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Academic Affairs Committee Minutes

Faculty Senate

1-19-2012

January 2012 Academic Affairs Minutes

University of Nebraska at Kearney Academic Affairs Committee

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Faculty Senate Academic Affairs Committee
Minutes
Thursday, January 19, 2012
Founders Hall, Academic Affairs Conference Room

Present: Bill Wozniak (Faculty Senate rep); Danielle Neal (NSS); Kim Elliot (Academic Affairs); Kim Schipporeit (Registrar); Jan Lear (CBT); Sylvia Asay (CBT); Miechelle McKelvey (COE); George Lawson (FAH); Wyatt Hoback (NSS)

Guests: Scott Darveau (Chemistry); Michelle Fleig-Palmer (CBT); Steve Hall (CBT)

Called to order at 3:33 p.m.

1. Wozniak asked for a list of programs we will have to review and consider this spring in order to meet the Regents 120-hour rule. Elliot will send him the list, which is posted after the minutes.
2. Schipporeit noted that we still are not sure whether or not the Provost will approve the UNK request for exceptions to the 120 hour requirement for the teaching endorsements.
3. Lawson/Lear moved for approval of agenda items #51-#85.
4. Discussion on agenda items #75 and #77.
Program falls under 120 credit hours, however, they are requesting that the BS degree allow 10 hours of science to count instead of the 8 hour cap for that section of general studies. Scott Darveau provided justification for this need and explained that this exception had been granted previously. The major tops out at 115 hours, so there is still room for free elective courses. The reason for the overage is due to the fact that they are both 5 credit hour classes and it is his feeling that the policy was implemented based on 2 classes and his are 5 credit hour instead of 4. There is not really another option of courses to take that are necessary for this program.
5. Discussion on agenda item #51.
Programs falls under 120 credit hours, however, the major is over the 62 hour major cap by three hours. Steve Hall provided justification for this need (see attachments that were handed out) and explained that the department needs the courses to meet what is being taught through the national curriculum in order to ensure success on CPA and CMA exams. Their accreditation and assessment process finds this overage to be necessary.
6. Discussion on agenda item #69
Elliot notified the proposing department that they needed to notify the affected departments of the proposal. We are not sure if the notification was actually made, however.
7. Motion to approve agenda items #51-#85 passed.
8. Schipporeit explained that there are several departments working on justifications for 120 hour overages and we will start to see those coming through AA before going on to review by the Board of Regents along with our recommendation.

Lear/Lawson moved to adjourn. Motion approved to adjourn at 4:15pm.

Next subcommittee meeting will be on Wednesday, February 8th, 2012 at 3:30pm. The next full meeting will be on Thursday, February 15th, 2012 at 3:30pm.

Respectfully submitted,

Danielle Neal, Secretary

Bill asked for a status report on the compliance with the 120-hour policy - in anticipation of the next three months of FS Academic Affairs Committee meetings.

Out of the total 124 programs:

• 26 programs have provided appropriate documentation to indicate they are making no adjustments to program requirements and are taking the 5 hours out of unrestricted electives (does not require AAC action)

• 7 programs have indicated that they will take the 5 hours out of unrestricted electives, but I have received no documentation (I will follow up)

• 8 programs were approved by AAC in November

• 15 programs were approved by AAC today

• 13 programs are in line for AAC review (some have been held awaiting additional information), hope to get those on the February agenda

• 12 programs are in the process (I have talked to department chairs who are working on compliance and preparing paperwork for college committee review)

• 8 programs I have not heard anything from, but they all have at least 14 hours of unrestricted electives, so I suspect that is their plan, though a reminder will need to be sent

• 35 endorsements/Communication Disorders Comprehensive B.S. - **waiting on official word on college of education proposal/professional sequence changes before putting forward program changes**

2011-2012 ACADEMIC AFFAIRS

Academic Affairs Full Committee 1/19/2012 Agenda

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

#51, Alter, Program, B.S., Business Administration Comprehensive Accounting Emphasis Bachelor of Science, ACC/FIN, B&T, Addition of these two one-credit courses will support the Assurance of Learning goals for the business division. BSAD 100 is designed to be taken during a student's first semester at CBT, and provides an introduction and overview of each learning goal, business disciplines and associated campus and career opportunities. BSAD 400 is designed to be taken during a student's final semester at CBT, and serves as the bridge between academia and the professional workplace, by offering students opportunity to enhance their professional skills and establish positive future connections with the College and business communities. The addition of these courses is consistent with recommendations from the College of B&T Advisory Board, as well as recommendations from the AACSB reaccreditation review completed this spring. MGT 233 has been approved as a course in the new general studies program, in the "analytical and quantitative thought" distribution category. As a result, it is more efficient for students to take this class as part of their required general studies program, rather than as a required core course in their degree program.

