Committee will individually consider each plea. Shipporeit explained this program is definitely moving in the right direction and have traditionally had to be over hours to meet their accreditation requirements but the program does fall within the 120 hour requirement of the university. Lear/ Fronczak moved for approval. Motion to approve passed.

Wozniak said to be prepared for potential extra subcommittee meetings and full meetings in 2012 due to all the program reviews that will be occurring to get to the 120 hours.

Lawson/Lear moved to adjourn. Motion approved to adjourn at 4:30 pm.

Next subcommittee meeting will be on Wednesday, January 11' 2012 at 3:30pm. The next full meeting will be on Thursday, January 19th, 2012 at 3:30pm.

Respectfully submitted,
Danielle Neal, Secretary

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Course/Program proposals

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

#13, Create, Course, BSED 102, Writing for the Professions, ECON, B&T, To offer students another option in this category focusing on APA style and technical writing.

#14, Create, Course, CSP 404, Counseling and Mental Disorders, CSP, EDU, CSP has worked closely with the Athletic Training program to offer an undergraduate component of CSP 804, Counseling and Mental Illness to assist in meeting their new NATA accreditation standards.

#15, Create, Course, PE 122, Sports Skills for Life and Leisure, HPERLS, EDU, To fill a void in the PE Pedagogy program.

#16, Alter, Course, Credit Hours and Prerequisite, PE 174A, Athletic Training Clinical Level One A, HPERLS, EDU, Currently the entire PE 174 practicum Series only requires 1 credit hour of course credit.

There has not been any guidelines that have governed the number of contact hours per credit hour of enrollment. The generally accepted number of contact hours per credit hours of enrollment on the UNK campus is 40 contact hours per every 1 credit of enrollment. It is the intent to better structure the content time for each practicum course as it relates to credit hour of enrollment. Consequently, students will spend 80 contact hours for the 2 credit hour of enrollment. Credit hours from 1 to 2. Changing from prerequisite of [admission into the Athletic Training Program] to prerequisite of [Formal acceptance into the Athletic Training Education Program, PE 264, PE 265 & PE 310].

#17, Alter, Course, Credit Hours and Prerequisite, PE 174B, Athletic Training Clinical Level One B, HPERLS, EDU, Currently the entire PE 174 practicum Series only requires 1 credit hour of course credit. There has not been any guidelines that have governed the number of contact hours per credit hour of enrollment. The generally accepted number of contact hours per credit hours of enrollment on the UNK campus is 40 contact hours per every 1 credit of enrollment. It is the intent to better structure the content time for each practicum course as it relates to credit hour of enrollment. Consequently, students will spend 80 contact hours for the 2 credit hour of enrollment. Credit hours from 1 to 2. Changing from prerequisite of [PE 174A] to prerequisite of [Formal acceptance into the Athletic Training Education Program, PE 174 A, PE 264, PE 265 & PE 310].

#18, Alter, Course, Credit Hours and Prerequisite, PE 174C, Athletic Training Clinical Level Two A, HPERLS, EDU, Currently the entire PE 174 practicum Series only requires 1 credit hour of course credit. There has not been any guidelines that have governed the number of contact hours per credit hour of enrollment. The generally accepted number of contact hours per credit hours of enrollment on the UNK campus is 40 contact hours per every 1 credit of enrollment. It is the intent to better structure the content time for each practicum course as it relates to credit hour of enrollment. Consequently, students will spend 160 contact hours for the 4 credit hour of enrollment. Credit hours from 1 to 4. Changing from prerequisite of [PE 174B] to prerequisite of [Formal acceptance into the Athletic Training Education Program, PE 174 A & PE 174 B].