#52, Alter, Program, B.S., Business Administration Comprehensive Finance Emphasis Bachelor of Science, ACC/FIN, B&T, See rationale on #51.

#53, Alter, Program, B.S., Business Administration Comprehensive Economics Emphasis Bachelor of Science, ECON, B&T, See rationale on #51.

#54, Alter, Program, B.S., Agribusiness Comprehensive Bachelor of Science, ECON, B&T, See rationale on #51.

#55, Alter, Program, B.A., Business Administration Bachelor of Arts, MGT, B&T, See rationale on #51.

#56, Alter, Program, B.S., Business Administration Bachelor of Science, MGT, B&T, See rationale on #51.

#57, Alter, Program, B.S., Business Administration Comprehensive Management Emphasis Bachelor of Science, MGT, B&T, See rationale on #51.

#58, Alter, Program, B.S., Business Administration Comprehensive Marketing Emphasis Bachelor of Science, MKT/MIS, B&T, See rationale on #51.

#59, Alter, Program, B.S., Business Administration Comprehensive Management Information Systems Emphasis Bachelor of Science, MKT/MIS, B&T, See rationale on #51.

#60, Alter, Program, B.S., Business Administration Comprehensive Supply Chain Management Emphasis Bachelor of Science, MKT/MIS, B&T, See rationale on #51.

#61, Alter, Course, Prerequisite, ACCT 475, Accounting Internship, ACC/FIN, B&T, To ensure basic core curricular competencies are learned prior to students embarking on their internship experience and to require that students are in good academic standing before representing College of Business & Technology programs as interns. Changing from no prerequisite to prerequisite of [Minimum GPA of 2.5, ACCT 350].

#62, Alter, Course, Prerequisite, FIN 475, Finance Internship, ACC/FIN, B&T, To ensure basic core curricular competencies are learned prior to students embarking on their internship experience and to require that students are in good academic standing before representing College of Business &

Technology programs as interns. Changing from no prerequisite to prerequisite of [Minimum 2.5 GPA, FIN 308].

#63, Alter, Course, Credit Hours and Prerequisite, ECON 475, Internship, ECON, B&T, To ensure basic core curricular competencies are learned prior to students embarking on their internship experience and to require that students are in good academic standing before representing College of Business & Technology programs as interns. Credit hours from 1-15 variable to 1-12 variable. Changing from prerequisite of [ECON 270 or ECON 271] to prerequisite of [ECON 270, ECON 271, and 6 additional hours of 300-400 level ECON courses AND a minimum GPA of 2.5 (overall)].

#64, Alter, Course, Credit Hours and Prerequisite, MGT 475, Management Internship, MGT, B&T, Prerequisites: MGT 301 or 355. Students must also have a minimum 2.5 overall GPA. Rationale - To ensure basic core curricular competencies are learned prior to students embarking on their internship experience and to require that students are in good academic standing before representing College of Business & Technology programs as interns. Credit hours from 1-15 variable to 1-12 variable. Changing from no prerequisite to prerequisite of [MGT 301 or 355. Overall GPA of 2.5 or better].

#65, Alter, Course, Prerequisite, MKT 475, Marketing Internship, MKT/MIS, B&T, Adding a minimum gpa prerequisite to require that students are in good academic standing before representing CBT programs as interns. Changing from prerequisite of [MKT 300] to prerequisite of [MKT 300 and minimum overall gpa of 2.5].

#66, Alter, Course, Prerequisite, MIS 475, Management Information Systems Internship, MKT/MIS, B&T, Adding a prerequisite of MIS 302 to ensure basic core curricular competencies are learned prior to students embarking on their internship experiences and adding a minimum gpa to require that students are in good academic standing before representing CBT programs as interns. Changing from no prerequisite to prerequisite of [MIS 302 and minimum overall gpa of 2.5].

#67, Create, Course, MGT 385, Healthcare Management I – Management People Effectively, MGT, B&T, This course will be offered as an elective option for Management Emphasis students. This course should also be an attractive option for students in the health science programs.

#68, Create, Course, MGT 386, Healthcare Management II – Managing Processes Effectively, MGT, B&T, This course is intended as an elective option for Management Emphasis students. It is also intended as an option for students in the Health Science area.

#69, Create, Course, MIS 388, Data Visualization, MKT/MIS, B&T, New course. (To offer an alternative general studies capstone course.)

#70, Create, SCM course prefix, MKT/MIS, B&T, To identify Supply Chain Management courses and avoid student confusion. See #63, #64, #65, and #66 for courses to be moved to new prefix.

#71, Alter, Course, Course Prefix and Number, MKT 303, Principles of Supply Chain Management, MKT/MIS, B&T, Changing course number at Management Department's request to a number greater than 314 Changing course prefix from MKT to SCM to avoid confusion for students and advisors between Marketing courses and Supply Chain Management courses and to better identify the SCM program. New Course Prefix and Number: SCM 317.

#72, Alter, Course, Course Prefix, MKT 402, Materials Management and Procurement, MKT/MIS, B&T, Changing course prefix from MKT to SCM to avoid confusion for students and advisors between Marketing courses and Supply Chain Management courses and to better identify the SCM program. New Course Prefix: SCM 402.

#73, Alter, Course, Course Prefix, MKT 403, Logistics and Transportation, MKT/MIS, B&T, Changing course prefix from MKT to SCM to avoid confusion for students and advisors between Marketing courses

and Supply Chain Management courses and to better identify the SCM program. New Course Prefix, SCM 403.

#74, Alter, Course, Course Prefix, MKT 476, Supply Chain Management Internship, MKT/MIS, B&T, Changing course prefix from MKT to SCM to avoid confusion for students and advisors between Marketing courses and Supply Chain Management courses and to better identify the SCM program. New Course Prefix: SCM 476.

#75, Alter, Program, B.S., Professional Chemist's Comprehensive Bachelor of Science, CHEM, NSS, Program is being altered to meet the Board of Regents requirement for 120 cr. hr. majors. In addition, new rules established by the SVCAA allow the starting point in Math for Chemistry majors to be MATH115 (Calc I) rather than MATH 102GS. No hours have been added to the major in this reconfiguration. Also, clarified rules allowing listing of Chem courses in the GS section have been used.

#76, Alter, Program, B.A., Chemistry Bachelor of Arts, CHEM, NSS, Program is being altered to meet the Board of Regents requirement for 120 cr. hr. majors. In addition, new rules established by the SVCAA allow the starting point in Math for Chemistry majors to be MATH 115 (Calc I) rather than MATH 102GS. Also, clarified rules allowing listing of Chem courses in the GS section have been used.

#77, Alter, Program, B.S., Chemistry Comprehensive Bachelor of Science – Biochemistry, Business/Sales Emphases, CHEM, NSS, Program is being altered to meet the Board of Regents requirement for 120 cr. hr. majors. In addition, new rules established by the SVCAA allow the starting point in Math for Chemistry majors to be MATH 115 (Calc I) rather than MATH 102GS. No hours have been added to the major in this reconfiguration. Also, clarified rules allowing listing of Chem courses in the GS section have been used. Biology elective hours have been reduced by 1 hour.

#78, Alter, Program, Minor, Chemistry Minor, CHEM, NSS, The Minor is being streamlined by removing the never offered CHEM 180 option. No hours have been changed.