#19, Alter, Course, Credit Hours and Prerequisite, PE 174D, Athletic Training Clinical Level Two B, HPERLS, EDU, Currently the entire PE 174 practicum Series only requires 1 credit hour of course credit. There has not been any guidelines that have governed the number of contact hours per credit hour of enrollment. The generally accepted number of contact hours per credit hours of enrollment on the UNK campus is 40 contact hours per every 1 credit of enrollment. It is the intent to better structure the content time for each practicum course as it relates to credit hour of enrollment. Consequently, students will spend 120 contact hours for the 3 credit hour of enrollment. Credit hours from 1 to 3. Changing from prerequisite of [PE 174C] to prerequisite of [Formal acceptance into the Athletic Training Education Program, PE 174 A & PE 174 B & PE 174C].

#20, Inactivate, Course, PE, 174F, Athletic Training Clinical Level Three B, HPERLS, EDU, Change in clinical structure.

#21, Alter, Course, Prerequisite, PE 221, Teaching Sport and Leisure Activities, HPERLS, EDU, The elimination of the pre-requisites are due to the changes within the program. Changing from prerequisite of [completion of required PE 110 courses] to no prerequisite.

#22, Alter, Course, Prerequisite, PE 240, Non-Rhythmic Activities for Elementary Schools, HPERLS, EDU, The removal of the pre-requisites are due to the program changes. Changing from prerequisite of [completion of required PE 110 courses] to no prerequisite.

#23, Alter, Course, Title and Prerequisite, PE 241, Rhythmic Activities for Elementary Schools, HPERLS, EDU, The name change is to better reflect who should be taking the course. The elimination of the pre-requisites is due to program changes. New Title: Rhythmic Activities for Physical Education Teachers. Changing from prerequisite of [completion of required PE 110 courses] to no prerequisite.

#24, Alter, Course, Title, PE 261, Community First Aid and Safety Instructor, HPERLS, EDU, To bring the name of the course in line with the actual Red Cross Certification title. New Title: CPR/AED for the Professional Rescuer Instructor.

#25, Alter, Course, Title, PE 262, Community Cardiopulmonary Resuscitation, HPERLS, EDU, Changes to the course name are to bring it in line with the Red Cross Certification Titles. New Title: CPR/AED for the Professional Rescuer.

#26, Alter, Course, Title, PE 265, Advanced First Aid & Critical Care, HPERLS, EDU, Changes to the course name are to bring it in line with the Red Cross Certification Titles. New Title: Emergency Medical Response.

#27, Create, Course, PE 280, Introduction to Sport Management, HPERLS, EDU, There is not currently an introduction course to the program and students seem to be unprepared. This course will lay the foundation for future coursework. In addition if the program wishes to seek accreditation an introduction course will be necessary.

#28, Create, Course, PE 305, Fitness Leadership, HPERLS, EDU, This is a new course that will enhance our students understanding of the fitness industry and is a result of the department APR recommendations.

#29, Alter, Course, Title, PE 360, Human Anatomy and Kinesiology, HPERLS, EDU, Change of name is to bring it in line with accreditation standard request. New Title: Introduction to Anatomical Biomechanics.

#30, Create, Course, PE 404, Compliance and Governance in Sport, HPERLS, EDU, This is another course to better prepare students to work in the field of Sports Administration. This course will also bring the program closer to being able to attain accreditation in the future.

#31, Alter, Course, Title, Prerequisite, and Course Description, PE 428, Secondary School Physical Education, HPERLS, EDU, Title modification to enhance PE endorsement. Pre- requisite change to better prepare the student. New Title: Middle School and High School Physical Education Methods. Changing from prerequisite of [none] to prerequisite of [PE 220 and PE 221].

#32, Alter, Course, Title, PE 441, Physical Education for Elementary Schools, HPERLS, EDU, Title change is to better represent course content. New Title: Elementary Physical Education Methods.

#33, Alter, Course, Prerequisite, PE 467, Fitness Testing, HPERLS, EDU, We are adding a competitive entrance requirement to the Exercise Science Program and are requiring students to obtain a C or better to progress in the program. Changing from prerequisite of [PE 461] to prerequisite of [C or better in PE 461].