#79, Alter, Department Name and Course Prefix, Computer Science and Information Systems, CSIS, NSS, CSIS offers programs in Computer Science and Information Technology. We no longer offer a program in Computer Information Systems. Thus, we believe that the department name should reflect our programs. We would like to change the name of the department to: **Computer Science and Information Technology (CSIT)**. The list of all courses which will need to have a new prefix includes: CSIS 100, CSIS 1001, CSIS 1002, CSIS 1003, CSIS 1005, CSIS 1006, CSIS 1009, CSIS 100C, CSIS 100D, CSIS 100E, CSIS 100F, CSIS 100G, CSIS 108, CSIS 111, CSIS 112, CSIS 130, CSIS 150, CSIS 180, CSIS 188, CSIS 199, CSIS 210, CSIS 223, CSIS 301, CSIS 310, CSIS 330, CSIS 350, CSIS 380, CSIS 388, CSIS 399, CSIS 401, CSIS 402, CSIS 404, CSIS 405, CSIS 406, CSIS 408, CSIS 422, CSIS 425, CSIS 426, CSIS 428, CSIS 434, CSIS 440, CSIS 441, CSIS 448, CSIS 450, CSIS 458, CSIS 492, CSIS 493, CSIS 494, CSIS 495, CSIS 496, CSIS 497, CSIS 499.

#80, Alter, Program, B.S., Computer Science Comprehensive Bachelor of Science, CSIS, NSS, Most CS graduate programs, including UNL's CS graduate program, have a Probability and Statistics course as a prerequisite, but not an applied statistics course. The CS Comprehensive program is the program of choice for UNK students continuing to graduate school in CS. We also will allow student to use both an internship and independent research or project for their major.

#81, Alter, Program, B.S., Information Technology Bachelor of Science, CSIS, NSS, The Physics 100 course was required because it is a prerequisite for the ITEC 335 course. Since ITEC 335 is only required in the System Administration emphasis, we will only require Physics 100 for the System Administration emphasis. This provides the other IT students with more flexibility in the General Studies Natural Science category. We also will allow student to use both an internship and independent research or project for their major.

#82, Alter, Program, Pre-Professional, Pre-Mortuary Science, HSCI, NSS, The following changes are being proposed to the Pre-Mortuary Science Program (less than 10 students) to accurately reflect recent

changes to the admission requirements for the regional mortuary science programs to which our students most commonly apply. The changes will ensure that students have met the requirements to practice in the State of Nebraska, as well for entrance into professional school. Under "Requirements," the program is being changed to reflect the fact that only 6 total hours of Psychology are required and those courses include General Psychology and Abnormal Psych OR Developmental Psychology. The section of Suggested Electives provides students with a list of the most common additional requirements at regional mortuary science schools. Some of the courses in the list are admission requirements. Other courses are required by the mortuary program and can be taken at any time. Students must complete a total of 60 college credits before applying to a mortuary program anyway. If these courses are taken at UNK, it will reduce the total number of hours required once the student is enrolled in the mortuary program.

#83, Alter, Program, Pre-Professional, Pre-Occupational Therapy, HSCI, NSS, The following changes are being proposed to the Pre-Occupational Therapy Program (40 students) to accurately reflect recent changes to the admission requirements for the local occupational therapy programs to which our students most commonly apply. The changes will ensure that students have met the requirements for entrance into professional school. Under Section #1, several courses are marked for removal. Creighton University, the primary school to which our students apply, recently began requiring a bachelor's degree for admission. This led to a reduction in the number of specific courses required. Several of these courses, including SOC 100, PSY 230, and PSY 231 will continue to be required at the College of St. Mary, as indicated in the bold-faced course listing, and therefore are simply being moved under the correct heading. PSY 415 and PSY 270 are no longer required at either school, however, it is anticipated that many Pre-OT students will continue to take these courses as part of their psychology major, the most common major among Pre-OT students. The MIS 182 course is no longer required, but both programs recommend computer literacy courses and therefore, it has been moved to Section #2 under "Recommended Courses."

#84, Alter, Course, Prerequisite, MATH 495, Independent Study in Mathematics, Change prereq from "MATH 260* or permission" to "MATH 260* and permission of the instructor." This changes the prereq to what we have always required for MATH 495. Changing from prerequisite of [MATH 260 or permission] to prerequisite of [MATH 260 and permission from the instructor].

#85, Alter, Program, Minor, Mathematics Minor-Elementary Education, MATH, NSS, Clarify the Mathematics Minor-Elementary Education requirements by replacing "Take 12 hours of Math Electives with approval of Department (see Middle School Math)," with an explicit list of courses. Also standardize the number of electives to twelve hours regardless of placement into an entry-level course.