#34, Alter, Course, Prerequisite, PE 468, Public Health Aspects of Physical Activity, HPERLS, EDU, Due to the design of the course, students should take PE 229 prior to PE 468. It is not necessary to take PE 467 prior to PE 468. In addition to progress in the Exercise Science program we will require a C or better in PE 461. Changing from prerequisite of [PE 467 or permission of the instructor] to prerequisite of [PE 229 and grade of C or better in PE 461].

#35, Create, Course, PE 471A, Field Experience in Elementary Physical Education, HPERLS, EDU, Based on NCATE and APR Recommendations PE 471 will be replaced with new courses to better place the students in the appropriate learning environment by grade level.

#36, Create, Course, PE 471B, Field Experience in Middle School and Secondary PE, HPERLS, EDU, Based on NCATE and APR recommendations PE 471 will be replaced with new courses to better place the students in the appropriate learning environment by grade level.

#37, Create, Course, PE 471C, Field Experiences in 7-12 Health, HPERLS, EDU, Based on NCATE and APR recommendations PE 471 will be replaced with new courses to better place the students in the appropriate learning environment by grade level.

#38, Alter, Course, Credit Hours, REC 300, Volunteer Practicum, HPERLS, EDU, Changes are to provide students with multiple opportunities to garner experiences in their respective programs of study. Credit hours from variable 2-4 to variable 1-4.

#39, Create, Course, REC 350, International Tourism, HPERLS, EDU, This course is currently offered as GEOG 350. The Geography department appears to be moving toward physical, as opposed to cultural geography. The current course is taught by an adjunct instructor, and the timing of its offering is irregular. For these reasons we propose offering the course in the HPERLS department.

#40, Alter, Course, Credit Hours and Prerequisite, REC 477, Internship, HPERLS, EDU, Changes are to provide students with multiple opportunities to garner experiences in their respective programs of study. Credit hours from variable 4-12 to variable 1-12. Changing from prerequisite of [permission of the program coordinator Students should have completed the following requirements: Recreation/Mgmt and Natural Resources Mgmt majors: junior standing, REC 150, REC 300, REC 354, PE 430 Recreation/Travel and Tourism majors: junior standing, REC155, REC 300, REC 354, PE 430 Sports Administration majors: junior standing, REC 300, REC 422, PE 430 Exercise Science/Athletic Training majors PE 498 and Clinical Level 3 standing Exercise Science/Mgmt & Nutrition majors junior standing, PE 467] to prerequisite of [Permission of the program coordinator Students should have completed the following requirements: Recreation/ Mgt and Natural Resource Mgt. majors: Junior Standing, REC 150, REC 300, REC 354, PE 430. Recreation/Travel Tourism majors: Junior Standing, REC 155, REC 300, REC 354, PE 430 Sports Management Majors: Junior Standing, PE 280, PE 403, PE 425, PE 430, REC 300, REC 422, Athletic Training Majors: PE 174 A-D and Level 3 standing Exercise Science Majors: Junior Standing, PE 467].

#41, Alter, Program, B.S., Exercise Science Bachelor of Science, HPERLS, EDU, The Exercise Science faculty agrees that some changes in program core and option requirements need to be made in order to better facilitate delivery of current course offerings and to provide improved offerings of additional content areas. Summary of Alterations: Remove CSP 417; Require PE 305 Fitness Leadership; Add text to catalog description: Suggested minors for Exercise Science majors include: Biology, Chemistry, Health Science, Psychology or Public Health; PE 360 course name has been changed to Intro to Anatomical Biomechanics; Program entrance requirements have been added; Electives have been decreased to meet the 120 program requirement.

#42, Alter, Program, B.S., Exercise Science Fitness and Wellness Comprehensive Bachelor of Science, HPERLS, EDU, The Exercise Science faculty agrees that some changes in program core and option requirements need to be made in order to better facilitate delivery of current course offerings and to provide improved offerings of additional content areas. Summary of Alterations: Remove the option to take PE 262 (2hrs) and PE 264 (1hr) and keep option to take PE 265 (2 hours) this will decrease required hours by 1; Remove PE 220. This will decrease required hours by 2; Add PE 305 Fitness and Leadership (3 hours). So, there will not be a change in total hours (62); PE 360 course name has been changed to Intro to Anatomical Biomechanics; Program entrance requirements have been added; Electives have been decreased to meet the 120 program requirement.

#43, Alter, Program, B.S., Athletic Training Comprehensive Bachelor of Science, HPERLS, EDU, The Athletic Training Education Program at UNK has evolved since being named as its own major degree program. The Commission on Accreditation of Athletic Training Education (CAATE) and National Athletic Trainers' Association has also evolved. The NATA has recently released a new version of the Athletic Training Education Competencies 5th edition. It is an accreditation requirement that the competencies and clinical proficiencies contained in the 5th edition be addressed within the curriculum. The CAATE has issued a draft copy of the newest Standards for accreditation. Current and future Standards for accreditation require that the hours of contact time spent by students within the clinical portion of the program be appropriately reflected by credit hours of enrollment. Consequently, the ATEP faculty have

spent a great deal of time reviewing program process, evaluation, and assessment outcomes measures over the last couple of years as well to determine how to address each of the above requirements. Collectively, there exists internal factors such as clinical course delivery, that suggests the program committee make some alterations in program delivery. The CAATE and NATA have also provided external factors that require the program to make changes that will keep it in compliance with current practice for delivery of education programs in athletic training. Summary of changes to the program: PE 174 Series (1 credit hour each totaling 6 hours) will be altered/expanded to include 12 total credit hours. PE 174A = 2 credits, PE 174B = 2 credits, PE 174C = 4 credits, PE 174D = 3 credits, PE 174E = 1 credit, PE 174F will be eliminated from the program; PE 401 Psychology of Sport will be removed from the program; PE 468 Public Health Aspects of Physical Activity will be removed from the program; REC 477 Internships (2 internships – one High School (4 credits) and one Clinic (4 credits) setting). Both internship experiences will be reduced by 1 credit hour to 3 credits per enrollment; CSP 417 Counseling and School Psychology will be removed from the program and a newly developed undergraduate version of CSP 804 Counseling and Mental Disorders (CSP 404 for 2 credits) will be added; BIOL 325 Medical Terminology will be removed from the program; Made changes to General Studies required by major.

#44, Alter, Program, B.S., Recreation Management Bachelor of Science, HPERLS, EDU, MATH 102 is being deleted as a requirement for the Recreation Management option. Most students take it for their General Studies math requirement anyway. Delete 5 hours of electives to bring total required hours to 120.

#45, Alter, Program, B.S., Recreation, Park and Tourism Management Comprehensive Bachelor of Science, HPERLS, EDU, This program change proposes the International Tourism class (REC 350 – proposed) to be taught within our program. It is currently being taught as GEOG 350 by an adjunct professor in Geography, and the course is offered on an irregular basis. The GEOG 305 course was previously required by the Travel and Tourism option, but the course was discontinued. We still consider it an important class for the Travel and Tourism majors, and now that it is being offered once again, we would like to reinsert it back into the Travel and Tourism option. (Remove GEOG 103 from Travel/Tourism requirements.) The PE 122 is a new proposed class similar to the 121 class, but with different skills. It should be a choice for the Recreation Management option. Delete 5 hours of electives to bring total required hours to 120.

#46, Alter, Program, Minor, Recreation and Park Management Minor, HPERLS, EDU, The field of Recreation is a hands-on profession. Students need experience in the field. The REC 300 – Practicum class will provide that experience. The PE 121 and PE 122 classes teach a variety of sport skills needed by Recreation Management majors. PE 121 focuses on traditional sports, while PE 122 focuses on team building and adventure activities. The REC 485 class is being deleted to make room for the above classes. It will remain a recommended class in our program.

#47, Alter, Program, Minor, Travel and Tourism Minor, HPERLS, EDU, This program change proposes the International Tourism class (REC 350 – proposed) to be taught within our program. It is currently being taught as GEOG 350 by an adjunct professor in Geography, and the course is offered on an irregular basis.

#48, Alter, Program, B.S., Sports Administration Bachelor of Science, HPERLS, EDU, The alteration to the program is due to suggestions from the 2010-11 Academic Program Review to bring the program more in line with national accreditation standards as well as making the program name more in line with other programs across the country. (Changed REC 477 hours to 10. Added PE 280.) New Title of Program: Sports Management Bachelor of Science.

#49, Alter, Program, B.S., Sports Administration Comprehensive Bachelor of Science, HPERLS, EDU, The alteration to the program is due to suggestions from the 2010-11 Academic Program Review to bring the program more in line with national accreditation standards as well as making the program name more in line with other programs across the country. (Changed REC 477 hours to 10. Added PE 280, PE 404, and MGT 380. Removed FIN 308 and the JMC 307/MKT 440 option.) New Title of Program: Sports Management Comprehensive Bachelor of Science.

#50, Alter, Program, Minor, Sports Administration Minor, HPERLS, EDU, The alteration to the program is due to suggestions from the 2010-11 Academic Program Review to bring the program more in line with national accreditation standards as well as making the program name more in line with other programs across the country. (Added PE 280. Removed SPCH 240/SPCH 301 option.) New Title of Program: Sports Management Minor.

#51, Alter, Program, B.A., Art History Bachelor of Arts, ART, FAH, Add ART 426 Medieval Art. The reason for adding the above art classes to the list of options is to allow the student a wider variety of possibilities to choose from. This expansion of our course offerings will also help certain students make decisions on a specialty area, should they wish to pursue a graduate degree in art history.

Dear Deans and Academic Affairs Committee,

On 11/10/11, the General Studies Council met to discuss a request for guidance from the UNK Academic Affairs Committee. The AA Committee had posed two questions, shown here with the GSC's responses:

1) Some programs on campus require students to take GS courses in GS categories that do not otherwise require any coursework (i.e. A&Q and Wellness). For example, the elementary ed major requires PE 150, which is in the Wellness category, but that category has a 0-6 hour requirement.. **Should programs be permitted to require students to take GS courses in categories of GS which otherwise do not have an hour requirement?**

RESPONSE:

Section IX.A. of the General Studies Governance document states, "Colleges may specify courses that their majors must take within the GS program." The Council has no objection to programs requiring hours in the General Studies program in a way that results in the loss of free elective hours in the distribution categories.

(Sorry for all the jargon -- bottom line is yes, programs can require students to take courses in A&Q and/or Wellness as requirements for the major.)

2) Some majors that previously required specific GS courses under the old GS program would now be in violation of caps on GS categories in the new program. For example, the physics comprehensive major requires 13 hours of GS natural science, which exceeds the cap on that category (7-11 hours). **Should those programs be "grandfathered" such that they retain their old GS requirements until such time that they want to make changes to the program, and then they would be under the rules of the new GS program?**

RESPONSE:

In terms of programs that have been grandfathered into the new GS program, which require hours in excess of the maximum allowed in a particular category, the General Studies Council asks the Faculty Senate Academic Affairs Committee to exercise the same due diligence regarding changes in General Studies hours as the committee does for programs that are over the limits for major/minor hours.

(Again, bottom line -- departments' GS requirements can remain *status quo* until they want to change anything in a major; then, the new rules apply.)

One final thought: the GSC is a *recommending* body to the SVC, so all of this is just advisory to Charlie.

If there are any questions, please let me know how I can help.

Daren